

College Council Minutes
Tuesday, April 21, 2009
2:30 p.m.
Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPAC Pres. Mike Dickey, ASMPAC Chief Justice William Manel

Absent: Bill Jones, Stephanie Perkins, Doug Garrison, Susan Villa, Mike Dickey, William Manel

Guests: Susan Steele, Laura Franklin

Campus Community Comments:

- The ASMPAC Honor Society selected Anthropology instructor Elias Kary as this year's "Teacher of the Year".
- Last Saturday (April 18) the Asian Student Association held their annual culture show.
- ASMPAC will host an Earth Day celebration on Wednesday, April 22 and ASMPAC will also be conducting their trustee elections.
- Area high schools will be visiting the campus this Thursday and Friday.
- Student Services Retreat is scheduled for Friday, April 24 from 9 – 3pm. The focus will be on student retention, strategies and goals. Others (outside of Student Services) are welcome to attend.
- The League of Women Voters is hosting a presentation by Secretary of State, Debra Bowen on April 22 at the Hyatt Regency, from 7:30 – 9:00.
- Fred indicated that he had just returned from the ASCCC (Academic Senate California Community Colleges). The Academic Senate advises California Community Colleges on academic matters. Fred reported that *Eminence* is not to be used as the sole criterion for granting equivalency for instruction.

1) **Minutes – March 31, 2009:** Approved with changes as noted.

2) **Accreditation Update/Reports:** <http://www.mpcfaculty.net/accreditation/home.htm>
Standard IV Leadership and Governance

- a) **Decision-Making Roles and Processes (Mark Clements):** Mark provided a 4 page recap of the 15 page write up and gave a verbal overview and included these additional comments:
- *Standard 4A- 1. Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators and students...:* A wide approach involving broad participation through College Council and the shared governance system is used to make and implement decisions. The 2004 accreditation recommendations have been met.
 - *Standard 4A-2. Faculty and administrators have substantive/clearly defined roles:* Significant evidence exists which demonstrates faculty and administrators having substantive and clearly defined roles in institutional governance, and most recently the inclusion of Deans was specifically defined within such groups. Efforts continue to increase student participation, although it is difficult for many students to make long term commitments.
 - *Standard 4A-3: Through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students work together for the good of...* We meet this standard and the Institution carries a cooperative and collegial atmosphere.

3) **Information Items (see available attachments):** Carsbia indicated that a Student Healthcare Specialist had been hired as had a nurse for our Student Health Services area and information will be forthcoming at our next meeting.

Classified Position Requests:

a)

Faculty Position Requests:

a)

Area Component Goals- Student Services (Carsbia): A recap was given of those area component goals of 2008-09 which had adjustments from their original versions. Those items include the following:

- 2.0 Continue to develop an outreach program that is inclusive of all MPC programs and services. *The goal is to increase presence and maintain relationships with area high schools.*
- 3.0 Provide technical resources to Student Services. *...continue to assess uses of the Santa Rosa System to address Student Services' needs.*
- 4.0 Promote collaboration between Student Services and Academic Affairs. *Continue efforts to promote communication and improved collaboration between both areas.*
- 5.0 In collaboration with the Vice President of Academic Affairs implement student support programs to enhance student success, retention and student attainment of goals. *Develop a student support program for underrepresented students by developing a student success program through collaborative efforts with the Vice President of Academic Affairs and the Student Success Task force.*
- 7.0 In collaboration with Student Health Services professionals, develop a campus emergency response team. *Develop and implement a CERT (crisis emergency response team) to address mental health behavioral issues. Once members of this team have been identified, a training program must be developed and implemented and presented to the campus community.*

Other:

4) Action Items (see available attachments):

a) ~~Faculty Position Prioritization Process (John Gonzalez and Fred):~~ (future meeting)

b) Budget 2009-10 (Joe Bissell): Joe presented the preliminary 2009-10 budget balancing strategies as per discussions amongst the PVP group. The document being recommended to College Council contains an analysis of next year's projected \$1.2 shortfall with the following key components to keep in mind:

- The State's 2009-10 budget hinges on the outcome of special elections of May 19.
- The Advisory Groups will have met by then and reviewed the list of short term cuts.
- As an institution we will need to closely examine what areas we need to continue to support in order to maintain our core functions/objectives and what decisions need to be made for those areas we cannot maintain.
- The LAO has predicted an additional \$8 billion shortfall since the budget was established.
- The May revise is scheduled for June 10.
- 85% of the budget consists of salaries, so the budget balancing strategies (planning assumption) put forth in previous College Council Meetings are crucial.
- The current budget situation is likely to last 4-5 years, whereas proposed cuts are temporary.
- The Vice Presidents will need to work within their areas to examine vacancies and qualify whether they must be filled.
- We must continue to support growth in enrollments to compensate for loss in the area of instructional service agreements and the concurrent enrollment issue.
- Strategies have been identified to balance the projected \$1.2M shortfall. The Vice Presidents are currently working with their Advisory Groups to identify specific cuts but will need to honor the budget cut total amounts for each area, shifting resources as they see appropriate in order to reach the targeted figures.

For 2008-09, the District is still projecting a deficit of approximately \$400K:

- The District's Final Budget is based on 8,370 FTES (6013cr/2357ncr)

- In November, the District was notified of a base reduction of 143 FTES based on an audit of underage students which brought our projected FTES to 8227 (5858cr/2370ncr). This loss of FTES and other projected budget cuts from the state gave us a projected deficit for the year of approximately \$700K.
- The District has the potential to get paid for approximately an additional 360 FTES from growth and restoration. The goal is to earn the full growth.
- At P1 (Jan 15), the District reported FTES at 8060 (6016cr/1954ncr)
- At P2 (Apr 20), the District reported FTES at 8319 (6326cr/1993ncr). This results in basically the same apportionment funding as budgeted. Approximately 35 of the increase from P1 to P2 came from increases with South Bay Regional Public Safety Training Consortium.

A town hall meeting is planned for Monday, April 27 from 4-5pm in which Dr. Garrison will make a presentation to the campus on the current state of the budget and its impact to MPC and the community college system.

- c) **BP 3530 (Weapons on Campus-new):** The CCCCO has contracted legal services through the firm Liebert, Cassidy for the purpose of revising Board Policies for the California Community Colleges on a system-wide standardized format. The recommended language has passed the “legal” test whereas administrative procedures can be more flexible to address each college’s unique operations due to size, location etc. *The recommended wording for this policy was presented, and comments came forward with suggested alternate wording which will be brought back to the originating advisory group for consideration.*

5) Other:

- a) **Committee Reports-**
- b) **Next meeting (May 5, 2009)**