

College Council Minutes

June 10, 2014, 2:00 pm

Karas Room, LTC

College Council Members: Amelia Converse, Celine Pinet, Dan Fox, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Gary Bolen, Earl Davis, Scott Gunter, Kali Viker, Loran Walsh, Lyndon Schutzler (non-voting), Mark Clements, Marty Johnson, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMPC Rep.

Absent: Amelia Converse, Dan Fox, Lyndon Schutzler, Mark Clements,

Guest: Mike Midkiff, Rosemary Barrios, Connie Andrews, Leandro Castillo, Luz Aguirre, Mike Boreland, Laura Franklin, Nicole Dunn, Pete Benavente, Leandro Castillo.

New members introduced for fall: Luz Aguirre, CSEA (replaces Amelia Converse), Paola Gilbert, MPCTA (replaces Mark Clements, Wendy Bates (replaces Gary Bolen effective fall 2014)).

1. [May 27, 2014 minutes:](#)

4b. [Supporting Narrative](#) listed under “4b. Network Operations Manager (first reading)” be amended to read *Supporting Narrative-version 5/27/14*. The version shared at today’s (6/10/14) meeting is revised from the version shared on May 27th.

5c. FON Number (newly added item): -At AAAG’s May 20 meeting, Dr. Pinet and Dr. Tribley explained that the college appears to be one number under the Faculty Obligation requirement. As such, the college needs to either hire another faculty member prior to October 2014 or return \$60K to the State. AAAG discussed the issue and how to resolve it, and finally decided to recommend hiring another chemistry instructor.

2. **Board Policies:** *None presented.*

3. **Action items:** *None presented.*

4. Information Items

a. **Network Operations Manager ([Job Description](#) and [New Position Rq.](#) (Earl Davis):** Earl thanked College Council for its appreciation and attentiveness to detail and process. To honor that process, this item will again be presented as an Information item, with the anticipation that the position will likely be presented for action in the fall. Earl asked Mike Midkiff to keep the group current on information as it becomes available. Three pieces of information which speak to this position were presented (Job Description, New Position Rq. Form, and the brief one page [Supporting Narrative \(version 6/10/14\)](#). Earl invited Mike Midkiff to then present the information as recapped in a [powerpoint](#).

Mike reviewed the [powerpoint](#) which included a clarification on where the proposed position fits within the existing structure. If funded, Title V would contribute an approximate 33% of the funding for the position (including roll up) over a five year period. This position would also provide a critical layer of oversight. Mike reminded the group that technology needs at MPC have been sorely underfunded over the last several years, significantly impacting students, especially when compared to other community colleges. Similarly, the technology workforce structure needs to accommodate the direction where technology growth is needed. Mike recapped the benefits to students, faculty and staff as outlined in the presentation, as well as the benefits critical to the very functions within IT operations. Because IT has been understaffed for several years, little attention has been given to long-term planning. -The

District's inability to stay current with technology standards continues to hurt the District. Hiring a network operations manager would better position the District to reach technology industry standards necessary to be competitive with other colleges.

Comments shared included concerns as to longevity of funding and prioritization of this position during a time of layoffs and unfilled positions. Mike explained that this position is critical; it would uniquely support the implementation of Title V, a new ERP and its implementation, and existing staff and lab techs. Recognition was given that unlike some of the vacant positions where responsibilities have been shared among the existing staff (PIO, Webmaster, Dir. of Facilities, HR Specialist, and more), this NOM position represents a specific skillset and point of contact which cannot be "patchworked" in.

Discussion included that future planning will factor in the changing need for construction and bond management services, potentially freeing up resources for reallocation. Consideration may also be given toward pursuit of a technology bond. As we go forward, the NOM position will continue to be reviewed as we learn more about the State Budget information and Title V outcome/award.

- b. **Chemistry position (Dr. Tribley):** Dr. Tribley recapped the activity surrounding this 2nd chemistry position (College Council May 27th 2014) as it relates to both our FON Number and our processes. As indicated in 1(c), AAAG recommended filling a second chemistry position to meet the required Faculty Obligation Number. Following AAAG's recommendation, Dr. Tribley made an offer without bringing the recommendation to College Council for approval. He apologized for not following process.
 - c. **Tentative Budget 2014-15 (Earl Davis):** Earl distributed and reviewed the [UGF Comparisons for the 2013-14 Adopted Budget and the 2014-15 Tentative Budget](#) along with the [UGF Changes from 2013-14 to 2014-15 Budget](#). He summarized the documents which reflect the January 22, 2014 Budget (Special Board Meeting) information, the proposed reduction for healthcare which did not transpire, line items proposed at the January meeting, plus the new proposals/changes from the May Revise. What is not included is the "transfer in" of funds from the Self Insurance to balance the budget along with any changes that could still come from the State. Earl explained each item. The budget deficit was reduced from last year's \$2.5 M down to this year's \$1.7M due to efforts in many areas. The 2014-15 Tentative Budget must be adopted by the Board (scheduled for June 25, 2014) as it will be the District's operating budget until the Adopted Budget is approved by the Board, likely later in August.
 - d. [Goals, Values, Objectives](#) (Diane Boynton): Diane indicated that this will resume in fall.
5. **Meeting Calendar:** June 25th is Board mtg for Tent. Budget;
next CC meeting—August 12 (action taken on Adopted Budget-Board meets August 27).
6. **Campus community comments**

Items for future meetings:

- Auditing courses: exploration of opportunities/challenges
- Online student services
- Online application/registration process
- Policy/process for reorganization