

College Council Minutes

February 21, 2012

2:30 pm

Karas Room, LTC

College Council Members: Doug Garrison, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, Ruth Osorio (need replacement), Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Amelia Hellam, Kali Viker, Suzanne Ammons, ASMPC Pres. Stephen Rose (need replacement) , ASMPC Rep (vacant)

Absent: Adria Gerard, Gary Bolen, Ruth Osorio (need replacement).

Guests: Eric Maximoff

Campus Community Comments:

- Carsbia: (Smoking Policy) Health & Safety, in light of their position is in favor of a non-smoking (tobacco free), campus, however, should the board decide against going “non-smoking”, then H&S would recommend the board consider dedicated areas for smoking. PVP discussions concluded that this should be fully vetted given the reactions from the advisory groups, and that the Non-Smoking subcommittee consisting of Carsbia, Alan, Julie, Laura, Loren should meet to review alternatives and report back to College Council.
- Carsbia- Lobo day is February 22, featuring ASMPC clubs, various services and related activities available to students will be represented on campus.
- *United Way Campaign* (Dr. Garrison): The United Way Campaign kicks off February 22, members include Shirley Kim, Rosaleen Ryan, Elizabeth Bishop, Brian Streetman, and Eric Ogata, who will be working hard again as with the past two years to organize, raise support from MPC faculty and staff. An All Users will be sent shortly to raise awareness and support for this vital resource which helps so many in our local community.

1) **Minutes – February 7, 2012:** *Deferred to next meeting.*

2) **Action Items (see available handouts):**

a) **Board Policy Revisions:** <http://mympc.mpc.edu/Committees/PACC/default.aspx>.

i. **BP 3040 – Community Service (2nd reading—deferred indefinitely, pending work anticipated to be completed by the Community Ed. Task Force).**

3) **Information Items (see available handouts):**

a) **Classified Replacement Position:**

b) **Policy and Procedure Process – CCLC BoardDoc Subscriber Service (deferred to March 6):**

c) **2011-12 Budget (Review – How we closed the \$2.9 M deficit in the current year.):** Steve brought forward a document as per request from the Feb. 7th College Council meeting which outlines how MPC closed the budget deficit for 2011-12. This document was also shared at the February 14 Budget Committee. Steve reminded all that we began with a starting budget deficit of approximately \$2.9 M (worst case scenario), and then outlined in detail those factors which contributed to the deficit along with the areas where savings were found. He indicated that several budget outcomes are still “unknowns” and explained those in the following:

- Utilities increased significantly mainly that of water (plus new buildings on line), so figures are only estimates.
- Trustee Election – final tally on money spent still to be determined.
- Targeted 15% reduction in department budgets-results on savings unknown until year end.
- Reduction in ISAs (Instructional Service Agreements) - proposed to decrease commitment to SBRPSTC by 175 FTES (\$439,000), however as we are below cap, we subsequently need to purchase additional FTES.

- Part time faculty funding – beginning in 2009-10 the State reduced part time faculty funding as categorical. In 2010-11 the district agreed to fund that amount, however is no longer funding this in 2011-12.
- CDC Support reduction – work has been done to reduce support to CDC using a different approach by increasing the number of paying customers. Currently working on update on results of those efforts.

The total of the identified increases, wage concessions, attrition savings and other estimated savings reflect the balance of \$253,000 before savings from the medical was applied to the deficit. It is important to note that a large part of the budget building effort relied upon estimates. The state's 2011-12 budget includes a workload reduction as well as trigger cuts (fee increase and additional workload reduction). The trigger cuts were implemented in December 2011. In planning for these workload reductions, we planned for a proportionate decrease in the amount of course offerings. We had anticipated enrollment to remain constant, with no loss in efficiencies, however, we experienced a drop in enrollments. Reasons for the enrollment decline are still unknown, and speculation includes increase in fees, limited course offerings. In order to optimize the ability to reach cap, we utilize options including adding late start classes and building a robust summer schedule. The JPA (SBPSTC) allows flexibility to sell or buy FTES depending on where we are with our production.

Steve reported that last week, the CCCCCO released information on the deficit coefficient, which translates into payment of 96.5 cents on the dollar. This is due to a shortfall in the amount of student fees collected statewide primarily attributable to a jump from 50% to 70% in BOG waivers. Earlier this year we anticipated an approximate 2% to 2.5% deficit coefficient, which is essentially a mid-year cut arriving too late in the year to respond to. This will add approximately \$822,295 to next year's starting deficit for an estimated total deficit of \$2.8 M.

Budget Committee has been asked to produce suggestions for closing the budget deficit and some of those suggestions included:

- Based on a reduced operating budget for 2012-13, the 10% reserve (ending fund balance) would not have to be as large as the prior year. However, this assumes that all the savings estimated in 2011-12 materialize.
- Utilize bond funds to develop photo voltaic (solar) panels where energy savings could be utilized in the long term. This will require further analysis on payback periods and overall efficiency estimates.

Steve indicated that an examination of our current budget progress to date is underway. Given the vast number of estimates it will be difficult to determine where/if savings will come in where estimated. While the deficit coefficient is not permanent, it is unknown whether enrollments will continue decreasing, or what direction BOG waivers will go. Another variable to consider is property tax collections which are a part of the deficit coefficient calculation.

The question was raised as to the direction we will take relative to technology on campus along with current impending staff changes in the I.T. Department. Steve indicated that an overall evaluation of technology use at MPC is needed alongside forecasting of where technology will take our students in the next few years. The technology currently used (smart class rooms, computer labs etc.) may not be effective teaching models in just a few years when students will likely have greater access to new technology such as tablets, smartphones, cloud computing etc. Consensus was to add this issue "MPC Technology Vision/Challenges" as a future forum.

Steve summarized that based on the Governor's proposal in January, that if the tax package is not approved, we will see another \$1.76 M workload reduction to MPC for 2012-13.

Dr. Garrison underscored the importance of being able to establish productive conversations with the bargaining units and in order to do so, there will need to be a consensus as to an agreed upon estimated number.

- 4) **Discussion items for *future* meeting:**
 - a) **Action Plans / Area Component Goals (for spring 2012):**
 - b) **Equipment Refreshment needs campus-wide:**

- 5) **Other:**
 - a) **Committee Reports-**

Next meeting – March 6