

# College Council Minutes

Tuesday, August 12, 2008

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPC Sen. Antron Williams, ASMPC VP Finance Lenz Elliot)

**Absent:** Steve Morgan, Bill Jones, Stephanie Perkins, AJ Farrar, Lyndon Schutzler, ASMPC Williams and Elliott

**Guests:** Laura Franklin, Barbara Lee and Susan Steele

## Campus Community Comments:

- John Gonzalez introduced Laura Franklin, the new Dean of Economic Development and Off-Campus Programs. Ms. Franklin has been active upon her arrival to MPC, attending Monterey County Hospitality Assn., Workforce Investment Board and other meetings.
- Fred shared his positive experiences while volunteering to serve in MPC's information booth at the Monterey County Fair. Class schedules, programs and other enrollment information is available to the public at this annual activity.
- Gail Fail indicated that Mark Clements will replace her as the next CTA President and is expected to attend the next College Council meeting.

1) **Minutes – June 17, 2008:** Approved w/no changes.

2) **Information Items(see available attachments):**

### Classified Position Requests:

- a) Research Specialist- SC4 (Dr. Garrison): This position was presented and reviewed along with the attachment.
- b) Human Resources Analyst- SC7 confidential (Barbara Lee): This position was presented and reviewed along with the attachment. This is the replacement position for Kathleen Clark who has accepted the Coop. Teaching position.
- c) Library Specialist-Circulation-SC4 (John Gonzalez): This position was presented and reviewed along with the attachment.
- d) Library Systems Technology Coordinator-SC7 (John Gonzalez): This position was presented and reviewed along with the attachment.

Carsbia indicated he would be sharing information on the Student Activities Coordinator position vacancy at the next College Council meeting.

### Other:

- e) Tree Replacement Plan (Joe Bissell): Joe reported on the planting of 3 trees for every 1 tree lost through construction. Over the summer, approximately 160 trees were planted as part of the CEQA. Planting is being done in optimum areas to avoid disruption to walkways and in order to avoid interference to future construction. A map of the replanting plan was distributed and is posted in the Admin. Foyer area.
- f) Accreditation Update: The Administrative Council meeting of August 18 at 10:00 a.m. in the Karas Room is planned in which an accreditation update from Fred Hochstaedter will be presented. This update will address the chairs of the various components of the Accreditation Report. A recap and update on this event will be provided at the next College Council meeting.

3) **Action Items (see available attachments):**

- a) Lab Technician-Physical Science-SC5 second reading (John Gonzalez): This position was presented and reviewed along with the attachment and approved with no objections.

- b) Unit Office Mgr. MPC Ed Center at Marina-SC 5 2nd reading (John Gonzalez): This position was presented and reviewed along with the attachment and approved with no objections.
- c) Administrative Support-Education Ctr.-part time – 1st reading (John Gonzalez): This position was presented and reviewed along with the attachment. This position currently a temporary position has been recommended for a permanent position. The job description has been approved and the salary placement is being worked on and this position is expected to be included in that part of the discussion with the bargaining unit. The duties are anticipated to fit within the title and salary placement.
- d) 2008-09 Final Budget –Action Plan VP Priority list (Joe Bissell): Joe presented the Final Budget advising the group that even without the State Budget, the District’s budget is a conservative one, supporting the adoption of the 08-09 Final Budget. It is anticipated that the State Budget may be signed as late as November. Additional key points recapped included the following:
- 1.67% growth is included in the State budget for statewide enrollment growth, however MPC is not budgeting for built-in growth (55% operational income comes from the State).
  - Investment income remains an uncertainty.
  - No COLA. The May revise did not include a COLA, and if growth occurs, the salary formula will provide an adjustment.
  - Employee benefits are at the same cost level as budgeted for last year.
  - GASB 45 – retiree medical benefits funding will continue to be funded.
  - Capital Projects -include Capital Outlay and Building (bond projects).
  - Long Term Outlook-major factors that affect the financial outlook for community college budgets include the economy in California, growth in local communities, enrollments, employee compensation and cost trends for expenses. Currently growth in anticipated in the Marina area (see also Fiscal Stability Report).

Dr. Garrison added that the current situation surrounding the absence of a State Budget is not expected to impact the District’s fiscal soundness. State employees are more directly impacted as is evident with recent layoffs of temporary and part-time employees. The District’s practice of conservative budget planning along with its policy to retain a 10% reserve are considered good practices in such economic uncertain times.

Joe invited the group to comment on or share questions on the Final Budget.

*College Council recommends that the Final Budget 2008-09 be forwarded to the Board at its August 26 meeting for review/acceptance. Gail Fail motioned for approval, Michael Gilmartin seconded and the recommendation was unanimously accepted.*

**4) Other:**

a) Committee Reports

b) Next meeting (Sept 2).