

College Council Minutes

Tuesday, May 5, 2009

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPAC Pres. Mike Dickey, ASMPAC Chief Justice William Manel

Absent: Bill Jones, Stephanie Perkins, Susan Villa, Mike Dickey, William Manel

Guests: Susan Steele, Bruce Wilder, Gary Fuller

Campus Community Comments:

Lyndon reported on the following:

- Building 24 Elevator is being built.
- The Relay for Life event took place this last weekend.
- Doug Quinones, MPC individual golfer finished 10th in the Norcal tournament.
- The #1 ranked intermediate hurdler, Lakesha Adams, and the #4 ranked hurdler, Dakota Sanchez will complete this weekend at the state meet at the College of San Mateo.

Gary Bolen announced that the spring musical *Company* by Sondheim will be featured these next three weekends through May 24.

1) **Minutes – April 21, 2009:** Approved.

2) **Accreditation Update/Reports:** <http://www.mpcfakulty.net/accreditation/home.htm>:

John Gonzalez reminded the group that all of the College Council members should be prepared to have read the Accreditation Self-Study in its entirety by the end of August. The plan is for the two required readings to go before both the College Council in September, and the Board in October.

Standard 3

a) **Standard 3B-Physical Resources (Gary Fuller):** Gary reviewed the Standard, indicating that the College has met the standards. Over the last several months, we have begun posting several documents and plans to the MPC Bond web page, the Facilities web site and the Facilities Committee's web location. These documents totaling approximate fifty include varying institutional plans such as the Facility Master Plan, Five Year Construction Plans, Five Year Scheduled Maintenance, Space Utilization and Technology Refreshment Plan to name some. The Facilities Committee meets regularly to evaluate and adjust the District's facility plans and changing conditions as related to available funding resources. Evidence of these discussions can be found in the Facilities Committee's Minutes posted for the last two years.

b) **Standard 3D-Financial Resources (Joe Bissell):** Joe reviewed the Standard, also indicating several pieces of evidence which demonstrates how the District integrates financial and institutional planning with its budget development activities. These documents of evidence can also be found on the MPC Bond, College Council, Budget Committee web pages. Evidence such as the Long Term Financial Plan, the Planning and Resource Allocation Process, Action Plans, Program Reviews, Advisory Group and Budget Committee Minutes support the Institution's financial resources planning as being integrated within the institutional planning process. Relative to the District's use of ISAs (Instructional Service Agreements), it was suggested that the Draft include the use of *Standard forms*.

3) **Information Items (see available attachments):**

Classified Position Requests:

a) *None.*

Faculty Position Requests:

a) *None.*

Other:

4) Action Items (see available attachments):

a) **Budget 2009-10, 2nd Reading (Joe Bissell):** At the April 21 meeting, the first reading of the **Budget Balancing Strategies 2009-10** was reviewed. The Vice Presidents had planned to work through specific line items in an effort to identify approximately \$1.2 million in reductions due to reductions at the state level. Following additional review of the document Joe reminded the group that while we are pursuing short-term cuts, the likelihood is that we are facing state budget deficits of several years. Utilizing “vacant position chills” will likely mean that future decisions to fulfill those vacancies will involve significant discussion and decision making once funding resources return. The consensus reached provided for the following plan:

- **By May 12**, the Vice Presidents will forward their line item budget balancing strategies to the President.
- **May 13** (Wednesday), following the Presidents/Vice Presidents’ meeting, a compiled document/list reflecting the group’s combined information will be produced.
- **May 14** –the combined “Budget Balancing Strategies 2009-10” document will be shared with College Council members prior to the May 19th meeting.
- **May 19** – College council meets to review the document.

The estimate is that we’ll need to change numerous line items. Fiscal will need to input these changes. With the special elections of May 19, the May Revise has been postponed, making it a challenge for the District to meet Ed. Code requirements for a Tentative Budget in place before June 30. This will require that College Council receives the Tentative Budget by June 5 in order to make the June 23 Board Meeting, unless the group agrees to meet after school ends.

5) Other:

- a) **Committee Reports-**
- b) **Next meeting (May 19, 2009)**