

College Council Minutes

September 18, 2012

2:30 pm

Karas Room, LTC

College Council Members: Doug Garrison, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, Jonathan Osburg, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Amelia Hellam, Kali Viker, Suzanne Ammons, ASMPCC Rep. Steve Alavi (Pres. position vacant), ASMPCC Rep. Samantha Baldwin)

Guests: Carline Carney, Laura Franklin, Deborah Ruiz, Barbara Lee, Catherine Webb

Campus Community Comments: None.

1) **Minutes – September 4, 2012.** Approved with minor changes, all in favor with one abstention.

2) **Action Items (see available handouts):**

- a) **BSI 2011-12 End of Year Report –(1st reading on Financials-9/18) Laura Franklin):**
(2nd reading Oct 2– Data Analysis & Narrative): The report is due October 10th. Due to the shared governance schedule, the financial portion which is complete is being presented now. The Data Analysis & Narrative are anticipated to be completed and brought to College council on Oct 2.

Alan indicated that the English Department has made a request and passed a resolution calling for the removal of the English Narrative (Cohort Data and Analysis) portion of the report. The BSI committee has asked for this language and while it has received it electronically, will not be meeting again before 9/28, presenting deadline concerns. Following the discussion it was agreed that the English Dept. together with BSI and Academic Senate would review in an effort to reach a compromise within the language. The Narrative (Cohort Data and Analysis) goes to AAAG 9/19. AAAG and SSAG have reviewed the current version (Financials), and PVP will review it 9/19.

Laura reviewed the Financials with the following recap:

- Funds are allocated for three years at a time,
- 2009-10 Funds- \$92,784 expired June 30, 2012
- 2010-11 Funds- \$90,000 expire June 30, 2013
- 2011-12 Funds- \$90,000 expire June 30 2014.
- 2012-13 Funds \$90,000 expire June 30 2015. We are asked to report to the Chancellor's Office according to the categories as to how we believe we may be spending the funds, however, we are not absolutely beholden to exact expenditures within the categories.

We were reminded that the CCCCCO has been clear about what is expected of us and how we will be evaluated based on the effectiveness of how the funds are used. This suggests that there is a much closer connection between the Financial and the Data Analysis & Narrative, thus the funding obligates a commitment. Late in 2011, the Student Success Task Force passed, enacting legislation and implementation of the college “scorecard” that ties funding directly to outcomes. The Task Force evaluates success based on several factors including the progression of students through the various levels within basic skills. The Task Force has been clear in that funding will be tied to measured outcomes. This transition has come about over a fairly narrow window and it is apparent that several instructional disciplines have yet to fully realize the impact to their areas. Concerns are and will likely continue to surface that the broader liberal arts are being undermined as funding is diverted away from instruction and instead towards assessments and unrealistic measurement standards.

- b) **Distance Education Substantive Change Report (1st reading- Michael Gilmartin):** Michael explained that a substantive change report must be submitted for approval when a program offers more than 50% of its instruction through a mode of distance education, either through electronic delivery or correspondence education. The purpose of this proposal is to request approval to utilize

distance education as a mode of instructional delivery for each of the programs listed in Appendix A. Distance learning courses have been offered at MPC for many years prior to the current on-line course mode of delivery for which demand is increasing. Specific requirements and course options for the listed degrees and certificates, IGETC and CSU-general education transfer requirements are outlined Appendix B (see page 49).

Catherine Webb provided an overview of the Substantive Change Report. The Report is based on the manual designed to assist with its preparation. Members who contributed to the Report include Dr. Celine Pinet, Mike Gilmartin, Dr. Judee Timm, Catherine Webb, and Denise Moss.

3) Information Items (see available handouts):

- a) **Contingency Plan Update on discussions:** Dr. Garrison reported on today's open forum and ppt presentation which included the sharing of ideas from faculty and staff. Contributions were made in confidentiality and included budget reduction and revenue generation ideas intended to assist MPC in its efforts to adjust to economic conditions. Dr. Garrison is encouraging the negotiation teams, advisory groups and all shared governance groups to continue discussions in order to facilitate preparations in response to the November election outcome. Were the district to begin formulating its response only after learning of the election outcomes, would be very risky.

Comments from the group suggested general consensus of an overarching need to educate the public (local community especially) regarding the funding implications and impacts of Proposition 30. To achieve that objective, a letter writing (publicity) campaign is within the purview of the bargaining units. Campaign material must contain accurate and concise information.

- b) **Library Specialist –F/T replacement position (Debora Ruiz/Celine):** This position is vacant due to retirement. Duties were described and turnover savings is anticipated.
- c) **Area Component Goals 2011-12 (Progress Report from ASAG, SSAG, AAAG):** The Vice Presidents of Academic Affairs, Administrative Services, and Associate Dean of Human Resources presented a progress report of their areas' component goals.

4) Board Policies:

Chapter 1 (The District): Alan reviewed the process now in place for receipt/adoption of Board Policies as follows:

1. Originating areas (ASAG, AAAG, SSAG and AS) would initiate the Board Policies. Matters of academic professional matters would go to the Academic Senate (AS) first before appearing before CC.
2. Groups outside of the originating group would not be included in the routing.
3. College Council will receive the policies as more of a "rollover – acceptance" process, rather than one in which action is to be taken.

- **BP1100 The Monterey Peninsula Community College District-**Received by CC, no discussion.
- **BP1200 District Mission:** Received by CC, no discussion.

5) Discussion items for *future* meeting:

- a) **MPC Technology Vision/Challenges:** *(Awaiting new I.S. leadership in place.)*
- b) **SIS – How well is it working (input from DOMS, end users, A&R etc.)**
- c) **Prioritizing filling of classified position (process from VPs):**
- d) **Thin client / Sharepoint (Comprehensive review once new I.S. leadership in place):**
- e) **CC bylaws (review):**

6) Other: Committee Reports-