

**College Council Minutes**  
Tuesday, September 8, 2009  
**2:30 p.m.,**  
**Karas Room**

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, CSEA Rep. (vacant), Suzanne Ammons, ASMPC Pres. (vacant), ASMPC VP Org. Paulina Gamble

**Absent:** Brenda Lee Kalina (Loren Walsh instead), A.J. Farrar, ASMPC Pres.

**Guests:** Laura Franklin, Marguerite Stark, Jeanne Costello, Sara Mawhirter

**Campus Community Comments:**

- Dr. Garrison reminded all of Friday's Open Forum "Budget Climate Issues" at 12:15 in LF 103.
- Fred invited all instructors, of all disciplines to attend the first "Let's Talk about Teaching and Student Learning": session of the year. It is scheduled for Tuesday September 15, 12 noon in the Karas Room, will feature informal sessions for discussion amongst peers concerning all aspects of student learning and teaching and is a continuation of the flex day forum.
- The Alumni Homecoming Reunion Celebration will be held this Saturday, September 12 with start up activities (barbeque) beginning at 5 pm, honoring MPC's 1950 Championship Football Team, the college's first football championship. Approximately 110 reservations have been received so far. The Lobos football team will play their home opener against Cabrillo College, kick off is 7 pm.
- ASMPC will present "Lobo Day Fiesta" on Thursday, September 17, 10 – 2pm, at the flagpole area of campus. This is an opportunity to learn about MPC Student Government, Clubs and MPC Services, and enjoy free food and entertainment. This was scheduled to coincide with Constitution Day.

**1) Minutes – September 1, 2009:** (deferred to next meeting)

**2) 2009-10 Budget (first reading – Joe Bissell):** Joe reviewed the handout and explained how this year has been a difficult one with the state budget continuing to change: His recap included the following points:

- February- State approved an 18 month budget with no cuts to community colleges and no COLA.
- June- League projections indicated the Governor's May revise would result in \$4.7 million in cuts to MPC.
- July – League projections indicated \$3.7 million in cuts to MPC plus deferrals.
- July 28 – Final Budget signed, with League projections for state budget cuts to MPC for \$3 million (\$1.3 million in general cuts, \$1.7 million in cuts to categorical for 2009-10 and 1 time backfill from ARRA of up to \$700,000, plus deferrals).
- August 25 – apportionment cuts were revised to \$3.3 million (\$1.3 million to general and \$2 million to categorical, with ARRA backfill up to \$700 million, plus deferrals).
- Future risks include uncertainty regarding the Federal one-time funds, which if received this year would not be received next year, thus the plan is to divide up that funding over the next three years. Currently, no funds are in the budget for ARRA funds.
- Given the structural imbalance in the State's budget (\$26 billion deficit was reduced to \$15 billion with a deferral for the remaining \$11 billion); likelihood is for mid-year cuts and additional cuts next year.

Joe continued with a review of the district's expense increases with no COLA, which included contractual salary increases (step, column, equity...), utilities, election expenses, software license, and benefits. One example was that of medical expenses which have seen an increase of 16% (approximately \$960,000). Currently, cost containment measures are being proposed which if implemented could offer over \$500,000 in savings.

Joe further explained that the guidelines used to balance the budget include:

- The Long Term Financial Plan (improving scheduling, increasing credit courses etc.).
- Planning Assumptions – Fall 2009 (non-credit to credit, efficiencies, examine vacancies, no layoffs, budget savings from 08-09)
- Workloads adjusted down (cuts to course sections, FTES reductions without further income loss)

- Department specific cuts.

A summary of cuts was also reviewed as per the handout. The vice presidents shared their processes of working with their advisory groups and department managers to identify department specific cuts. Some of the cuts shared in this discussion included the following:

- Three dean positions (1 Academic Affairs, and 2 Student Services); this includes the elimination of the new Dean of Instruction, Arts and Sciences position.
- 6.2 Faculty positions no longer budgeted for as of 2009-10 are one of each---Art/Graphics, Family & Consumer Sci., Political Science, Psychology, Math Learning Center Instructor/Coordinator, and EOPS/TRIO, plus a 20% position replacement in Political Science.
- 1 MSC position (HR).
- 8.8 classified positions (Admin. Assistants, Unit Office Manager, Custodian, Program Specialist....).
- Decrease in adjunct hours, while efficiency improved through increased class sizes and unpacking the prime time class schedule.
- Reduction in counseling hours, testing services (restricted times), and matriculation.
- Reductions in the number of PERS 50 class offerings.
- International Students Program was cut and PE-Athletics has lost travel money.
- EOPS serves approximately 880 enrolled students, however it is funded to serve only 616.
- Reductions to CARE Grants, Books, TANIF, TRIO and instructional supplies.

Michael elaborated to say that Instructional Service Agreements which represented 37% of our FTES production has been reduced to 20%. He added that not all ISAs are non-credit, and that the objective is to reduce the most vulnerable ISAs. Michael agreed to provide additional information on the ISAs, as to the different types, sources and which were reduced, which remain and which may be considered for future reduction. He further summarized how the reduction in the number and size of Instructional Service Agreements (FIELD, Gyms, Park & Rec. etc.) allowed funding to be reallocated to support adjunct salaries this summer at a time when we could take advantage of growth funded at 100%. This also allowed us to retain the stability money from 2008-09.

The District will need to continue identifying cuts and with this as the first reading, additional details on cuts (if known) will be shared for the second reading scheduled for the College Council September 15 meeting.

- 3) **Accreditation Self Study (First Reading for Standards IIB and IVA from CC members):**  
<http://www.mpcfakulty.net/accreditation/home.htm>. (Deferred to next meeting – Sept. 15, 2009).
- 4) **Action Items (see available attachments):**
  - a) **Emergency Instructional Equipment Funding Requests (2<sup>nd</sup> Reading, John Gonzalez):**  
 This \$67,000 includes the \$12,021 approved this summer for the Emergency Medical Technician program. It is rollover funding from the previous years.  
*College Council recommends that the Emergency Instructional Equipment funding request for \$67,000 (inclusive of the \$12,021 approved 7/21/09) be approved. A motion was made and seconded, and carried unanimously.*
- 5) **Information Items (see available attachments):**
  - a) **College Council membership review:** Information on the membership listing and corresponding terms will be reviewed at the next meeting.
- 6) **Other:**
  - a) **Committee Reports-** (for future—Technology Committee?):  
 Next meeting—9/15 – 2<sup>nd</sup> reading 2009-10 Budget and 2<sup>nd</sup> reading Accreditation Self Study  
 Future meeting: 2008-09 Area Component Goals *Annual Report*