

College Council Minutes

Tuesday, June 16, 2009

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, *Heather Faust for Fred Hochstaedter*, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPC Pres. Mike Dickey, ASMPC Chief Justice William Manel

Absent: Bill Jones, Stephanie Perkins, Susan Villa, Mike Dickey, William Manel

Guests: Susan Steele, Rich Montori, Marilyn Gustafson, Laura Franklin, Deb Anthony, Leandro Castillo, Deb Schulte-Hacker, Peter Debono, Connie Andrews

Campus Community Comments:

Carsbia reported on the following:

- MPC's graduation ceremonies were successful.
- The Seaside Rotary club has donated 80 boxes of food for needy students and 11 boxes are left. All are encouraged to advise any needy students they know of this opportunity.

1) **Minutes – June 2, 2009:** Approved as amended.

2) **Accreditation Update/Reports:** <http://www.mpcfaculty.net/accreditation/home.htm>

Dr. John Gonzalez reported the following:

- AAAG has reviewed the DRAFT in its current stage.
- Editors (John Gonzalez and Diane Boynton) expect to complete their work in time for PVP to be able to review the Draft before the first half of July.
- College Council is anticipated to receive it by very early August.
- The entire month of August will be spent reading the Draft in its entirety.

3) **Information Items (see available attachments):**

Classified Position Requests:

a)

Faculty Position Requests:

a)

Program Review – Humanities Exec. Summary – (Susan Steele and Diane Boynton):

- Faculty members in the Humanities Division conducted their Program Review in the following areas: English, ESSC, ESL, Humanities, Linguistics, Philosophy, Reading Center, Speech Communication/Communications and World Languages. Support team members include John Anderson, Tracie Catania and Susan Steele.
- The Review included **Program Strengths/Support Team Commendations, Challenges, Support Team Recommendations** and **Overarching** issues. One of the Support Team Recommendations included the following:
 - A study to determine the overlap between the Humanities Program and Gentrain should be conducted to determine whether the differences between courses offered by each warrant supporting both programs, or if anything would be gained by consolidating the two.
 - It was noted that in making the determination as to whether consolidation of the two programs, we should remember that Humanities courses are credit courses whereas many Gentrain courses are non-credit and that Gentrain courses cater to a different audience.

Program Review – Business and Technology Executive Summary (Michael Gilmartin and Leandro Castillo):

- Faculty members in the Business and Technology Division Program Review in the following areas: Business, Business Skills, Real Estate, Computer Science and Information Systems and the Division Office. Support team members include GaiL Fail, Stephanie Tetter, Lyndon Schutzler and Michael Gilmartin.
- The Review included **Program Strengths/Support Team Commendations, Challenges, Support Team Recommendations** and **Overarching** issues. Following the presentation, additional comments were shared which include the following:
 - Curriculum is being updated and this is anticipated to be completed by the end of summer. Business Skills alone has over 30 courses needing revisions and the Curricunet system will be very helpful in making this possible.
 - A correction was made to #3 under Support Team Recommendations, pertaining to the conversion of over 50% of the courses to online. It should state that "...a substantive change proposal for the ~~accrediting commission~~ ACCJC will need to be developed." It was further clarified that while a substantive change proposal is needed, a *needs assessment* will be required to determine or demonstrate this to be the instructional modality which meets the needs of students.

College Council Annual Report (Bernie): The Annual Report contains revisions based on feedback from various areas and is expected to be presented at the June Board meeting.

Facilities Committee Update (Facility Construction Planning) Joe Bissell: Joe presented an update (handout) which recaps the Facilities Committee's ongoing evaluation of the District's current priorities and budgets for projects. The current plan was adopted by the Board in April 2008, and the committee believes this plan is no longer realistic and must be modified given the changes in projections and assumptions over the past year. He recapped the rationale for changes to include the following:

- Waiting for matching funds may significantly delay projects.
- The bidding climate is a favorable bidding climate for the District and would allow bond dollars to likely go further today than in the future when the economy shifts again (example: Student Services Building attracted approximately 25 contractors).
- Losing additional time means facility conditions will further deteriorate before improvements can be made.
- The District must look to reduce its dependence on matching state funding, thus allowing the District to better manage timing and costs of future projects.

Joe explained the chart which depicts total projects budgets which were changed to match updated projections of project scope and costs. *Attachment B* which reflects current and proposed funding for projects; the highlighted projects are those recommended for change. Comments shared include the following:

- While the Facilities Committee meets regularly (nearly weekly), with oversight from PE Faculty and the area Dean, there is need for additional discussion regarding revised scope of this project.
- Similar conversations regarding the Music-Theater project have taken place and the situation where less funds are available for projects can be difficult.
- The Facilities Committee, acting from the institutional perspective, has examined all the projects' scope and has established criteria (programmatic, schematic vs. drawings) to base its decision making.
- Projects not requiring state funding could be completed in the next 4-5 years and the Committee is currently examining how schedules and swing space plans can be changed to accommodate this.
- Two major scheduling issues are 1) District priorities, and 2) natural domino effect and swing space needs.
- The November 2010 bond passage appears unlikely at this time based on today's economy.

Joe added that this communication was coming forward now from the Facilities Committee and it will be followed by a revised Plan. This will assist in verifying the direction the District desires to take.

Dr. Garrison reminded the group that this update is a narrative rather than a spreadsheet as it will be followed by an updated/revised Plan. The current economic climate has prompted the Facilities Committee to rethink the direction to take with respect to the District's projects while preserving the goals to meet as many programmatic needs as possible.

Other: Proposed 2009-10 Budget Strategies for \$4.7 M reduction per May Revise (Joe Bissell):

Joe briefly recapped the *Attack of the Budget, Pt 2 (June 3)* indicating that the anticipation currently is that the State will have a budget in late July. He also recapped the *Impact of Proposed Budget Cuts on MPCCD*, generated by the Chancellor's Office, which reflects the following:

- General Cuts of \$2,307,750
- Ongoing Categorical cuts of \$1,905,596
- Additional One-time Categorical Cuts of \$489,738.

4) Action Items (see available attachments):

- a) **Admission Policy (BP 4105) 2nd Reading:** Carsbia reported that all constituencies have reviewed the policy with no further comments for this 2nd Reading.

College Council recommends that Board Policy 4105 –Admissions Policy be forwarded to the Board for approval. A motion was made and seconded, and carried unanimously.

- b) **Faculty Prioritization Process and AAAG Bylaws - 1st Reading - (Susan Steele/John Gonzalez):** Dr. Gonzalez presented the *Faculty Position Selection- Administrative Procedure*, and as this proposal is to be reviewed by AAAG, a review of AAAG's responsibilities, composition and charge is deemed appropriate. The following comments were included in the discussion:

- **Composition**-should include ASMP, MSC and CSEA members.
- **1 representative of Student Services instructional faculty and 1 representative of Counseling faculty (if possible these representatives should be the equivalent of division chairs within Student Services)**---These 2 faculty in Student Services may not necessarily be division chairs, but should be elected to serve on AAAG.

Other: BP 5100 – Equal Employment Opportunity and Commitment to Diversity in Employment.

College Council recommends that Board Policy 5100 Equal Employment Opportunity and Commitment to Diversity in Employment, be forwarded to the Board for approval. A motion was made and seconded, and carried unanimously.

- 5) **Other:** Carsbia reported that for the first day of summer school 2009, the Monterey campus showed an increase of 10.3% in credit enrollments over the first day of summer school in 2008. He offered additional comparisons for the first day of summer school for both years as follows:

- Marina Campus -- 34 students on the first day of summer 2008 and 284 students on the first day of summer 2009.
- District-wide - Total units enrolled (all students) for the District is up 25.8% from that of summer 2009.

a) **Committee Reports-**

- b) **Next meeting?** July 7.