

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

Monterey Peninsula College  
980 Fremont Street  
Monterey, California 93940

Tuesday  
May 26, 2009

4:00 p.m. – Open Session – Small Conference Room, Shoreline Conference Center  
4:05 p.m. - Closed Session – Small Conference Room, Shoreline Conference Center  
5:30 p.m. -- Public Session – Large Conference Room, Shoreline Conference Center

**MINUTES**

The Chair of the Board, Dr. Jim Tunney, called the Governing Board meeting to order at 1:30 p.m. Trustee Tunney called roll and declared a quorum present. Dr. Tunney read the Closed Session statement and reported that the following items would be covered: a. Conference with Real Property Negotiator. Parcels: L23.5.1., L23.5.2, & E19.a.5. Negotiating Party: Monterey Peninsula Community College District – Mr. Joe Bissell. b. Conference with Labor Negotiators. Monterey Peninsula College Teachers Association, Monterey Peninsula Community College District – Dr. John Gonzalez, Mr. Joe Bissell, and Ms. Barbara Lee. c. Conference with Labor Negotiators. Monterey Peninsula College Classified Employees Association. Monterey Peninsula Community College District – Mr. Joe Bissell & Ms. Barbara Lee. d. Individual Student Disciplinary Matter. e. Public Employee Evaluation: Superintendent/President Annual Evaluation.

At 4:02 p.m., the Open Session adjourned to the Closed Session. The Closed Session adjourned at 5:25 p.m. At 5:30 p.m., the Open Session was called to order by Dr. Tunney. Ms. Phillips called roll.

MEMBERS PRESENT:        Dr. Jim Tunney, Chair  
                                 Mr. Charles Page, J.D., Vice Chair  
                                 Mr. R. Lynn Davis, J.D.  
                                 Mr. Carl Pohlhammer  
                                 Dr. Loren Steck  
                                 Ms. Eleanor Morrice, Student Trustee

MEMBERS ABSENT:        None

STAFF PRESENT:         Dr. Douglas R. Garrison, Superintendent/President  
                                 Mr. Carsbia Anderson, Vice President for Student Services  
                                 Mr. Joe Bissell, Vice President for Administrative Services  
                                 Ms. Laura Franklin, Dean of Instruction, Economic Development &

Off-Campus Programs

Mr. Michael Gilmartin, Dean of Instruction, Occupational and Economic Development

Dr. John Gonzalez, Vice President for Academic Affairs

Dr. Susan Steele, Interim Dean of Instruction, Liberal Arts

Dr. Alfred Hochstaedter, Earth Science

Ms. Claudia Martin, Director, Student Financial Services

Mr. Richard Montori, Public Information Officer

Ms. Vicki Nakamura, Assistant to the President

Ms. Mary Nelson, Coordinator/Instructor, Family & Consumer Science

Ms. Victoria Phillips, Executive Assistant to the Superintendent/  
President and the Governing Board

Ms. Linda Pridmore, Academic Support Center

Dr. Rosaleen Ryan, Director, Institutional Research

OTHERS PRESENT:

Mr. Randy Bangs

Ms. Margaret Ann Coppernol

Mr. Joe Demko

Mr. Michael Dickey

Mr. Steve Emerson

Mr. Chris Pappas

Dr. Tunney reported that the Trustees took action to expel student #7137 and that the Trustees would reconvene their Closed Session meeting following the Open Session.

Recognition

Dr. Tunney recognized and invited Coach Chris Pappas to address the Trustees concerning California Community Colleges Football Coaches Association induction of Danny Holman into their Players Hall of Fame posthumously during their Spring Convention and Hall of Fame Luncheon held on March 5-7, 2009 in Visalia, California. Coach Pappas said it was his pleasure to talk about Danny Holman, but first he wanted to talk about who was in the Hall of Fame. People like Jackie Robinson, Frank Gifford, Jeff Garcia, Nate Wright, Ed Kezirian, Mike Rasmussen, John Madden, Bill Walsh, Tom Flores, Joe Gibbs, Dick Vermiel, Jeff Tedford, Luke Phillips, Ted Tollner, Bill Corcoran, Joe Marvin, Marv Mays, Marv Grim, Ray Shackleford, and himself.

Coach Pappas said that Danny Holman wasn't just good at Football as Quarterback for the Lobos, but he was a gifted athlete at many sports to include baseball, basketball, and golf. He was also named the Top Athlete in the Monterey-Salinas area in the last 50 years. While at MPC, Danny lead the Lobos to a 10-1 season, and to the Northern California Championship, as well as a victory in the Lettuce Bowl which gave the Lobos a number 10 rating in the Nation and number five ranking in the State. He won All Conference, All State, and was named an All American as a specialist by Hank Ive's J.C. Gridwire. Danny transferred to San Jose State and continued his outstanding football career by setting many passing records. Danny was drafted by the Pittsburg Steelers, but he decided professional football was

not for him and he returned to his home on the Monterey Peninsula. He helped coach young men at Carmel High School.

Coach Pappas presented the Trustees and Dr. Garrison with the award that was earned by Danny Holman so that it could reside in the Athletic Department with the other awards presented to Monterey Peninsula College. Coach Pappas indicated that is what Danny's family wanted done with the award.

The Trustees thanked Coach Pappas for his presentation.

The Monterey Peninsula College Foundation donations for April 2009 were \$90,033.69. Dr. Tunney thanked the Foundation for its efforts on behalf of the District.

Mr. Carsbia Anderson reported that Sharon deMaria Osgood, one of our adjunct instructors who teaches our triathlon course was selected as USA Triathlon Development Coach of the Year. Sharon is a member of our Lobo Hall of Fame and has served as our Women's Tennis Coach in the past. We congratulate her on this achievement.

#### Comments from Visitors

There were no comments from visitors at this time.

#### Written Communications

Dr. Tunney made special mention of Beth Penney's Excellence in Teaching Award and to Flo Snyder's book, Lady in the Locker Room.

- a. The Monterey County Herald, Sunday, April 19, 2009, Cabrillo 12, MPC 7.
- b. The Monterey County Herald, Tuesday, April 21, 2009, MPC, Orientation Schedule for Prospective MPC Trustees – 2009 Election; The Peggy Downes Baskin Series on Ethics, Ethical Dilemmas in Governing, April 28, 2009 at 7 p.m., Steinbeck Forum, Monterey Conference Center.
- c. The Monterey County Herald, Wednesday, April 22, 2009, College Baseball, MPC 11, SFCC 4 and College Softball, MPC 5, Gavilan 3.
- d. The Monterey County Herald, Thursday, April 23, 2009, AWARENESS IS HER BAG...Cutting Use of Plastic in Spotlight on Earth Day, by Daniel Lopez.  
•Special Note: KSBW gave special attention and coverage on MPC Job Fair in their news reports.
- e. GO! The Monterey County Herald, April 23 – 29, 2009, Facing Up: Ethical Dilemmas in Governing with Fred Keeley and Drew Liebert, April 28, 2009.
- f. The Monterey County Herald, Friday, April 24, 2009, College Baseball, MPC 3, Ohlone 2.
- g. The Monterey County Herald, Monday, April 27, 2009, Looking Back at Monterey County...A weekly Feature From the Herald's Photo Archives...Eddie Esteban of Pacific Grove.

- h. The Monterey County Herald, Tuesday, April 28, 2009, College Track, Hartnell wins title.
- i. The Monterey County Herald, Wednesday, April 29, 2009, Local Golf Notebook...2 Lobos advance to NorCal, by Jerry Stewart, and College Baseball...MPC 13-2, Skyline 5-10.
- j. The Monterey County Herald, Wednesday, April 29, 2009, MPC gathering finds state needs drastic fix, by John Sammon.
- k. The Monterey County Herald, Thursday, April 30, 2009, I Cantori di Carmel, directed by Dr. Sal Ferrantelli, Saturday, May 2, 2009.
- l. The Monterey County Herald, Thursday, April 30, 2009, United Way raises \$3.6M, passing goal, by Herald Staff Report.
- m. The Monterey County Herald, Sunday, May 3, 2009, CONGRATULATIONS to the 2009 Annual Teaching Award Winners Presented by the Community Foundation for Monterey County. Beth Penney from MPC.
- n. The Monterey County Herald, Monday, May 4, 2009, MPC QuickBooks Class Schedule.
- o. GO! The Monterey County Herald, Wednesday, May 6, 2009, Today, Free Gentrain lecture on the book “Lady in the Locker Room” with author Flo Snyder; Notebook: Quinones advances in Northern CA Community College Golf Championships at Mira Vista Golf and Country Club; Monterey MPC holds two Quickbooks workshops.
- p. Monterey County Weekly, May 7-13, 2009, Company at Monterey Peninsula College.
- q. The Monterey County Herald, Thursday, May 7, 2009, CONGRATULATIONS to the 2009 Annual Teaching Award Winners presented by the Community Foundation for Monterey County.
- r. GO! The Monterey County Herald, Thursday, May 7-13, 2009, The MPC Orchestra under the direction of Dave Dally will perform opera favorites with the MPC Chorus Saturday at the Golden State Theatre in Monterey.
- s. GO! The Monterey County Herald, Thursday, May 7-13, 2009, Good ‘Company’...MPC Theatre explores Human Relationships with Stephen Sondheim’s Award-Winning Musical ‘Company’, by Lily Dayton.
- \*t. A letter from Shirley Short, Chair, ACCCA Mentor Program, dated May 8, 2009, to Dr. Douglas Garrison regarding his participation in the Spring 2009 Mentor Program Retreat at the Jesuit Retreat House in Los Altos. “By sharing your insights and experience with the mentees, you have contributed to the professional development of another generation of California Community College Administrators.”
- u. The Monterey County Herald, Friday, May 8, 2009, Briefs...Monterey...MPC To Host Job Fair.
- v. The Monterey County Herald, Monday, May 11, 2009, Opera Highlights presented by MPC Orchestra and Chorus with Sal Ferrantelli and Dave Dally; Monterey Peninsula College Theatre Arts Department presents Stephen Sondheim’s musical “company.”
- w. The Monterey County Herald, Tuesday, May 12, 2009, MPC Orientation Schedule for Prospective MPC Trustees – 2009 Election.
- x. The Monterey County Herald, Wednesday, May 13, 2009, Quinones at State.
- y. The Monterey County Herald, Thursday, May 14, 2009, MPC Orientation Schedule for Prospective MPC Trustees – 2009 Election.

- z. The Monterey County Herald, Thursday, May 14, 2009, Community college students need more aid, by Matt Krupnick.
- aa. The Monterey County Herald, Friday, May 15, 2009, MPC's Adams chasing JC track title, Herald Staff Reports.

*\*Signifies that item was included in the Board packet.*

### Reports and Presentations

#### Institutional Report: Linda Pridmore, United Way Campaign

Ms. Linda Pridmore, one of the three co-chairs (Elizabeth Bishop & Karen Engelsen) of the MPC United Way campaign, was present to report on how the campus did on this year's campaign. She reported that the campus quadrupled their donations this year. ASMPC felt the new 211 system in place was an exceptional idea and voted to contribute \$500 to the campaign. At the recognition meeting of United Way, MPC was presented with a beautiful crystal award for its efforts and was acknowledged for being the second highest contributing institution on the Monterey Peninsula. She invited everyone to the President's office in July to view the award.

Dr. Tunney thanked Ms. Pridmore for her report and asked her to convey their gratitude for the work of the co-chairs on this campaign.

### Reports

#### Superintendent's Report:

Dr. Garrison reported that he will let his written report, which was included in the Board packet, stand as presented, except he wanted to add a few comments as follows:

1. Dr. Garrison reported that the scholarship, recognition ceremonies, rights of passages are in full swing and his schedule is full. Activities extend through the end of the school year and it is wonderful.
2. Dr. Garrison reported that the President's Community Luncheon went well with 330 in attendance at the Hyatt Hotel on Friday, May 8<sup>th</sup>. The luncheon was recorded by Channel 24 and will be shown several times on that channel for those who could not attend. The video was particularly well crafted this year and many people were there to honor Sherman Smith, long time MPC Trustee and civic leader.
3. Dr. Garrison reported that on Friday, May 29<sup>th</sup>, we will be hosting California Community College Chancellor Jack Scott, for the Chancellor's Circle luncheon, made up of business representatives who have donated \$15,000 or more to meet some of our leadership. Chancellor Scott will talk about the budget situation. There will be a gap between what we need and what we will get and our job is to fill that gap or reduce our needs. We will develop a tentative budget and have it in place. We will keep fine tuning our budget in order to prepare for the final budget.

4. Dr. Garrison reported that we held our first prospective Trustee Orientation Workshop on Wednesday, April 22<sup>nd</sup>, in the Seahorse Room, Oldemeyer Center, in Seaside from 6:00 p.m. until 9:00 p.m. Our second Orientation session was held on Thursday, May 14<sup>th</sup>, in the new Administration Building Conference Room from 6:00 p.m. until 9:00 p.m. Our third orientation session will be held on Thursday, June 25<sup>th</sup> in the Community Room of the Marina Library from 5:30 p.m. until 8:30 p.m. So far, we have had a total of 13 participants. Last time, we had a total of 16 participants. We will probably exceed that number this time.

Vice Presidents' Reports:

Carsbia Anderson, Vice President for Student Services: Mr. Anderson reported on the following activities: • Currently we have full boxes of food stored in the Child Development Center given to us by the Rotary Club to feed 80 student families. • The Child Development staff is planning a parents' night out. They will keep children of MPC students from 5:00 p.m. to 10:00 p.m. one evening to let students study, have a date night, or have a free night to do whatever they wish as a gift from the CDC staff. This is to be a stress reliever at a busy time of the year and students are very appreciative. • The Child Development Center will hold their annual BBQ on June 4<sup>th</sup>. • Mr. Anderson reported that this year's Scholarship Ceremony was very successful and over \$130,000 was awarded to 65 students. This includes the Matsui and Pister Awards of \$10,000 per year for two years. Last year, we awarded \$75,000. • There appears to be significant cuts ahead for EOPS, which will impact the program. • Kelly Eyler, Health Services Specialist is on today's Consent Agenda and Mr. Anderson asked for the Board's support and approval. Laura Shipley and Kelly Eyler appear to be a good match. • On May 22<sup>nd</sup>, Supportive Services held their Awards Ceremony. It was well attended and the students were very touched by their awards. • The EOPS, CARE, and TRIO programs held their awards ceremony on Thursday, May 28<sup>th</sup>, in the Karas Room. It was well attended and the students' success stories were genuine and heartfelt. They were grateful and appreciative of the support and encouragement they received from their counselors and teachers. • Mr. Anderson reported that the President's Community luncheon was a success judging from the comments he has received and the connections made were great. • Mr. Anderson reminded people of the Latino Celebration to be held on Thursday, June 4<sup>th</sup>; The Kente Ceremony to be held on Friday, June 5<sup>th</sup>; our regular graduation ceremony to be held on Saturday, June 7<sup>th</sup>, at Noon; and the Nursing Graduation Ceremony at 3:00 p.m. in the Amphitheater. • Mr. Anderson reported that at the California Community College State Track & Field Meet held at the College of San Mateo, MPC was represented by four women: the Adams sisters, Felesha and Lakesha along with Annette Ruvalcaba and Dakota Sanchez who set two new MPC records for the 4 x 100 meter hurdles and the 4 x 1600 meter hurdles. Lakesha Adams set a new MPC school record for the 400 hurdles.

The Trustees thanked Mr. Anderson for his report.

Joe Bissell, Vice President for Administrative Services: Mr. Bissell reported that he was the winner of the raffle for a 5 course dinner for eight and theater tickets provided by the Management/Supervisor group on Friday, May 15<sup>th</sup>. It was a fun evening and it was a fundraiser for a student scholarship. The Trustees thanked Mr. Bissell for his report.

Dr. John Gonzalez, Vice President for Academic Affairs: Dr. Gonzalez reported on the following:

- The accreditation self-study team put on a “mock” accreditation open forum exercise. It was a test of what it would be like at next Spring’s Accreditation open forum. It generated some good discussion about the process program review planning and resources as well as SLO’s. We plan to repeat the performance with a wider audience during flex days. The team is working on their second “draft” of the Self Study. We’ve assigned specific components to people. We want them to ask certain questions of the report such as...Does it reflect reality? Is there any component provoking sections and why?
- On May 22<sup>nd</sup> the second of two retreats was held on Career and Technical Education. This one was the culmination of a lot of work. Gail Fail, Diane Boynton, Susan Steele and 35 others participated in the retreat. We strengthened our set of goals, and are meeting the letter of the law. We received very good input. He commended the faculty and the CTE programs.
- We have had some difficult discussions with division chairs about budget issues. Dr. Gonzalez reported that he appreciated their candid and insightful input. Difficult decisions are being made and it is important that the best possible decisions be made for the good of the institution.
- A meeting was held to discuss the MPC Educational Center at Marina. Twenty people were in attendance. Everything was discussed: classroom planning; Ken Scates and Mike Carson gave an overview of the facility; a discussion of what are the needs of our students in the area; Is there a need for a learning center. Everybody had an opportunity for input.
- The MPC Education Center at Marina had an open house with nearly 60 people in attendance. Students, families of prospective students and their families attended. We notified local churches and small Marina businesses of the event. Registration clerks from the main campus helped us with registering students. We still have healthy enrollments. Dr. Gonzalez thanked the division chairs for their assistance in scheduling classes which serve the educational needs of our Marina/Seaside community. We have increased our African/American enrollment by 9.9%. We have increased our enrollment from 6,978 to 7,500 students

The Trustees thanked Dr. Gonzalez for his report.

Academic Senate: Dr. Fred Hochstaedter, President, Academic Senate, presented the Academic Senate’s Annual Report for 2008-2009.

- Dr. Hochstaedter reported that the Academic Senate will assure accuracy and a well rounded perspective in the accreditation self study report with respect to academic and professional matters.
- Dr. Hochstaedter said that the Accreditation requires Student Learning Outcomes (SLOs). The goal of the Academic Senate is to facilitate institutional efforts to comply with accrediting agency mandates to establish and assess student learning outcomes at the course program and institutional level. Accomplishments in the SLO area did include making an Academic Senate endorsed presentation to the Board on the controversy surrounding SLOs and initiating development of General Education Outcomes. One important shift is the integration of the SLO-assessment process with the Academic Affairs program review process.
- The Basic Skills Initiative (BSI) Committee continued to work as Academic Senate encouraged the development of written bylaws for the BSI Committee. This concept prompted important dialog about the role of this Committee within the shared governance process at MPC and about the role of the various constituencies represented. The Academic Senate hopes that the plans and resource allocation recommendations developed by the BSI Committee continue to integrate the learning community vision articulated by the

Student Success Task Force. The goal of the Academic Senate is to address the mission statement of MPC by responding to the needs of those students in need of basic skills instruction. • The Academic Senate reviewed several Board Policies and returned comments to the Policy and Communications Committee (PACC). The goal of the Academic Senate is to encourage shared governance committee participation by a wide variety of faculty and to ensure smoothly operating shared governance committees. • Flex days were planned for Fall 2009. Laura Loop and Heather Faust are co-chairs of flex days. They are committed to planning an invigorating, enjoyable, and beneficial flex days event that all or most MPC staff are able to attend. • The Academic Senate has reviewed proposed changes to several MPC processes, including program review, the prioritization of new faculty positions, and the composition of faculty hiring committees. It is recommending that hiring committees include at least one faculty member from outside the division hiring. • Dr. Hochstaedter listed the 3 guiding principles or values for the MPC Academic Senate: (not listed in any particular order) 1) The Academic Senate uses the pursuit of academic excellence and critical thinking across the curriculum as an ultimate goal for all it does. 2) The Academic Senate is the recognized voice of the faculty on Academic and Professional matters as set forth in Title 5 and the Ed Code, generally known as the 10 + 1. 3) The Academic Senate strives to ensure a strong faculty voice in shared governance processes. • The Academic Senate heard a proposal for a revised process for program review in Academic Affairs. It includes the integration of the SLO-assessment process into the program review process. Dialog about this new process is ongoing.

The Trustees thanked Dr. Hochstaedter for his written and verbal report.

Dr. Garrison added that he has asked Ms. Barbara Lee to examine our part-time recruiting and hiring process as we often draw from that pool when hiring full-time faculty members. We need to strengthen that process to include more minority people. He added that our Academic Senate is a very effective governance body as it is well organized. Dr. Hochstaedter and group should be very proud of the organization. He reported that he and Dr. Gonzalez attend almost of their meetings and Dr. Hochstaedter has done a fine job of keeping the Senate on track and productive.

Trustee Page noted that Dr. Hochstaedter's reports are exceptional.

At this time in the meeting, New Business G., REPORT BY REGIONAL OCCUPATIONAL CENTERS OF PROGRAMS (ROCP) (Randy Bangs, Director, Mission Trails Regional Occupational Program) was moved up on the meeting agenda. All the Trustees agreed to move this item up since Mr. Bangs had another meeting to attend at 8:00 p.m. this evening. INFORMATION

Mission Trails Regional Occupational Program Director, Randy Bangs, spoke about the ROCP Course Sequencing Plan which has been developed by Mission Trails ROP in partnership with Hartnell College and MPC pursuant to Education Code Section 42302 (b) (1) and Education Code 52302 (b) (2).



Mr. Bangs reported that he has worked closely with Michael Gilmartin, Mary Nelson, and Laura Franklin.

Educational Code Section 52302 (b) (1) states that on or before July 1, 2008 (due to CDE no later than June 30, 2009) all governing boards of Regional Occupational Centers of Programs (ROCP) are required to develop a plan for establishing sequences of state-funded courses, in which both the ROCP and community college offer instruction.

E.C. 52302 (b) (2) c: The plan shall be presented at a public hearing by the governing board of each school district served by the regional occupational center or program and by the county board of education.

E.C. 52302 (b) (3) Community college boards with identified articulated programs shall also review the plans in a public session.

Mr. Bangs reported that ROP will be reducing their adult enrollment to 10%; it was 60%-80% before.

Mr. Bangs met at least three times each with Tech Prep Coordinator Mary Nelson and Esteban Soriano (Hartnell College). At these meetings course inventories for MTROP at each of the college was completed. Each MTROP course was matched with applicable community college courses and programs to determine if a sequence existed. A course sequence is a series of two or more courses (one ROP course and one community college course) which link to provide a course of study as defined by the Carl Perkins Act for Vocational Education. 2. Include in the plan information on how items listed in Education Code 52302 will be addressed. 3. Provide a timeline for accomplishing the sequencing of courses. 4. Describe how the plan maximizes local, state, and federal resources to help high school students enter employment, apprenticeships, or postsecondary education. 5. Describe strategies which will be used to fill in the gaps in courses identified through the planning process. 6. List each school district governing board and the date in which the plan was presented in public hearing. A copy of the minutes from each board meeting should be maintained by the ROCP. 7. Provide the date in which the plan was presented in public hearing and approved by the ROCP governing board. 8. Provide the name of the community college and the date in which the plan was reviewed in public session. 9. A copy of this document is to be given to the appropriate community college in the region.

Mr. Bangs reviewed the Course Sequence Table. He noted that there are five courses that don't fit into MPC's sequence. They are: Forklifting Training; Cosmetology; Music Technology; Physical Therapy Aide, and Designer Occupations.

In conclusion, Mr. Bangs reported that we have a total of 69 active and/or pending ROP courses sequenced with one or both community colleges. They have a total of 74 active and/or pending ROP courses. They have a total of 87 ROP courses that are active/inactive/pending. They get their students by marketing and advertising.

The Trustees thanked Mr. Bangs for his report.

MPCTA: No report for this month.

MPCEA: No report for this month.

ASMPC: Ms. Eleanor Morrice reported on the following ASMPC activities: • The ASMPC Food Bank has been accessed by 50 students and 133 dependents; 102 bags of food have been given out this semester. This is an indication of the tough economic times. • An ASMPC retreat is being planned for the outgoing and incoming Council from noon until 6 pm. at the Hyatt.

The Trustees recognized Eleanor Morrice as she will be graduating for CSUMB with “highest honors” soon. Congratulations were in order, which she accepted with a gracious “thank you.”

College Council – No report this month.

MPC Foundation: Dr. Garrison reported on the Foundation donations at \$90,033.69. He indicated that a cultivation luncheon would be held tomorrow, May 27<sup>th</sup>, as part of Kelly Saunders’ attempt to double the President’s Circle of donating \$1,000 annually. He also reported that the MPC Alumni Association is being formed under the leadership of Dan Albert and Nat Agliano. The first proceeds from the Bernard Osha Fund will be received which means \$8,000 worth of scholarships in Fall 2009. If we are able to match the funds, we can double our money. He reported that Linda Pridmore won this year’s Classified and Confidential Appreciation Award, which was a crystal trophy and a small cash award. We also had the Difference Maker Awards which were first started last year. This year’s recipients are: John Kalina, (classified); Deb Schulte Hacker, Director of the School of Nursing; and Leslie Turrini-Smith, adjunct faculty member in Earth Sciences.

Dr. Garrison reminded everyone of the Faculty Retirement Breakfast which will be held at the Casa Munras at 9:00 a.m. on Saturday, June 6<sup>th</sup>.

Board Reports: Dr. Steck let the written Community Human Services report serve as his report for this month.

Trustee Pohlhammer reported that he attended the Monterey County School Boards Association Dinner at Rancho Cielo and was glad he did. It is a 100 acre ranch for at-risk young people. One hundred at-risk young people live there and are taught life skills as well as career skills. The land was donated by Judge John Phillips and businessmen have donated their time to teach young people skills to help them find jobs when they are released from custody. He learned a lot from the event and was happy to represent MPC.

Bond Report:

Mr. Joe Demko reported on construction projects: • Construction on the new elevator is underway for the PE Fitness elevator and completion is anticipated in Fall 2009. • The Public

Safety Training Center work continues on the project. The first building will be completed in June 2009 and the second in September 2009. • Negotiations continue with Marina Coast Water District for utility connections. We have come to an agreement in principle. We will use the existing facilities. We are going to agree to put in new water and sewer lines. There is a one-time payment for future reallocation fees of \$200,000. We will be coming to the final agreement soon. Dr. Garrison will sign it, and then we will come back to the Board in June for final ratification. • We will be bringing the Five-Year Construction Plan to the next Governing Board meeting. However, the Board might want to hold a special Study Session before the regular meeting. • The Facilities Committee is currently reviewing MPC capital project budgets and priorities. Given the current uncertainty regarding levels of State funding for capital projects, the Committee is evaluating alternative strategies for utilizing Bond funds to accomplish long term capital goals. In addition, swing space strategy continues to be actively reviewed and updated. • We are attracting lots of contractors on our projects and the bids are coming in less than 30% - 40% than we anticipated. • Bidding for the new Student Services building will take place in June. Twenty-four contractors showed up for the walk through of the pre-bid. This is the best bidding market we are going to find. We will have a place holder for the June agenda. Construction is expected to start in late June with completion in Fall 2009. • The architect has submitted drawings for a classroom addition to the existing structure of the Automotive Technology building to the Department of State Architect. It is anticipated that classroom construction will begin in Summer 2009 and finish in approximately nine months. The architect is also working to design modifications to the existing structure. • The old Administration Building will be converted to swing space; six classrooms. Construction will begin in June 2009. We will have to remove asbestos. • In conclusion, Mr. Demko reported that the Bond Oversight Committee will be meeting on June 8<sup>th</sup> and will be touring the facilities.

The Trustees thanked Mr. Demko for his report.

Dr. Tunney asked if there were any comments and/or additions to the Consent Calendar. There were no comments from the Trustees. The Trustees were given updates on the Consent Calendar 11.b., earlier to include employment of Kelly Eyler for the Health Services Specialist, effective May 28, 2009; and 11.c, starting date was May 1, 2009.

#### Consent Calendar

A. Routine Matters:

MSC Page, Steck

08-77

BE IT RESOLVED, That the following routine matters were approved:

1. The Governing Board minutes for the Regular meeting held on Tuesday, March 24, 2009, are approved.

2. The Governing Board accepts \$93,933.69 and other gifts donated to the College with appropriate thanks to the donors.
3. The April 30<sup>th</sup> Regular Payroll in the amount of \$2,363,375.94 and the May 5<sup>th</sup> Manual Payroll in the amount of \$287.76, and the May 8<sup>th</sup> Supplemental Payroll in the amount of \$63,161.69, be approved.
4. The Commercial Warrants #12706893 through #12706948, #12708217 through #12708265, #12708970 through #12708982, #12709354 through #12709396, #12710036 through #12710085, #12710872 through #12710909, #12712631 through #12712738, in the amount of \$1,782,685.74, be approved.
5. The purchase orders #901269 through #901520 in the amount of \$1,316,964.59 be approved.
6. The following budget adjustments in the Restricted General Fund be approved.  
  
Increase of \$81,532 in revenue and matching expenses, to reflect funds received for FY 2008-2009.
7. The following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 4000 Object expense category	\$ 616
Net increase in the 5000 Object expense category	\$ 4,483
Net decrease in the 6000 Object expense category	\$ 3,867.
8. The following budget adjustments in the Child Development fund be ratified.

Net decrease in the 2000 Object expense category	\$1,029
Net increase in the 3000 Object expense category	\$1,029
Net increase in the 4000 Object expense category	\$2,090
Net decrease in the 5000 Object expense category	\$2,090.
9. The following course(s) and program(s) be approved:

ART 85D, Die Forming and Enameling  
ART 87C, Cold Connections for Jewelry  
English Basic Skills Certificate Program  
PARK 166, Cultural Resource Management: Intermediate  
WRLD 99.03, Travel Study: India

B. Academic Personnel

10. The Governing Board approve the following academic personnel actions:

- a) Approve the requested unpaid leave of absence for Robynn Smith, Fine Arts Instructor from September 22 – October 2, 2009.
- b) Grant Equivalency to Minimum Qualifications to Mr. Ethan Meyer to teach Reading, effective Fall 2009.
- c) Approve the hiring of the listed individuals as part-time, substitute, and overload for Spring 2009.

11. The Governing Board approve the classified personnel actions listed to include:

- a) Employment of Michael Sims, Custodian (\$2,335 per month), Facilities, 40 hours per week, 12 months per year, effective May 2, 2009.
- b) Employment of Kelly Eyer, Health Services Specialist (\$2,873 per month), Student Health Services, 40 hours pr week, 12 months per year, effective May 28, 2009.
- c) Approve extending unpaid leave of absence requested by Jacquelyn Evans, Job Placement Specialist (Service Category 5), Supportive Services, 10 hours per week of Ms. Evans’s scheduled 40 hours per week starting May 1, 2009, and ending June 10, 2009.
- d) Resignation of Courtney Johnson, Instructional Specialist (\$14.63), Reading Center, 18 hours per week, 8 months and 11 days, effective at the end of the day, April 17, 2009.
- e) Resignation for the purpose of retirement of Victoria Phillips, Executive Assistant to the Superintendent/President and the Governing Board, (SC 7), Office of the President, 40 hours per week, 12 months per year, effective at the end of the day September 8, 2009.
- f) Resignation for the purpose of retirement of Eleuteria Advincula, Administrative Assistant III, Academic Affairs, 40 hours per week, 12 months per year, effective at the end of the day July 31, 2009.

C. Classified Personnel

12. The Governing Board approve the classified personnel actions listed to include:

- a) Release during probationary period of employee #5863, effective at the close of the day March 24, 2009.

13. The individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

New Business

Mr. Bissell reported that the District is currently working to reduce next year’s Unrestricted General Fund budget. It is probable that additional cuts will be needed at the District to accommodate further cuts from the State. The series of State budget-related propositions did fail on May 19<sup>th</sup>, which based

on the May Revise will fund in the amount of \$698 million to the community colleges; \$242 this year; \$940 million to community colleges in total. It means a projected deficit of \$4.7 million to MPC. We have cut \$1.2 million already. We have additional work to do and make more cuts. He did note that only 16% of eligible voters went to the polls. He added that the budget problem is real, it is large, it is long term, and it is tied to the national economy. These cuts are about 10% of our operating budget. We do have reserves. We do have some cushion, but the challenge is significant.

Dr. Garrison added that last October we said there would be no layoffs of permanent employees and no work furloughs. The process the District followed was one that was inclusive with advisory groups. Tough conversations were held and tough conversations will continue. We have to make wise decisions for the good of the institution and keep the conversations going.

MSC Steck, Pohlhammer

08-78

BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending March 31, 2009 be accepted.

COUNTY OF MONTEREY INVESTMENT  
REPORT FOR THE QUARTER ENDING  
MARCH 31, 2009

INFORMATION

Mr. Joe Bissell reported at the end of fiscal year 2008-2009, the County Auditor-Controller will effect a charge to interest earnings for actual investment losses from the Lehman/Washington Mutual defaults. The general Fund portion of those losses is estimated at \$2.8 million. If actual investment earnings are \$1.25 million, the net loss to the General Fund would be \$2.8 million less \$1.25 million or \$1.55 million.

Mr. Bissell reported that the County continues aggressive recovery efforts for the \$30 million defaulted securities. Progress reports will be presented to the Board, all pool participants, and the Treasury Oversight Committee when more information is available. Any amounts recovered would be credited as unanticipated revenue and would reduce the budgeted loss.

Mr. Bissell reported that AB2910, Chapter 1486, requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. These reports must also be filed with the Chancellor's office.

MSC Page, Davis

08-79

BE IT RESOLVED, That the Quarterly Financial Status Report for the quarter ending March 31, 2009 as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Dr. Garrison reported that this is the second year of a five-year implementation of the five-year study and he recommended approval of the following resolution.

MSC Steck, Davis

08-80

BE IT RESOLVED, That the Governing Board approve the proposed 2009-2010 salary schedule for classified employees effective July 1, 2009.

MSC Steck, Page

08-81

BE IT RESOLVED, That the Board ratify the filing of a Notice of Completion of Contract with the County of Monterey for the Cabling Project (Installation of fiber optic and copper cabling for new phone and data infrastructure throughout campus).

DISCUSSION OF PROPOSED BOARD  
POLICY 1040, CLOSED SESSIONS OF  
THE GOVERNING BOARD

INFORMATION

After a brief discussion, it was decided that the Board Sub-Committee would take the policy and make a few minor adjustments and then resubmit it again.

Dr. Garrison reported that the following resolution is “boiler plate” language and this is the first time we are doing district area trustee elections. He recommended approval of the following resolution.

MSC Page, Morrice

08-82

BE IT RESOLVED, That the following resolution be adopted by the Governing Board:

RESOLUTION ORDERING ELECTION,  
REQUESTING COUNTY ELECTIONS TO CONDUCT THE  
ELECTION, REQUESTING CONSOLIDATION OF THE  
ELECTION, AND SPECIFICATIONS OF THE  
ELECTION ORDER  
MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

WHEREAS, pursuant to Education Code Section 5322, whenever a school district election is ordered, the governing board or officer authorized to make such designations shall, concurrently with or after the order of election, but not less than 123 days prior to the date set for the election in the case of an election for governing board members, or at least 88 days prior to the date of the election in the case of an election on a measure, including a bond measure, by resolution delivered to the county superintendent of schools and the officer conducting the election specify the date of the election and the purpose of the election;

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election;

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to Education Code Section 5342 and Elections Code Section 10400, such election for school districts may be either completely or partially consolidated;

WHEREAS, various district, county, and statewide and other political subdivision elections have been or may be called to be held on November 3, 2009;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the Governing Board of Monterey Peninsula Community College District hereby orders an election to be called and consolidated with any and all elections also called to be held on November 3, 2009 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the School District request to the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10400; and

BE IT FURTHER RESOLVED AND ORDERED that said School Board hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election; and

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Education Code Section 5322, the authority for the specifications of the election order, the governing body of the Monterey Peninsula Community College District hereby orders an election to be held with the following specifications:



The election shall be held on Tuesday, November 3, 2009;

Check the following that apply:

\_\_\_ BE IT FURTHER RESOLVED AND ORDERED That the Monterey County elections Department conduct the election for the following OFFICE/S on the November 3, 2009 ballot:

District/ Trustee Area	Name	Address	Term Expires
<i>(Current Trustees elected at-large.)</i>			
Trustee Area I	Dr. Jim Tunney	2962 Club Road Pebble Beach CA 93953	2009
Trustee Area II	Carl Pohlhammer	1031 Short Street Pacific Grove CA 93940	2009

No election will be held if there are an insufficient number of nominees.

The qualifications of a nominee of an elective officer of the school district are as follows (i.e. a registered voter in the district, trustee area, etc.)

Candidate must be a registered voter and a resident of the Trustee area.

The Candidate's Statement of Qualifications shall be limited to ( X ) 200 words OR ( ) 400 words and will be paid for by the ( ) OR ( X ) candidate.

Date of last map change: April 1, 2009. A current map showing the boundaries within the County of the school district and the divisions of the school district, if any, is attached.

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department is ordered that in the event of a tie vote, the candidate will be selected by (Education Code 5016(b):

- \_\_\_ Run-off election
- X By lot

PASSED AND ADOPTED by the Monterey Peninsula Community College District, County of Monterey, State of California, this 26th day of May, 2009, by the following vote:

AYES: Tunney, Davis, Page, Steck, Pohlhammer, Morrice

NOES: None

ABSTENTIONS: None

ABSENT: None

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Dr. Jim Tunney, Chair, Governing Board

## CALENDAR OF EVENTS

## INFORMATION

The Trustees reviewed the Calendar of Events. Dr. Tunney reminded everyone of the following activities: The Latino Celebration on Thursday, June 4<sup>th</sup>, at 6 p.m. in the Student Center; The Kente Ceremony on Friday, June 5<sup>th</sup>, at 7:00 p.m. in the Music Hall; and Graduation on Saturday, June 6<sup>th</sup>, at Noon in the Amphitheatre. Trustees should be lined up at the Gym by 11:30 a.m. Nursing Graduation will be held at 3:00 p.m. in the Amphitheater. The Faculty Breakfast will be held the same day at the Casa Munras Hotel at 9:00 a.m.

### Advance Planning

The next regular Governing Board meeting: Tuesday, June 23, 2009.

Closed Session: 1:30 p.m., Stutzman Seminar Room, Library and Technology Center.

Open Session: 3:00 p.m., Karas Room, Library and Technology Center.

Suggested future Agenda items:

1. Governing Board Policies.
2. Administration and Gymnasium Building Tour

### Adjournment

The Open Session was adjourned at 7:24 p.m. to a continuation of the Closed Session which ended at 8:15 p.m.

Respectfully submitted,

Douglas R. Garrison, Ed.D.  
Secretary to the Board

MinutesMay26,2009  
May 2009