

College Council Minutes

Tuesday, August 4, 2009

2:30 p.m.,

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPAC Pres. (vacant), ASMPAC Rep. Paulina Gamble

Absent: Doug Garrison, Carsbia Anderson, Gary Bolen, Bill Jones, Stephanie Perkins, Susan Villa,

Guests: Paula Norton, Laura Franklin

Campus Community Comments:

- Paulina Gamble was introduced as ASMPAC Vice President of Organizations and will serve on the College Council.
- Groundbreaking for construction of the new Student Services building has begun, with completion anticipated in January 2011.
- Parking Lot J construction has begun and will add approximately 18 spaces with anticipated completion in time for the start of fall semester.

1) **Minutes – July 14th and July 21, 2009:** Approved as amended.

2) **Accreditation Update/Reports:** <http://www.mpcfaculty.net/accreditation/home.htm>: Dr. Gonzalez provided the following update / instructions relating to the progress of the Accreditation Self-Study:

- The finishing touches are being put on the eleven components of the four standards and are a work in progress.
- Eight of the eleven components of the Self Study will be forwarded to Council members in a day or so, in order to provide as much time as possible for all to read the drafts and provide feedback. The remaining three components will follow as soon as they become available.
- The standards have undergone several iterations by the Standard Co-Chairs and careful review by Fred Hochstaedter, AAAG members, Diane Boynton, Rosaleen Ryan and John Gonzalez.
- When College Council members receive the components, attention should be given to ensure that the content is complete with no omissions and that we are consistent in telling the MPC story from section to section and component to component. Focus should not be given to formatting, editorial, redundancy issues, or the evidence tables.
- At this time, College Council members are receiving only the standards for review. Other sections of the Self Study are being written. For example, the five recommendations from the last Accreditation Site Visit have been addressed for the most part through the 2008 Progress Report; the introduction (history of the college) is being written by Rosaleen Ryan; and Diane Boynton is writing the abstract. One major section that has yet to be completed is the discussion regarding the action plans from the previous Self Study Report.
- Planning Agendas should illustrate (within a reasonably doable scope) the areas where we can improve upon for the next site visit and should reflect a continuous quality improvement philosophy.

3) **Action Items (see available attachments):**

a. **Basic Skills Projects (2nd Reading):** Dr. Gonzalez provided a **Basic Skills Funds Summary** which outlined the available amounts as of June 2009.

- It showed that for 2005-06 and 2006-07, funds had been expended.
- The projected available funds in the amount of \$112,809 from 2007-08 in addition to \$12,497 from 2008-09, totaling \$125,306 is being presented today for a second reading.
- A first reading of the BSI Action Plan 2008-13 was presented at the June 2nd College Council meeting pending the funding outcome not known at the time for 2008-09.
- The BSI Committee has been conservative and cognoscente of the likelihood that allocations would be reduced (see #s C, D and I).

College Council recommends that the Basic Skills Funding Requests, 2009-10 for \$125,306 be expedited. A motion was made and seconded, and carried unanimously.

4) Information Items (see available attachments):

- 1. 2009-10 Budget Update (Joe Bissell):** Joe provided the following update/recap since the State Budget was signed and as it affects MPC and community colleges:
 - The State Budget's \$26 billion deficit was balanced through \$15 billion in cuts and a series of deferrals. One such deferral holds back approximately \$703 million from community colleges.
 - MPC is anticipating that it will be able to accommodate the deferral, utilizing either funds within its 10% Reserve and/or the reserve in the Self Insurance Fund for cash flow purpose.
 - The Budget remains fundamentally unbalanced, and so this may likely mean mid-year cuts and difficulties in balancing the budget in the future.
 - The previous figure of \$4.7 million in cuts was revised to approximately \$3.7 million which still requires that Academic Affairs, Student Services and Administrative Services continue working to identify cuts to be made. This is expected to require more time and effort and thus we may not be ready in time for the August 25 board meeting. Joe will be attending the August 21 State Budget Workshop in preparation for this as well.

- 2. 2010-2011 Academic Calendar (John Gonzalez):** **Dr. Gonzalez** presented the Draft of the 2010-2011 Academic Calendar, and explained several components and changes made to it from earlier years. His recap included the following:
 - The Academic Calendar must be adopted in order to move ahead into scheduling for fall 2010.
 - Colleges must petition to the Chancellor's Office for changes to the calendar structure one year in advance.
 - Faculty is required to be on duty a total of 175.5 days.
 - Each full-time contractual faculty member must contract individually for another 7 days of flex time.
 - Spring break will be observed the 9th week (March 28) instead of the 12th week (April 18).
 - Lincoln's birthday will be observed to form a four day weekend in conjunction with Washington's birthday.
 - Veterans day will be observed on the actual date, to coincide with other schools' schedule. This will help alleviate scheduling conflicts with parents of school age children, as one example.

5) Other:

a) Committee Reports-

Next meeting—8/18?

Action: *Faculty Prioritization Process and AAAG Bylaws (2nd reading-Dr. Gonzalez): 2009-10 Budget*

Information: *Component Goals 2008-09 (Annual Report) from VP's?*

Future meetings: Sept 1 is anticipated for a possible First Reading of the Accreditation Self Study.