

College Council Minutes

October 4, 2011

2:30 pm

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, Marty Johnson (Interim VP AA), Michael Gilmartin, Steve Ma, MSC Rep (vacant), Art St. Laurent, Julie Bailey, Gary Bolen, Mark Clements, Ruth Osorio, Stephanie Perkins, Fred Hochstaedter, Adria Gerard, Alan Haffa, Lyndon Schutzler, Loren Walsh, Amelia Hellam, Suzanne Ammons, ASMPAC Pres. (vacant), ASMPAC Rep (vacant)
Absent: Mark Clements, Ruth Osorio, Adria Gerard, Amelia Hellam, MSC rep (vacant), ASMPAC Pres. (vacant), ASMPAC Rep (vacant).

Campus Community Comments:

- Lyndon reported on two recent MPC victories against large schools in the last two weeks. We have another home game this week against Solano.

1) **Minutes – September 20, 2011:** Approved as amended with one abstention.

2) **Action Items (see available handouts):** *None at this time.*
a)

3) **Board Policy Revisions:** <http://mympc.mpc.edu/Committees/PACC/default.aspx>. *None at this time.*
a)

4) **Information Items (see available handouts):**

- a) **Basic Skills Allocation- End of Year Report (2010-11)—Laura Franklin** presented the new format being used this year and due by October 10 to the CCCCCO. The three main pieces to the document are outlined below:

1. Fiscal Report: (The three years of fiscal reporting)

- 2008-09 reflects all funds expended by 6/30/11.
- 2009-10 total allocation of \$92,784 shows funds still available and to expire 6/30/2012.
- 2010-11 total allocation of \$90,000 must be used by 6/30/2013.

In addition, the 2011-12 allocation (last page of the report) is \$90,000 which expires 6/30/2014.

2. Data Analysis --the second part is on the Basic Skills Completion and Improvement Rates for 2007-2010. The Basic Skills Committee used data from ARC report provided by the Chancellor's Office and answered six questions relating to the top basic skills activities of the past year.

The Basic Skills Committee was to choose two activities and provide a thorough analysis. For the PASS Learning Community, a comparison group of students taking ENGL 301 and 302 and PERS 200 were compared to students who took ENGL 301 and 302 only. This was also done for Math. The PASS faculty decided that the PERS 200 Orientation College class may not be an appropriate pairing for the basic skills math classes because many MPC students wait to take math after they have completed most of their other college course requirements. The PASS faculty plan to investigate successful models at other campuses. It is apparent that students are returning and making gains in retention between fall and spring

2010-11 was the first year that the Kurzweil project collected quantitative data. In response to a question from CC about the per student cost of the project, Laura offered to provide the cost for each (\$ spent per year divided by the number of students served), as this may become valuable information especially when/if funding ceases in the future while plans remain intact to institutionalize this learning resource. Also needed are data to help determine how effective this teaching tool is.

3. Action Plan-- The BSI Committee was to include five funded activities for 2011-12.

b) Classified Replacement Position:

- i. **Supportive Services and Instruction (34 weeks, 18 hrs per week)- Carsbia:** This position was presented as a combining of two permanent part time positions into one shared position (Instructional Specialist-Adapted PE and Adaptive Computer Technology).

b) Full Time - Faculty Replacements: *None at this time.*

c) Discussion items for future meeting:

- i. Growth Goal for the Ed. Center at Marina (managing growth & cuts)- *following budget update anticipated in mid-December for clearer picture.*
- ii. Thin Client: *Ideal to cover this issue with a CC meeting located at the Ed Center following the Grand Opening of Sept. 23, yes?*
- iii. Year End Funds—*Will have a better idea of YEF following closing of books and audit in late October.*
- iv. Equipment Refreshment needs campus-wide:
 - v. Shared Governance and Institutional Planning and Budgeting:
 - vi. Food & drink in classrooms?
 - vii. Exit interviews-discussion or input from HR.

- d) Other:** Comment was shared indicating that the current progress on the smoking policy will be difficult to complete prior to the departure of two current board members, however, it is going forward.

a) Committee Reports-

Next meeting is October 4, 2:30 pm in the Karas Room.