

# College Council Minutes - DRAFT

November 6, 2012

2:30 pm

Karas Room, LTC

College Council Members: Doug Garrison, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, Jonathan Osburg, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Amelia Hellam, Kali Viker, Suzanne Ammons, ASMPC Rep. Steve Alavi (Pres. position vacant), ASMPC Rep. Samantha Baldwin)

## Campus Community Comments:

- Carsbia reported that today's Transfer Day organized by Kathleen Baker drew approximately 87 visitors from North Monterey County High School and Seaside.
- Lyndon reported that this Saturday, MPC plays Hartnell, the winner of which will host the following week's game. The November 16<sup>th</sup> game's proceeds will benefit the Living Breath Charitable Foundation. Volleyball team is doing well and softball pitcher (Allysa Rassen?) signed a fullride scholarship to UC Riverside and will begin there in January.

1) **Minutes – October 16, 2012.** Approved as recorded.

## 2) Action Items (see available handouts):

a) **Facility Master Plan Update (1<sup>st</sup> Reading- Steve):** Steve presented. Following is a recap:

- Approved at the Oct. 19<sup>th</sup> Facility Committee meeting, the Update will go to the Nov. 28<sup>th</sup> Board.
- The last Facility Master Plan was adopted in June 2010.
- Measure I approved in 2002 (10 years ago).
- Approved with 64.6% passage rate
- Initial tax rate of \$23.89 is now trending at \$22.37 per \$100,000 of Assessed Value.
- In one year, we will be at nearly 95% completion of projects.
- Revised budget reflects savings in recent projects which are held in a General Contingency to help offset other project budgets' needs.
- Upcoming projects requiring major renovation and redesign (construction start is June 2013) include:
  - ✓ Art Complex-
  - ✓ Student Center – houses food service, bookstore, ASMPC and more and will contain a new and vital “hub”.
  - ✓ Pool/Tennis- Pool volume reduced with Tennis bid as alternate for flexibility.
  - ✓ Music Facility – Based on a phased and scalable plan to enable blending of several funding sources (Instructional space vs. Performance space. The Foundation will likely play a key role in funding efforts.

## 3) Information Items (see available handouts):

a) **CCC (CA Community Colleges) Apply or “Open CCC” (Nicole Dunn):** Nicole presented an overview of what's in place now as well as what we're working towards, with the following highlights:

- Currently - CCC apply is run by the ZAP Corporation, for which we pay a yearly fee for. A&R enters the system daily, prints the each application that students submit online and then re-enters manually the information into the live SIS system. I.T. has been working with A&R to test changes made in the SIS demo version.
- Going live in January—working towards accuracy to ensure that once we go live, applicants in the system are processed properly.
- New CCC Apply – coming out shortly, will be owned by Chancellor's Office, operated by the CCC Tech. Ctr, and governed by the CCC Apply steering committee. With new CCC Apply, students will create an account directly with them. The Webinars depict it to be efficient with little work to update our automation. The current contract with ZAP will end June 2014, and we along with all CCC's will migrate over to new CCC apply then.

By summer 2013 it will include the BOGG fee waiver, and in spring 2014, it will include International applications for the proposed \$7500 fee, a reduction from the current \$11,000 annual fee. New CCC Apply will incorporate “Hover Help” which allows browser to trigger an informational bubble for Spanish interpretation.

New CCC Apply, once working as expected, should reduce the current temp work being utilized as well as filing, storage and retention of all printed documents. We will look to include other special applicant groups who currently produce paper applications (South Bay, Fire Academy, Theatre Groups, into the automation process as well. Other efforts to reduce paper traffic include addition of more computers in the Student Services Lobby, and use of student portal for dismissal letters. This will likely require special efforts to help educate user groups to migrate over to the paperless process.

**b) Creative Arts Program Review (John Anderson):** Dr. Anderson presented the Program Review completed at the end of last year and recently reviewed through AAAG more recently. Following are highlights of his recap:

- Strengths common to this division (and similar to others) include quality of the faculty and how we teach (through productions, concerts). Many instructors are prominent artists in their chosen discipline.
- Breadth and depth of curriculum- though the curricular assumptions are currently in a state of flux and being challenged; we continue to work towards 1440 compliance.
- Relationship to broader community – productions invite community members whose experience and impression of the college begins for many, a long term relationship between the college and the community.
- Students – this population is extremely varied and diverse.

Challenges include:

- Restrictions on repeatability
- Need to complete restoration of facilities under the current bond implementation.
- Modern, reliable technology in classrooms, offices and campus-wide.
- Vacant positions –Art and Theatre are both short one faculty member.
- Effective marketing for the entire college would provide coordination, efficient use of resources and put a better face on the college. Currently all marketing is done by each division on its own accord.
- Mutual and equal value on campus – During economic downturns, it is often the Arts, P.E. and the Library which suffer due to the expense involved in running these programs. While the Arts believe they fill a function as vital as any other, having their resources reduced suggests that their contribution is viewed as less worthwhile.

The 1440 curriculum parallels much of what is already being done now, however there is no room to accommodate Music History courses such as Music Appreciation. The Music department will continue to work to convince its students to do more than the 1440 core which mandates only one level of performance courses, allowing they be taken four times. More explanation/elaboration from the State will be sought.

Comments included whether partnering with community members would garner support. The Music Facility Project currently planned includes two rehearsal halls and one performance halls and would allow for space use by the community. Currently, we have too little space for outside use. The District has entered into a one year pilot public relations type marketing agreement with *The White*

*Pages*, with the intent to pull together information from the different departments and provide information for public consumption in a more cohesive format.

- c) **Physical Science Program Review (Elizabeth Bishop):** This area represents three strong focuses:
- Transfer – these students tend to excel, often reporting the education received in this division offered them more preparation than their fellow students who began at four-year colleges as freshman.
  - Basic Skills- Math classes start at Arithmetic level and progress to transfer level classes, offering a variety of instructional methods and modalities to support success in the class. Math Learning Center encourages students of all disciplines using math, to get help, however the limitation only allows support to students below the Calculus level.
  - Lifelong Learning- though not as large a component as in other divisions, many students seek out this area of instruction for various reasons.

**Strengths-** Faculty and staff serve with dedication, creativity and vision. Vital to our academic programs and community are the departments- Earth Sciences, Physics/Astronomy, Chemistry, Engineering, and Math.

**Challenges** –Staffing remains at the 1990 levels despite increase in course offerings. With no increase in full time faculty, there is an increasing reliance upon adjunct faculty.

Physics/Astronomy- with a recent resignation, the 3 full time instructor positions are now down to 2, with reliance upon adjuncts. Program growth will rely on restoration of instructors.

Technology reliance is increasing, which translates into refreshment issues. MESA Center – establishing this would provide workshops, academic advising and counseling. Years ago, this MESA effort was underway during a window of opportunity for funding; it was subsequently stalled or halted for unknown reasons at this time.

**Ongoing Plans-** to increase instructional math faculty, fulfilling relocation to newly remodeled building, and continue providing high level of instruction despite fiscal conditions.

- d) **Faculty Position Request Prioritization Vote (from AAAG – Celine Pinet):** Celine indicated that of the 27 requests, Math replacement position #1 and #2 ranked in the top 8 positions. Discussions this year reflect greater consensus in the ranking than those discussions reflected for the previous year.

- e) **Contingency Plan Update on discussions:** Dr. Garrison reminded the group that the Contingency Plans will be relevant should Proposition 30 fail; if it passes, collective bargaining units' agreements are already in place and enforceable. If it fails:
- Discussions amongst the advisory groups containing identified potential savings,
  - Information sessions held with each bargaining units' for sharing of information along with polling members for interests.
  - Two potential plans will be presented to the Board.

The community at large will likely be informed, based on direction given by the Board.

- f) **CAD Lab Instructional Specialist (replacement):** Michael presented the information.

- g) **Executive Assistant to Superintendent/President and Governing Board (replacement):** Dr. Garrison presented the information.

4) **Board Policy Adoptions:** *(None presented).*

**Chapter 6 (Business and Fiscal Affairs) – anticipated for Nov 20<sup>th</sup>.**

**5) Discussion items for *future* meeting:**

- a) MPC Technology Vision/Challenges\*
- b) SIS – How well is it working (input from DOMS, end users, A&R etc.)\*
- c) Prioritizing filling of classified position (process from VPs):
- d) Thin client / Sharepoint\*
- e) CC bylaws (review, to include role/charge of BC):
- f) Reorganization (process):
- g) On line counseling/supportive service—(LaRon or??)

*\*Review upon new I.S. leadership in place.*

**6) Other:**

- a) Committee Reports-