

College Council Minutes

February 5, 2013

2:00 pm

Karas Room, LTC

College Council Members: Walter Tribley, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, DJ Singh, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Julie Bailey, Kali Viker, Paula Norton (for Amelia Converse) Suzanne Ammons, ASMPC Rep. Steve Alavi (Pres. position vacant), ASMPC Rep. Samantha Baldwin)

Absent: Julie Bailey, Adria Gerard, Loren Walsh, Paula Norton, ASMPC Pres., ASMPC Rep.

Campus Community Comments:

- (Fred) This Thursday, the Academic Senate is hosting a presentation from a company called “Turn it In”, a plagiarism prevention software company. This is not an endorsement by the Academic Senate, just an opportunity to receive information.
- (Fred) News from the ACCJC (Barbara Beno) relative to all standards from the commission, in response to “orders” from the U.S. Dept. of Ed., indicates that the ACCJC is implementing *institutional set standards*. These are standards which the institution must set for itself pertaining to student achievement. They are also asking institutions to set self-designed standards based on our student achievement (retention, persistence, grades).
- (Gary) Les Miserables drew 127 auditions (mostly local) for the cast of 40.
- (Dr. Tribley) an RFP was distributed last fall in an effort to explore potential opportunity for MPC to generate revenues in tandem and in conjunction with the College’s mission. Two responses were generated. At this time MPC may (1) examine ways to get the campus community involved, (2) accept one or the other or none of the responding sources, and (3) invite input and advice from community resources.
- (Carsbia) MPC is eligible as an HSI Institution (Hispanic service) to receive grants.
- (Carsbia) Information tents served the students very well, especially given the “swing space” or temporary locations for many classes. A Thank you to those who assisted.
- Kiosk maps have been amended to reflect various temp/new locations such as T100-T600, T700-T900, HSS, Gym and PE buildings.
- (Celine) – Faculty Advisement process is being streamlined. Enrollments are up 1% from last spring.
-

1) **Minutes – December 18th, 2012.** Approved as recorded.

2) **Action Items (see available handouts):**

- a) **Admin. Assist II (Marina Ed Ctr), Replacement w/5 additional hrs/wk –*first reading* (Laura Franklin):** Needs were evaluated, and it was determined that this 19 hr/wk position be increased to 24 hr/wk for the following reasons:
- Provide coverage during the 3:30 – 9:30, four nights per week, which supports communication sharing/overlap with the earlier shift.
 - Enrollments have doubled since the position was first established 4.5 years ago, and there is likely going to be a need to offer late afternoon classes as we are currently at capacity for the 5pm or later classes.
 - Additional services will eventually be provided at the Education Center, requiring support.
 - Savings will come from the recent retirement in a y rated position.
 - This is a non-benefitted position.

- 3) Information Items (see available handouts): (consider items C, D and/or E from below)**
- a) **Admin. Assist. III/Instructional Contracts Coordinator –replacement (Laura Franklin):**
This is the sole support to this office’s position, reporting to the Dean of Instruction and the Dean of Instructional Planning.
 - b) **Admin. Assist. III (replacement) – Celine Pinet:** This position is responsible for faculty evaluations and enrollments. AAAG has reviewed/approved this replacement.
- 4) Board Policy Adoptions:**
- a)
- 5) Discussion items for *future* meeting:**
- a) **MPC Technology Vision/Challenges***
 - b) **SIS – How well is it working (input from DOMS, end users, A&R etc.)***
 - c) **Prioritizing filling of classified position (process from VPs): *spring 2013***
 - d) **Thin client / Sharepoint /Website*---*later spring 2013***
 - e) **CC bylaws (review, to include role/charge of BC):**
 - f) **Reorganization (process): *spring 2013***
 - g) **On line counseling/supportive service—(LaRon or??)**
 - h) **Website**
 - i) **New Accreditation Requirement (per Fred 2/5).**

“c” & “f” – request to have these on a February agenda if possible. Request “d” sometime in spring.

**Technology Committee will report with updates.*

- 6) Other:** Comments included reports of registration problems in A&R, whereas DOMS had problems with sections/classes which upon reaching 20 enrollments, were interpreted as filled. AAAG is meeting on Feb. 6 to discuss and will plan to report back on findings.
- a) **Committee Reports**