

College Council Minutes - DRAFT

February 19, 2013

2:00 pm

Karas Room, LTC

College Council Members: Walter Tribley, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, DJ Singh, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Paula Norton (for Amelia Converse), Kali Viker, Suzanne Ammons, ASMPC Pres. (vacant), ASMPC Rep. (vacant)

Absent: Julie Bailey (Heather Faust attending in lieu of), Mark Clements, Loren Walsh, Kali Viker, ASMPC Pres. (vacant), ASMPC Rep. (vacant)

Campus Community Comments:

- Carsbia is retiring in June. The news came as a bit of a surprise since it is difficult to imagine MPC life without him. Carsbia's history with MPC is a long and rich one indeed.
- Gary reported that we opened the last *Show on the Road* this weekend. *Cinderella* will be performed over the next three weekends at the Carmel Middle School Theatre.
- Lyndon reported that on Feb. 20, MPC hosts its last home basketball game in the interest of cancer awareness with its "Think Pink 50/50 Raffle" in which ½ of proceeds go towards raffle winner, and ½ to charity. Donations will be collected in lieu of admissions.
- MPC is now eligible to apply to H.I.S. grants.

1) **Minutes – February 5, 2013.** Approved as amended (with regards to the two Admin. Asst. III positions).

2) Action Items (see available handouts):

a) **Admin. Assist II (Marina Ed Ctr), Replacement w/5 added hrs/wk –2nd Reading (Laura Franklin):** Alan called for a motion/comments/discussion.

College Council recommends the Admin. Assist II replacement position (modified to add 5 hrs/wk) be forwarded to the Board for approval.

3) Information Items (see available handouts): (*consider items C, D and/or E from below*)

a) **ACCJC Update (Fred/Celine):** Fred reminded us that back in October we submitted to our Accrediting Commission a response to the recommendations received from our site visit of 2010.capped recent history. He then recapped information received within a letter from Dr. Beno of the Commission which indicated that MPC has resolved deficiencies in two of its recommendations:

- Rec. #4- designing an evaluation process and tool for students to evaluate online learning experiences, and
- Rec #2 – identifying course-SLOs and describing expected outcomes to students in course syllabi.

Partial fulfillment of:

- Rec. #1 – using assessment data to guide improvement of student learning (need SLOS in our evaluations) and,
- Rec #3 – ensuring that all those responsible for student progress toward achieving SLOs have effectiveness in producing those outcomes as part of their evaluations.

Celine added that the SLO committee continues to meet to address the remaining recommendations to the Midterm Report to be submitted March 15, and discussions are underway for possible additions to the report.

Fred offered the opinion that the recommendations made by the Accrediting Commission carry with them the expectation that the District address these recommendations within two years. While dialogue is important, Accreditation as a self-regulating system needs to produce

metrics in order to validate this model of self-regulation. The Commission wants to see that we are evaluating while providing the evidence that demonstrates what we base our evaluations and interpretations on. We must focus on using Program Reflections as evidence and find a way of using quantitative assessment to enable instructors to judge students' ability to achieve SLOs.

Fall Program Reflections will need to engage instructors/division chairs and preparations must get underway now to support fall flex days. The following suggestions came forward to assist and re-educate in this process:

- Recognition should be made to underscore the value of **Program Reflections**; a survey tool could be used.
- **Examples** need to be presented as to what an assessment record may look like – *qualitatively and quantitatively*. The challenge exists where methods used in one teaching discipline will differ from those used in another (exa: Math and Art).
- **Outcomes** should include the fundamentals things that students should do.
- Non-teaching staff need to be included in the process.

Fred recapped to say that there appears to be subtle shifts in the focus of the Accrediting Commission in that the focus is more on results in terms of student learning and quality of education and less on the process of how we got there. Interest is shifting towards student achievement metrics---how many are graduating, transferring, and completing programs. They are revising standards for clarity, less repetition with emphasis still on the intent of the standards. Revised standards should be here by 2014. Dr. Beno conveyed both understanding of the pressures from the USDE and the necessity for us to be able to produce ways to track our students.

Funding for education is limited and as a result, funding will likely be directed first towards core education and less on liberal education.

Fred suggested we begin planning for our Self Evaluation of 2016, by organizing the workload efforts and establish groups now for each evidence area. Evidence building needs to begin early with data collection as follows:

- 1) Compile/organize evidence pieces now (challenge is to organize for easy access perhaps using a web based data base), then
- 2) Proceed to write about evidence.

b) Planning and Resource Allocation Process: Suggestion was made to review at next College Council, our PRAP and the conversations from last spring which produced the latest version. In addition, the following items will be agendaized for the next CC meeting:

- Dr. Tribley will give direction to divisions as to how we should proceed,
- PRAP should re-evaluated to determine where to incorporate resource allocation, faculty replacement, etc. Flex day discussions/Program Review activities needed to happen to allow adequate timing prior to budget planning.
- Dr. Tribley will bring forward and speak to the *Planning Assumptions* framework.

AAAG needs to begin discussions to formulate a planning strategy for the next three years, in order to coordinate the various accountability work needed into our current planning process.

4) Board Policy Adoptions:

a)

5) Discussion items for *future* meeting:

- a) MPC Technology Vision/Challenges*
- b) SIS – How well is it working (input from DOMS, end users, A&R etc.)*
- c) Prioritizing filling of classified position (process from VPs): *spring 2013*
- d) Thin client / Sharepoint /Website*---*later spring 2013*
- e) CC bylaws (review, to include role/charge of BC):
- f) Reorganization (process): *spring 2013*
- g) On line counseling/supportive service—(LaRon or??)
- h) Website

“c” & “f” – request to have these on a February agenda if possible. Request “d” sometime in spring.

**Technology Committee will report with updates.*

6) Other:

- a) Committee Reports