

# College Council Minutes- DRAFT

Tuesday, August 17, 2010

**2:30 p.m.,  
Karas Room**

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, Carolyn Hansen, Alan Haffa, Lyndon Schutzler, Loren Walsh (CSEA Rep.) Suzanne Ammons, ASMPPC Pres. (vacant), Will Adams, ASMPPC

**Absent:** Mark Clements, ASMPPC Pres. (vacant)

**Guests:** Steve Ma (Joe Bissell's successor- VP Admin. Svc.), Laura Franklin

## **Campus Community Comments:**

- College Council members introduced themselves with a special welcome given to Steve Ma who will be assuming the position of Vice President for Administrative Services upon Joe Bissell's retirement from MPC.
- Carsbia reminded the group that the Women's Program is now the Re-Entry Multicultural Center and one of the services offered at the onset of school is the text book loan supported by the MPC Foundation.

**1) Minutes – August 10, 2010:** deferred to next meeting.

**2) Information Items (see available handouts):** No items presented.

a)

**Faculty Replacement Positions:** No items presented.

a)

**Classified Replacement Positions:** No items presented.

a)

**3) Action Items (see available handouts) :**

- a) **Final Budget 2010-11 (2nd reading) Joe Bissell:** Joe reminded the group that at the August 10 *first reading* of the Final Budget 2010-11, College Council reviewed a summary listing of the changed items from the Tentative Budget version and plans were to conduct the *second reading* through a detail review of each fund comprising the Final Budget. Today, Joe presented and explained the Final Budget and the various components including the following:
- The Executive Summary is the first six pages containing a narrative overview of the budget including the projected beginning and ending balances for each of the seven major funds and the 13 subgroups. Included within is an explanation of how progress on the district's institutional goals was fulfilled and thus funding had to be found despite the condition of the state economy and its impacts to the district.
  - Outside influences affecting the long term outlook include the state economy, enrollments, employee compensation and cost trends for expenses. Joe elaborated on the area of enrollments, explaining that the demand for classes is likely to continue to be high, driven by unemployment and redirected students from the UC and CSU systems.
  - District responses include maintaining adequate cash reserves in light of the likely 3-5 year problem and apportionment deferrals, prioritizing services to be retained, reduction of potential FTES at risk while growing enrollments at the Education Center at Marina. Expect further restrictions on enrollments, recreational, avocational and personal development courses are anticipated as outlined in a write up by Dr. Barry Russell, Vice Chancellor of Academic Affairs for the CCCCCO in the Spring 2010 ACCE Journal (*see ACCE handout*). It is interpreted that while the district has made sweeping changes in just the last few years through the elimination of the off campus PFIT courses (and similar), we still carry some vulnerability. Colleges continue to be pushed to give priority to courses of a greater public interest and to deemphasize courses offered primarily to provide recreational or avocational interests.

Comments and concerns were shared to include the following in response to the ACCE handout and reference to Recreational, Avocational and Personal Development Courses:

- A review by the district should be conducted to determine whether there has been any change in the public interest vs. the private interest with regards to the direction that curriculum changes should take. While not an issue of fairness, but rather in respect of the Mission, such a review should be held within a public forum to allow community input.
- The Chancellor's Office is not giving specific direction to community colleges other than to be self governing in the review of their course offerings. It is believed, however, that if courses perceived as recreational, avocational or as personal development are not voluntarily trimmed from the CR/NC offerings, the Legislature may choose a more intrusive method. Also, while we may not be changing the college's mission, we will still need to operate within current financial conditions.
- Summaries by Fund- consists of the seven major fund accounts of the General Fund, Special Revenue, Debt Services, Capital Projects, Building, Self Insurance and Fiduciary Fund. Joe summarized with the adjustments to balance the operating funds:
  - Adjunct budgets increased \$254,000 in order to support the current level of FTES if efficiency also remains. The Self Insurance Fund recently incorporated two changes to provide savings to offset the projected 25% increase in costs for medical: 1) Academic and management agreed to a 3 phase cost containment plan reviewed at 6 month increments for effectiveness, and 2) classified employees agreed to the 65 furlough hours for as a 1<sup>st</sup> phase cost containment measure.
  - Independent Service Agreements reduced by \$23,000.
  - PT temp classified cut by \$38,000\*.
  - Book and supplies cut \$41,000.
  - Travel cut \$15,000
  - Advertising cut \$28,000
  - Copier expense cut \$52,000
  - Equipment cut by \$11,000
  - One time funding cut \$125,000

\*Classified part-time cuts were actually conversions with no gains in actuality for the classified figures.

In Summary, Joe reminded the group that while we do have a balanced budget with positive fund balances, the final approved state budget could still carry additional impacts on the district's budget. No funding can be received from the State until a budget is approved. The district will need to be vigilant in addressing funding changes and respond accordingly by making programmatic and staffing level changes.

Alan invited, questions and comments and a motion to take action to approve the Final Budget 2010-11.

*College council recommends the 2010-11 Final Budget be forwarded for approval to the Board at its August 24, 2010 meeting.*

A motion was made, moved, seconded and approved with none opposed.

- b) Revision to *Bond Facility Projects' Budgets* (2<sup>nd</sup> reading) Joe Bissell):**  
Joe reviewed the 2012-16 Five Year Construction Plan and revision to Bond Facility Projects Budgets as a *second reading*. A motion was made, moved, seconded and approved with none opposed.

**For fall 2010:**

- c) **Institutional Goals (Assessment) (New Goals due fall 2010):** A group discussion, recap of last year's progress with the IG Assessment as follows:
- A subcommittee met to review and assess progress made to fulfill the Institutional Goals 2007-11. A write up was done, is posted to the CC web page and available for members to review and then go forward with composing the new (Draft) Institutional Goals for the next four years. This Draft will then be shared with the various shared governance group.
- d) **Mission Statement Update (due fall 2010):** Once the new Institutional Goals are underway, we will examine how to and if we should revise the Mission Statement.

4) **Board Policy Revisions:** <http://mympc.mpc.edu/Committees/PACC/default.aspx>.

5) **Other:**

a) **Committee Reports-**

Next meeting—(Sept. 7)