

College Council Minutes
Tuesday, November 3, 2009
2:30 p.m.
Sam Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Carolyn Hansen, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, Bernie Abbott, Lyndon Schutzler, CSEA Rep. (vacant) Suzanne Ammons, ASMPK Pres. (vacant), ASMPK VP Org. Paulina Gamble

Absent: Julie Bailey, Gary Bolen, Fred Hochstaedter, Suzanne Ammons

Guests: Art St. Laurent

Campus Community Comments:

- Dr. Garrison announced that today was Election Day and we will soon know who our new board member from Marina will be. Charles Brown took the seat from Seaside having no opponent. The new members will be sworn in at the end of the November 24th Board meeting.
- Lyndon Schutzler announced that this Saturday night at 6pm will be the last home football game. The team is playing San Jose City College. Soccer, volleyball and football are all coming to an end, but basketball has just started.

1) Minutes – October 20, 2009 – Approved with changes.

2) Accreditation Self Study – Update

- Dr. Gonzalez indicated that the Governing Board has had their first reading of the self study on October 22nd. Presentations were made by the component co-chairs. A good job was done by all explaining the overview and findings in the components.
- Lyndon indicated the Board was very complimentary and had good valid questions.

Dr. Garrison announced that the Dr. Francisco Rodriguez, President of Mira Costa College, will be the Team Chair of the Accreditation Committee. Carsbia Anderson had the opportunity to meet with him last Friday and indicated he got a sense he was very fair.

3) Information Items::

• **Student Services Reorganization**

- Dr. Garrison brought the reorganization for information purposes. He indicated that the reason for the reorganization is to ensure an appropriate organizational structure to meet the needs of the District. The Dean of Student Services position became vacant in the spring of 2009, as did an Associate Dean of Student Services position when budget proposals at the state level included a substantial decrease for Disabled Student Programs and Services. The reorganization is essential to allow for the best delivery of services to students and to provide the appropriate administrative support to existing programs. The reorganization plan would change the Associate Dean of Student Services to a full Dean, and appoint a faculty coordinator for Supportive Services. The vacant two positions produce a combined savings of \$323,393. Increasing to a Dean position will cost the district an additional \$6,821 annually; therefore there is a net savings for the 2009/2010 year of \$316,572.

• **Substantive Change Proposal Education Center at Marina:**

- Dr. Gonzalez indicated that in October there was a review on the substantive change proposal for the Monterey Peninsula College Education Center. There was an over-the-phone question and answer session. The committee indicated that a substantive change proposal is not required at this time since the college is not offering more than 50% of a program. If the college ever offers more than 50% of a program, a substantive change proposal will need to be filed. The proposal that was submitted by the ACCJC Committee on substantive changes for the Public Safety Training Center was approved.

• **Substantive Change Proposal Family Research Studies Program:**

- Dr. Gonzales presented the Substantive Change Proposal to continue to offer over 50% of the Family Research Studies Program online. The philosophy on change from the commission is the same: encourage change to improve the institution; expect change to be undertaken responsibly; anticipate the institution will respond to evidence of the need to change.
- Due to the fact that the research for this program is all done online this is a good program to offer under distance education. The instructor is involved with the students via the web, and making on campus visits. The program would be more expensive if taught in the classroom. There would also be expense for travel. Being online has less impact on the institution and there are minimal resources that are needed. Most resources are just having access to the library databases.
- Student success with online courses is, at least similar to those offered on ground. The institution has quality control measures and tutorials to ensure students are successful with online courses.
- There is also an authentication process to ensure that the student enrolled in a course is the student submitting projects and receiving credit etc.
- Mark Clements asked since this is a post-substantive change do we foresee any problems. John indicated that the suggestion came from the ACCJC to do this now before the accreditation site visit. Since they already know, it should not be a problem.

4) Action Items:

- **Instructional Equipment Funds for Matriculation (2nd reading):**
 - Matriculation \$2700 block grant request. Approved

5) Board Policy:

- **BP 5001 Institutional Code of Ethics (1st Reading) Dr. Garrison:**
 - This Board Policy would be for everyone as described in Accreditation Standard IIIAd. We have codes of ethics policies for the board, and in each of the employee contracts but we don't have one for the campus as a whole. This policy would take care of that component.
 - The discussion was in regards to students being included in the policy. How can MPC claim that all students "exemplify" and are "committed to" these ethical principles?
 - There was an interest to have the word "will" inserted in the last sentence before the word exemplify.
 - This policy needs to be taken to the AAAG, ASAG and SSAG before the 2nd reading at College Council on November 17th.
- **BP 3530 Weapons on Campus (2nd Reading) Joe Bissell, Art St. Laurent:**
 - Are we still considering facsimile weapons illegal? No, but it depends on the intent of the object. The list of illegal weapons is listed in the penal code.
 - The Board Policy was approved.

6) Report from Joe Bissell on the Facilities Committee:

- Joe indicated that the Facilities Committee has redone all the Bond work, with a new schedule for swing space and schedules. He will bring a full report to the next College Council meeting.

7) **Mark Clements** commented that at a future meeting we will have a report from the Health and Safety Committee.

8) **Carsbia Anderson** reported that he and members of the faculty in Supportive Services have been meeting with students to discuss alternative ways of accommodating students with no tram services. He indicated students are being very creative with solutions on the issue. There is also a survey being conducted with the students.

9) Move to adjourn at 3:40 pm.

10) **Next meeting** on November 17, 2009 at 2:30