

Curriculum Advisory Committee Meeting Notes

DATE: October 24, 2007 LOCATION: LI 216			
✓	Bernadine Abbott		Tom Logan
✓	Richard Abend	✓	Jonathan Osburg
✓	Michael Gilmartin		Beth Penney
✓	Elizabeth Harrington	✓	Susan Walter
✓	Lynn Iwamoto		Jason Walters
✓	LaRon Johnson		

Meeting Chaired by: Susan Walter
 Notes Submitted by: Elizabeth Harrington
 Guests: Fred Hochstaedter; Sue Skipper

Agenda Item	Discussion / Comments	Action
Approval of Notes: 10/17/07	Corrections Noted: Agenda Item GENT 99.68, line #3 delete “and”; Agenda Item “Writing SLOs for courses graded on progress” revise the last line to read, “subjective evaluation of improvement of skills.”	Motion to approve with corrections: Bernie Seconded: LaRon Motion approved with corrections
Presentation: AVIA 105	AVIA 105, <i>Instrument Pilot Ground School</i> , is being revised by changing AVIA 101 from a prerequisite to an advisory. The prerequisite was placing a barrier to registration that was not necessary. However, students are encouraged by the department to take AVIA 101 before AVIA 105 in order to be successful. Correction noted: Course Date Sheet Item #6 delete regulatory statement. Course Outline, Item #17 add “including at least one essay” to Method of Evaluation #4.	Motion to approve with correction: Lynn Seconded: Jon Motion approved with correction

<p>LETP 280.1</p>	<p>LETP 280.1, <i>Supervisory Course</i>, is a new course designed to provide students in the Law Enforcement Training Program with fundamental elements of supervision and how these elements may be applied to police work. This is a P.O.S.T. certified course which may be repeated as necessary for content and updating of skills. This course is being offered as part of the South Bay Consortium of eight community colleges. It is a stand-alone course. It may eventually be incorporated into a Certificate of Achievement program.</p> <p>Corrections Noted: Course Outline, Item #16 revise to read, “P.O.S.T. - provided books, manuals and handouts.”</p>	<p>Motion to approve with correction: Richard Seconded: Tom</p> <p>Motion approved with correction</p>
<p>LETP 280.2</p>	<p>LETP 280.2, <i>Field Training Officer</i>, is a new course which is designed to replace an obsolete course. In this course currently employed police officers are provided training to become effective field training officers and it follows the guidelines and standards under 832.3 of the Penal Code of the state of California. This is a P.O.S.T. certified course which may be repeated as necessary for content and updating of skills. It is a stand-alone course.</p> <p>Corrections Noted: Course Outline, Item #16 revise to read, “P.O.S.T. - provided books, manuals and handouts.”</p>	<p>Motion to approve with correction: Bernie Seconded: LaRon</p> <p>Motion approved with correction</p>
<p>Discussion Gentrain Update Susan Walter</p>	<p>Susan reported to the committee that there was a meeting last week regarding Gentrain courses. Alan Haffa will re-write course outlines for the GENT 404 courses to meet the requirements of non-credit Older Adult courses. These will be resubmitted to CAC and then to the Chancellor’s Office in order to see if they are accepted as written. If accepted these course outlines would serve as models for future proposals and revisions.</p>	<p>FYI</p>
<p>Discussion The “third” degree Susan Walter</p>	<p>Susan asked Mike to describe a third degree option which is being developed that would be able to be offered by a community college in conjunction with a CSU. This option is an Associate in Applied Arts program and is comprised of a three</p>	<p>FYI</p>

The “third” degree (continued)	year program of study at a community college followed by a given number of units at a partner CSU. Upon successful completion of the required units at the CSU a student would earn a Bachelor’s Degree. There are out-of-state universities which have already developed such programs in partnership with California community colleges	
Discussion ENSL Update Susan Walter	Susan brought issues regarding ENSL courses to the attention of the committee. 1) Currently ENSL 110 may be counted toward the Associate Degree as an English course one level below ENGL 1A. The Title 5 changes imply that both ENSL 110 and 155 will be able to be counted toward the degree. (2) ENGL 1A is included as Level 6 on the ENSL Sequence of courses. Penny is going to research other colleges for similar models. Additionally, there is concern that the ENGL 1A sections designed for non-native speakers have an increasing number of native speakers enrolling in them.	Discussion will continue.
Other Business Student Learning Outcomes Fred Hochstaedter	Fred is currently participating in the development of a faculty job description for a position which would be funded for the development of SLOs. This position would provide support and guidance to faculty in the development of SLOs, which are required for accreditation by WASC. He asked the committee’s opinion with regard to to whom this position should report. Susan explained that CAC has no previous history of involvement with the development of SLOs. Discussion included the possible role of CAC and/or Academic Senate with the SLO development position.	Discussion will continue.
Other Business LDTP Elizabeth	Elizabeth reported the CSU Chancellor’s Office is taking under consideration options for reporting lab content other than on course outlines. This might include providing reviewers with links to website containing lab topics and activities. There is as yet no formal appeal process available for use when courses are denied; however, they are now willing to consider requests for reviewers to reconsider a decision.	FYI
Next meeting: Oct. 31, 2007, 3:00 p.m., LI 232		