



MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee

Monday, March 2, 2009
3:00 PM – Regular Meeting
Sam Karas Room, Library and Technology Center
Monterey Peninsula College
980 Fremont Street
Monterey, California

MEETING AGENDA

- 1. Call to Order**
- 2. Public Comment**
Members of the audience wishing to address the Citizens' Bond Oversight Committee may do so during the public comment period. Under provisions of the Brown Act, the Committee is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to three minutes per person or as determined by the committee.
- 3. Approval of November 17, 2008 Minutes** ACTION
- 4. Accept Bills and Warrants Report** ACTION
The list of payments from bond funds expended through December 31, 2008 will be reviewed for acceptance by the committee.
- 5. Bond Expenditure Status Report** INFORMATION
The December 31, 2008 bond expenditure status report will be reviewed with the committee. The February 2009 cost control report will also be presented.
- 6. Bond Auditors' Reports for 2007-08** INFORMATION
The Independent Auditors' Report of the District's bond funds, for the fiscal year ended June 30, 2008, and the District's bond Performance Audit Report, for the fiscal year ended June 30, 2008, will be reviewed with the Committee.

- 7. Education Center at Marina Design Presentation** INFORMATION
The project architect, Ken Scates, HGHB, will give a presentation on the design of the new facilities to be constructed in the first phase of the Education Center at Marina.
- 8. Update on Facilities Projects, Timelines and Schedules** INFORMATION
A status report will be provided on all projects. The timelines and schedules for current facility projects will be reviewed.
- 9. Meeting Schedule**
Future meetings are scheduled for:
Monday, June 8, 2009
Monday, August 3, 2009
Monday, November 2, 2009 (Annual Organizational Meeting)
- 10. Suggestions for Future Agenda Topics and Announcements**
Status of Investment of Series B and C Bonds
- 11. Adjournment**

Public records provided to the Committee for the items listed on this agenda may be viewed online at the College's website <http://www.mpc.edu/mpcbond/CitizensBondOversight/Pages/CBOCAgendas.aspx> , at the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours, or at the Committee meeting.

Posted: February 24, 2009

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

CITIZEN'S BOND OVERSIGHT COMMITTEE

Monday, November 17, 2008
3:00 PM – Regular Meeting, Sam Karas Room, Library and Technology Center
Monterey Peninsula College
980 Fremont Street, Monterey, CA

Meeting Minutes

MEMBERS PRESENT: Mr. Peter Baird
Mr. Scott Coté
Mr. Steve Emerson
Ms. Daphne Hodgson
Ms. Mary Ann Kane
Ms. Elinor Laiolo
Ms. Eleanor Morrice
Mr. Ron Pasquinelli
Mr. Gary Ray
Ms. Sondra Rees

ABSENT: None

STAFF PRESENT: Ms. Suzanne Ammons, Administrative Assistant to the Vice
President for Administrative Services
Ms. Rosemary Barrios, Controller
Mr. Joe Bissell, Vice President for Administrative Services
Dr. Douglas Garrison, Superintendent/President
Mr. Steve Morgan, Director, Facilities, Planning and Management
Ms. Vicki Nakamura, Assistant to the President

OTHERS PRESENT: Mr. Joe Demko, Kitchell

1. Call to Order

The regular meeting of the Citizen's Bond Oversight Committee of Monterey Peninsula College was called to order at 3:04 PM by Chair Baird.

2. Public Comment

There were none.

3. Committee Membership Review

Dr. Garrison reviewed the terms of the current committee members. He indicated Peter Baird, Steve Emerson, Elinor Laiolo, and Sondra Rees will be reappointed by the Governing Board in November to a second two-year term. Dr. Garrison thanked the committee members for their service.

4. Officers

Dr. Garrison informed the committee that Peter Baird had agreed to continue as chair. For vice-chair, motion to nominate Steve Emerson was made by Mr. Ray, seconded by Mr. Pasquinelli. The vote was unanimous in support of Mr. Emerson's election.

5. Status of Investment of Series B and C Bonds

Lou Solton, Monterey County Treasurer-Tax Collector, was present to discuss the impacts of the recent Chapter 11 bankruptcy filings by Lehman Brothers and Washington Mutual Bank on the County's investment portfolio.

He began his presentation by noting that in his previous discussion with the committee in August regarding the County's investment portfolio, it was apparent the County was not actively engaging in risky investments. However, since then, Lehman Brothers and Washington Mutual have filed bankruptcy, putting \$30 million of the County's investments at risk. Mr. Solton noted the bankruptcy action is at the beginning stages and it will be some time before settlement is reached and the impacts known.

Mr. Solton distributed copies of the Treasurer's Report presented to the County Board of Supervisors on November 4, 2008. He reviewed the first item of the report, a recommendation to reconstitute the Treasury Oversight Committee that was first organized ten years ago at the time of the Orange County bankruptcy filing. The Board of Supervisors authorized the appointment of a 5-person committee, consisting of Mr. Solton, the Superintendent of Schools (Nancy Kotowski), the finance manager for the Pebble Beach Community Services District, the County Administrative Officer (Lew Bauman), and a school member, to be determined. This committee will get underway after the first of the year.

Mr. Solton then reviewed the second portion, a report of the County's investment portfolio, as of September 30, 2008. The par value of the entire portfolio at the end of September was \$903 million.

He recapped the investment approach used for the college's \$105 million of bond proceeds from last January. Mr. Solton stated \$49 million was placed in custom investments that were insulated from the current financial situation, with most of the funds (\$40 million) invested in LAIF (Local Agency Investment Fund). These funds will stay in LAIF until the college advises otherwise. The remaining \$54-55 million were placed in the overall investment portfolio to meet cash flow needs. When these dollars are fully expended, Mr. Solton will discuss with the college how to shift the LAIF funds, if needed.

He then discussed the possible effects of the \$30 million potential loss from the Lehman Brothers and Washington Mutual bankruptcies on the college's investment funds. Washington Mutual represents \$20 million and Lehman Brothers \$10 million of the total. If sold today, the County could get \$7-8 million for both. If the County could recover fifty cents on the dollar, the resulting \$15 million loss would be spread out among the participants.

Mr. Solton assured the committee that Monterey County was not the only entity experiencing this loss. He commented the recovery would be ongoing and piecemeal, with amounts being recovered from bankruptcy proceedings, legislative relief, litigation, etc. He reviewed special efforts that had been undertaken, including joining with San Mateo County in the hiring of a specialized bankruptcy firm in New York, Nixon Peabody, to assist with

getting language inserted in the next federal bail out bill to protect cities and counties with troubled assets.

Mr. Solton stated the investment portfolio continues to earn interest. He reported the County Auditor-Controller has set up a reserve for unrealized losses. Interest earnings will be allocated to the reserve and used to offset the final losses when determined. Once the loss is measured and certain, the amount will be booked and spread out among the entities.

Mr. Solton added his office sought an independent review of the portfolio by an outside firm. The assessment concluded the portfolio was well diversified and the investments provide the liquidity needed. Mr. Solton ended his report by taking full responsibility for the investment situation, stating his office was making every effort to recover these assets.

Several questions were posed by committee members. Ms. Rees inquired if legal action was being considered against the Treasury Department for excluding Lehman Brothers from receiving federal assistance. Mr. Solton responded no and stated he would refer the idea to counsel.

Vice Chair Emerson asked what would be the college's percentage of the \$30 million loss. Mr. Bissell responded the college had \$50 million in the general pool of \$750 million or 1/25 of the total. He equated the potential loss to the college as \$800,000. Mr. Solton added the loss would eventually be offset by interest earnings; however, in the meantime, the college would need to budget the loss. Mr. Bissell stated the college had budgeted 3% income in the general fund and a 3% loss is expected, thus he projected the college would likely break even this year.

Vice Chair Emerson asked about the process used to identify bonds that may fail. He referred to discussions at the committee's prior meeting that Lehman Brothers and Washington Mutual were at risk. Mr. Solton replied he does pricing of bonds on a daily basis and follows the national credit rating agencies. He noted the TARP (Troubled Asset Relief Program) legislation guaranteed the assets of Merrill Lynch (now Bank of America). Mr. Solton stated the securities in the pool are as stable as U.S treasury bonds, adding that Freddie Mac securities have been guaranteed explicitly by the federal government. He said cascading maturities will soon eliminate the problem, with most maturing in 2009. The exceptions are two custom investments made for the college, with General Electric and J.P. Morgan Chase.

Mr. Pasquinelli stated his concern with Sallie Mae and Citigroup. Mr. Solton responded Citigroup is guaranteed and the bonds in the investment pool are guaranteed. He did not see any problem with Sallie Mae securities which have both implicit and explicit guarantees.

Chair Baird referred to the efforts underway to recover funds and the costs involved. He asked if the costs would be attributed to the pool members that would benefit. Mr. Solton said his office was sharing the cost of bankruptcy proceedings with San Mateo and the other public agencies involved. Costs related to litigation against the banks' directors or for specialized legislative lobbying services will probably be taken out of recovery amounts.

Mr. Coté asked for further explanation regarding the loss to the college. Mr. Bissell reviewed the amounts the college had invested in different funds within the County pool and reiterated a 3% loss was projected. However, this loss would be offset by interest earnings from the college's bond funds invested in LAIF as well as by any recovery monies.

Ms. Hodgson asked about the safety of the fixed bonds with J.P. Morgan and General Electric. Mr. Solton responded J.P. Morgan had received TARP funds and General Electric was highly rated, noting GE's bonds were currently trading at 99.6 cents on the dollar. He considered these bonds as the safest investments.

Ms. Hodgson followed with a question regarding whether the recovery efforts would take 5-10 years to complete. Mr. Solton said no and estimated the time would be two years. He thought the political situation would encourage a more timely resolution.

Mr. Bissell acknowledged Mr. Solton for his presentation. Mr. Solton offered to return in the future to update the committee.

6. Approval of August 4, 2008 Minutes

Ms. Hodgson noted the minutes referred to LAIF as a California Management Asset Program. She clarified that LAIF was an acronym for Local Agency Investment Fund.

Mr. Bissell provided a follow-up to Mr. Coté's question in the minutes regarding two entries in the Bills and Warrants for the purchase of a UHF microphone. Mr. Bissell verified that two microphones were purchased.

Chair Baird indicated follow-up to another item regarding compensable rain delays will be addressed by Joe Demko during his report.

Motion to approve the minutes of the August 4, 2008 meeting was made by Mr. Emerson and seconded by Ms. Rees. Motion carried unanimously.

7. Accept Bills and Warrants Report

Mr. Bissell stated extra effort was made to reconcile the items in the report with the audited statements and these adjustments are noted. He asked for questions or comments regarding the report.

Chair Baird inquired about a \$735 expenditure on page 4 to recoat a sink at the Child Development Center. He asked why the sink needed recoating since it was a new fixture. Mr. Demko explained the design did not work and another contractor was brought in to correct. He said a payback will be negotiated with the contractor. Chair Baird asked if a corresponding credit will show. Mr. Demko replied the credit will show as part of an itemized change order. Mr. Bissell added many small changes may be made during a project and are collected under 4 or 5 large change orders. He offered to bring a sample change order to illustrate this approach. Chair Baird responded it would be more helpful to see or be informed the offset was made.

Mr. Coté questioned why the New Admin/Old Library renovation was listed under "Closed Projects" on page 13. Mr. Bissell explained this entry referred to a facility analysis of a proposed mezzanine floor. Mr. Coté suggested changing the description to "feasibility analysis."

Ms. Hodgson noted an entry for the installation of a sign for Marina Police Department satellite office. Dr. Garrison responded this arrangement with the Marina Police Department helped to address the issue of security at the Education Center facility.

Motion to accept the bills and warrants report was made by Ms. Hodgson and seconded by Mr. Pasquinelli. Motion carried unanimously.

8. Bond Expenditure Status Report

Mr. Bissell informed the committee a new report format had been developed. The former report generated many questions in the past because the figures did not balance with the amounts in the Bills and Warrants Report. The new report includes a "Total Payments" column that should agree with the Bills and Warrants Report that the committee approves. When errors are discovered, the other report can be corrected at the same time.

In addition, the projects have been divided into three categories: In Process, Future, and Completed. A column with purchase order amounts has been added to show what remains to be paid.

Mr. Bissell noted the Total Bond Budget column still needs to be changed so the percent cost completion will show as 100% when the project is completed. Mr. Ray expressed a preference for being able to see the budget variances and whether a project came in under or over budget. He asked whether bids that come in under budget are recorded in the report. Mr. Bissell said this information would appear in Mr. Demko's Cost Control Report.

Vice Chair Emerson agreed it was important to show budget variances so the committee could track whether projects were consistently over or under budget. Mr. Bissell said he could leave the report as is; however, he asked about making adjustments where the project budget changes. As an example, he cited the Lecture Forum project which was originally slated to be a complete remodel for \$4.5 million. The project scope was later modified and the budget was lowered to \$2.5 million. Mr. Ray responded his interest was in seeing the bid amount vs. what was spent, not whether a project changed in scope. Mr. Coté added he was looking for overruns or savings. Mr. Bissell agreed it would be useful to track expenses once the bid is received. Mr. Coté and Mr. Pasquinelli both praised the new format of the report as providing clearer information.

Referring to the gym project, Chair Baird asked when do other funds become integrated into the bond budget. Mr. Bissell answered this was happening now with some of the expenses. He explained the timing depends on the source of funding, whether the funding is on a reimbursement basis. Mr. Bissell said the goal is to charge non-bond funds first. With the gym, the college is spending state money first because the funding was received first.

Mr. Coté asked about a future project, the Music/Theater Building. He wondered if the expense listed was for design. Mr. Bissell said the expenditure was for a repair to the boiler in the building.

9. Update on Facilities Projects, Timelines and Schedules

Mr. Demko, the college's bond program manager, began his report with a review of the status of current facility projects.

PE Fitness Building

The bids for the elevator came in under the budgeted amount.

Public Safety Training Center at Seaside

Mr. Demko said work was going well on the renovation.

MPC Education Center at Marina

Another temporary modular building has been installed. Mr. Demko reported the architect will make a second presentation of the design for the permanent buildings to the trustees at the November Board meeting.

Infrastructure

Mr. Demko indicated phases I and II will be closed out and the excess funds will be moved to the phase III budget. Phase III projects include data cabling, the Fitness Building elevator, bridge removal and sidewalk work.

Old Library

Mr. Demko noted some of the time delays in the schedule have been recouped. Painting and tile work are being completed.

New Student Services Building

The Division of the State Architect (DSA) review of the drawings is expected to be complete in two months.

PE Gym

All of the work has been finished with the exception of the bleachers (the plans are still at DSA). The gym is currently being used. Mr. Demko reported all of the bids came in within budget except for the seismic work. The variance was \$400,000 vs. the estimated budget of \$175,000. The seismic work was completed in December.

Auto Technology Building

Mr. Demko said the architect is working on the drawings for a classroom addition. The plans will be submitted to DSA. It is hoped that construction work can begin in the summer.

Baseball Backstop

Structural engineering work was required for this project.

Swing Space

The old Administration Building will be converted to provide six classrooms, subject to DSA approval. Renovation of the building was considered less expensive than to install portable buildings to provide swing space.

Mr. Demko then addressed Mr. Coté's question from the August meeting regarding compensable delays. He reviewed the elevator project as an example. As part of the bid submission, contractors were asked to provide the fiscal impact in the event of delays. Thayer, the successful bidder, indicated 30 days delay would result in a cost of \$6,000. In contrast, the other contractors proposed \$24,000 for delays. Mr. Demko said the bid submission process ensures costs for compensable delays are known.

Mr. Demko continued his report with a review of the Cost Control Report (Agenda Item # 8-B). He said the report was provided to the trustees to show the fiscal status of individual projects.

Chair Baird noted the Infrastructure Phase III summary stated additional funds would come from phases I and II and costs for the elevator project were being moved. He questioned why the funds and costs were not kept separate.

Mr. Bissell responded the projects in phases I, II, and III were interrelated; thus, the funding was also shifted back and forth. He explained several examples to show how the phases were connected.

Mr. Demko concluded his report with a brief review of the timeline for the projects. He said the schedules are fairly accurate, the major variable is the time required for DSA review.

10. Annual Report for 2007-08

Dr. Garrison stated the bylaws call for the committee to review and approve an annual report to be shared with the Board of Trustees in public session. He reviewed the various elements included in the draft report. He noted the sections on committee membership and the overview of meetings and activities were completed by Ms. Nakamura.

Mr. Bissell reviewed the financial report section. He reported the expenditure report was the same as in prior years, with total expenditures of \$55,973,718. Ms. Kane noted an error in the total expenditures under the middle column covering the period, 10/1/2007 - 9/30/2008. She said \$15,741,703 should be the correct total rather than \$27,255,886. Mr. Bissell said he would review the figures and make the adjustments in the final copy.

Mr. Bissell continued with a review of the campus renovation/construction projects section. He said the completed projects listing shows the Proposition 39 funds and other funding sources as the committee requested. He clarified "completed" referred to completion of the physical work; payments may still need to be made. The in process projects listing shows what has been budgeted for each project from bond funds. He said the bond program management item was placed at the end of the in process projects listing and reflects the amount paid to date.

Ms. Kane commented the new report was clear and useful for the public. Chair Baird agreed and stated the report was an improvement over last year's. He complimented Mr. Bissell and Ms. Nakamura for their work and recognized the committee for providing their input.

Ms. Hodgson echoed their comments and said the new report addressed her previous concerns. She asked about the bond budget total on page 14 and noted the amount differed by \$6,704 from the total receipts figure in the expenditure report on page 5. Ms. Hodgson thought the report would be clearer if the figures matched. Mr. Bissell explained it would be difficult to balance these figures as the actual bond budget total cannot be projected. The variance could be larger, since interest income was just reported through June 30. Also, the Kitchell payment for bond program management could be larger.

After extensive discussion on this issue and whether to address the variance in figures, Vice Chair Emerson made a motion to approve the report as is, making the correction to the expenditure total for the period 10/1/2007 – 9/30/2008 (as noted by Ms. Kane), and keeping the accounting in the campus renovation/construction projects section as is. The motion was seconded by Ms. Rees. Ms. Morrice noted an additional correction on page 4; her name was omitted from the membership list. Mr. Coté asked that column headings also be

provided on each page of the projects section of the report. With concurrence on these additional changes, the motion carried unanimously.

11. Bond Program Staff Position

Mr. Bissell reported the state Attorney General issued an opinion in 2004 that Proposition 39 bond proceeds could be expended on salaries of district employees if performing administrative oversight work on bond construction projects. He said the college and the bond program management consultant have been maintaining separate books on bond expenditures. The bond program manager's expenditure report was designed to provide the current status of expenditures; however, questions resulted from the separate accounting approach. To remedy this situation, the college is considering creating a part-time accounting position and eliminating the extra work involved in maintaining separate books. The part-time position would be assigned to do bond accounting only for the college.

Mr. Bissell indicated the proposal would be implemented on a trial basis. He said the committee may be seeing salary costs charged to the bond program management category. Kitchell's fee will also decrease with this change.

Chair Baird expressed support for the proposal and suggested the proposed job description for the accounting position be shared with the committee when it had been completed.

12. Meeting Schedule

The following meeting schedule for 2009 was accepted by the committee.

Monday, March 2, 2009

Monday, June 8, 2009

Monday, August 3, 2009

Monday, November 2, 2009 (Annual Organizational Meeting)

13. Suggestions for Future Agenda Topics and Announcements

A suggestion was made to have Mr. Solton return with a status report on bond investments.

Vice Chair Emerson asked if a post-construction survey of faculty and students was planned to get feedback on whether the projects are "doing what they were designed to do." Dr. Garrison said the college is currently engaged in the accreditation process and the Office of Institutional Research would be unable to do such a survey at this time. However, he noted a general campus survey had been conducted and he offered to bring these results to a future meeting.

Chair Baird praised the committee for their excellent work and acknowledged Dr. Garrison, Mr. Bissell, and Ms. Nakamura.

14. Adjournment

The meeting was adjourned at 5:53 p.m.

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
		<i>Total Expense at September 30, 2008</i>
<u>Physical Education Facility</u>		<i>\$1,486,614.29</i>
	No new expense this period	\$0.00
		To Date Expense through December 31, 2008
		<u>\$1,486,614.29</u>
		<i>Total Expense at September 30, 2008</i>
<u>New Student Services Building</u>		<i>\$793,537.42</i>
Hammel, Green & Abrahamson	Architectural services to develop landscaping for new building.	712.50
Kleinfelder	Data management/evaluation services for the new building.	1,740.00
		To Date Expense through December 31, 2008
		<u>\$795,989.92</u>
<u>Automotive Technology Building Renovation</u>		
		<i>Total Expense at September 30, 2008</i>
C2G Civil Consultants Group	Topographical survey.	2,000.00
Division of State Architecture	DSA plan review fee for the Auto Shop.	4,500.00
		To Date Expense through December 31, 2008
		<u>\$16,579.75</u>
		<i>Total Expense at September 30, 2008</i>
<u>College Center Renovation</u>		<i>\$9,705.00</i>
San Jose Blue	PlanWell retrieval for college center buildng.	\$45.59
San Jose Blue	PlanWell retrieval for college center buildng.	\$62.82
HGHB	Architectrual services for college center, services for July thru August 2008.	\$6,675.00
HGHB	Architectrual services for college center, services for October 2008.	\$740.00
		To Date Expense through December 31, 2008
		<u>\$17,228.41</u>
<u>Family and Consumer Science Renovation</u>		
		<i>Total Expense at September 30, 2008</i>
HGHB	Architectural services for September 2008.	\$187.50
San Jose Blue	PlanWell retrieval of Family Consumer Science design.	\$30.31
San Jose Blue	PlanWell retrieval of Family Consumer Science design.	\$31.75
Cable Express	Purchase of cisco wireless AP.	\$1,063.74
Cable Express	Purchase of wall mount data cabinet.	\$631.73
		To Date Expense through December 31, 2008
		<u>\$1,945.03</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
		Amount
Vendor Name	Description of service or purchase	Paid
<u>Public Safety Training Center Renovation</u>		
	<i>Total Expense at September 30, 2008</i>	<i>\$972,186.54</i>
Dilbeck & Sons Inc.	Construction payment #1 for the public safety training center.	189,169.15
Dilbeck & Sons Inc.	Construction payment #2 for the public safety training center.	78,674.67
William Scotsman	Rental mobile office for the public safety training center, for the period August 14 - September 13, 2008.	1,220.99
Granite Construction	Pad for site trailer at the public safety training center.	3,696.00
Pacific Valley Bank	Retention payment #2 for public safety training center.	8,741.63
Signet Testing Labs	Testing services for the public safety training center.	4,200.00
Cable Express	Cisco phone for Kitchell trailer at the public safety training center.	1,065.53
William Scotsman	Rent mobile office for the public safety training center, for the period September 14 - October 13, 2008.	504.99
Pacific Valley Bank	Retention payment #1 for public safety training center.	21,018.80
San Jose Blue	Drawings and specs for the public safety training center.	7.58
San Jose Blue	Printing of one set of public safety training center plans.	25.23
San Jose Blue	Printing of one set of renovation plans for the public safety training center.	57.57
San Jose Blue	Print 2 half size sets of the public safety training center PlanWell retrieval.	71.50
San Jose Blue	Print 2 half size sets of the public safety training center PlanWell retrieval.	71.50
San Jose Blue	PlanWell retrieval of public safety training center.	72.02
San Jose Blue	PlanWell retrieval of public safety training center.	276.29
San Jose Blue	PlanWell retrieval of public safety training center.	290.26
San Jose Blue	Plans, specs, prints of public safety training center.	370.08
San Jose Blue	PlanWell retrieval of public safety training center.	552.38
Axiom Engineers	Commissioning services for the public safety training center. Services from June 22 - July 26, 2008.	940.00
Kleinfelder Inc.	Provide special inspection services for the public safety training center.	5,071.00
Bowman & Williams Consulting	Utility research for sattelite campus.	2,936.25
Dell Marketing L.P.	Purchase of 3 computers for site trailer office.	2,866.06
HGHB	Construction administration service for the public safety training center, for July - August 2008.	960.00
HGHB	Predesing services for Marina Education Center, for July thru Auugst 2008.	19,717.20
William Scotsman	Rent mobile office for the public safety training center, for the period October 14 - November 13, 2008.	504.99
Kleinfelder Inc.	Provide special inspection services for the public safety training center.	9,825.50
Dilbeck & Sons Inc.	Construction payment #3 for the public safety training center.	196,362.49
Axiom Engineers	Commissioning services for the public safety training center. Services from September 28 - October 25, 2008.	940.00
San Jose Blue	PlanWell retrieval of public safety training center.	19.46
<u>Public Safety Training Center Renovation (continued)</u>		

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
San Jose Blue	Plumbing system and metal locker plans for the public safety training center.	81.23
San Jose Blue	PlanWell retrieval of public safety training center.	118.23
San Jose Blue	Addendum #4, #5 of public safety training center.	176.36
San Jose Blue	PlanWell retrieval of public safety training center.	289.07
San Jose Blue	PlanWell retrieval of public safety training center.	477.28
Cardinale Moving and Storage Co.	Move furniture to Kitchell public safety training center office.	292.50
Office Depot	Purchase table for Kitchell trailer.	108.99
Office Depot	Purchase of supplies for Kitchell office.	431.78
Office Depot	Purchase desk and table for Kitchell trailer.	1,098.44
Office Depot	Purchase of back-ups for the Fire Academy office.	115.81
HGHB	Construction administration for the public safety training center. For July - August 2008.	4,159.00
Bowman & Williams Consulting	Infrastructure master planning services.	649.00
Bowman & Williams Consulting	Update topo landswap parcel, services for September.	6,097.50
HGHB	Schematic and design development services for Marina Education Center, services for September 2008.	29,160.00
HGHB	Architectural services for site work for October 2008.	1,920.00
HGHB	Construction administration service for the public safety training center for October 2008.	8,318.00
The Madden Company	Purchase Toshiba E-Studio copier for the public safety training center.	5,463.14
Dilbeck & Sons Inc.	Construction payment #4 for the public safety training center.	285,145.83
Pacific Valley Bank	Retention payment #4 for the public safety training center.	31,682.86
Kleinfelder Inc.	Provide special inspection services for the public safety training center.	9,241.00
San Jose Blue	Print out of public safety training center.	4.32
San Jose Blue	Print out of public safety training center.	43.10
San Jose Blue	Print out of public safety training center.	43.80
San Jose Blue	Document printing and delivery for the public safety training center.	<u>\$77.63</u>
To Date Expense through December 31, 2008		<u>\$1,907,610.53</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
Gymnasium Building	<i>Total Expense at September 30, 2008</i>	<i>\$150,744.42</i>
HGHB	Consulting services for the gym, services for July thru August 2008.	\$10,116.35
PARC Environmental	Removal and disposal of lead as needed for new bracing in the gym.	\$19,500.00
HGHB	Consulting services for the gym, services for September 2008.	\$2,305.00
HGHB	Consulting services for the gym, services for October 2008.	\$2,370.00
Hohbach-Lewin, Inc	Design scoreboard detail for gymnasium.	\$3,027.50
Geo. H. Wilson	Rebuild existing air handling units at gym basement.	\$13,043.00
Geo. H. Wilson	Plumbing and corrections, repairs, unforeseen changes to the gymnasium. Replace drinking fountain cracked waste line.	\$5,319.00
Geo. H. Wilson	Gym modifications, unforeseen conditions at gym restrooms.	\$23,991.00
M3 Enviromental Consulting LLC	Lead and asbestos abatement oversight for the gym restrooms and mechanical room.	\$1,065.00
Hallmark Construction Inc.	Payment application #3 for mpc gymnasium modifications.	\$44,021.60
Hallmark Construction Inc.	Payment application #1 for mpc gymnasium modifications.	\$63,047.00
DMC Construction	Payment application #3 for gym modifications, seismic upgrade.	\$72,491.34
Geo. H. Wilson	Rebuild existing air handling units at gym basement.	\$6,038.10
Geo. H. Wilson	Replace drinking fountain cracked waste line.	\$4,800.00
Cypress Painting and Decorating	Painting the seismic strapping and the motor units that raise and lower the basketball backboards.	\$1,400.00
First National Bank	Retention payment #3 for gym modifications.	\$12,218.07
DMC Construction	Payment application #4 for gym modifications, seismic upgrade.	\$20,383.84
First National Bank	Retention payment #4 for gym modifications.	\$2,264.87
David Foord	Inspection services for gym modifications, service for September 2008.	\$6,000.00
HY Floor and Gameline Painting	New gym wood flooring.	\$75,000.00
Hallmark Construction Inc.	Remove and replace concrete curbs in restrooms to replace damaged toilet. Correct slope issue at southwest rubber landing to be ADA compliant.	\$10,651.78
HY Floor and Gameline Painting	Install maple flooring in gym, project 100% complete.	\$82,974.10
David Foord	Inspection services for construction of the gym renovation project, service for October 2008.	<u>\$6,000.00</u>
	To Date Expense through December 31, 2008	<u>\$638,771.97</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
		<i>Total Expense at September 30, 2008</i>
		\$2,100,502.89
<u>Lecture Forum Renovation</u>		
MLD Custom Cabinets	Custom made tables for Gentrain and LF 103.	\$1,458.60
Central Electric	Install power to door openers at the Lecture Forum.	\$3,834.00
Del Monte Glass Shop	Remove 4 pair of existing doors and frames; install Vista wall Performax doors and frames in the lecture forum.	\$7,001.85
Alfa Tech	Lecture Forum hvac services for the period September 2008.	\$500.00
		To Date Expense through December 31, 2008
		<u>\$2,113,297.34</u>
		<i>Total Expense at September 30, 2008</i>
		\$857,180.30
<u>Social Science Renovation</u>		
Casa de Floors	Sealing of the floor in the social science building.	\$3,558.90
Casa de Floors	Install VCT floor in the social science building.	\$1,277.56
M3 Environmental Consulting LLC	Limited asbestos sampling in the social science hall.	\$240.00
M3 Environmental Consulting LLC	Abatement oversight for social science building.	\$1,439.98
		To Date Expense through December 31, 2008
		<u>\$863,696.74</u>
<u>New Child Development Center Building</u>		
		<i>Total Expense at September 30, 2008</i>
		\$1,019,000.96
Axiom Engineers	Mechanical commissioning services from July to August 2008. 90% complete.	\$1,450.00
Axiom Engineers	Mechanical commissioning services for September 2008.	\$1,450.00
Kitchell CEM	Project management services for September 2008.	\$1,310.76
		To Date Expense through December 31, 2008
		<u>\$1,023,211.72</u>
		<i>Total Expense at September 30, 2008</i>
		\$1,719,149.81
<u>New Education Center at Marina</u>		
EMC Planning Group Inc.	Completion of CEQA process for marina education center. April - July 2008.	\$358.57
EMC Planning Group Inc.	CEQA process for marina education center, for August 2008.	\$266.46
Bowan & Williams Consulting Eng.	Survey and topographical service for marina education center.	\$2,610.00
		To Date Expense through December 31, 2008
		<u>\$1,722,384.84</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
		<i>Total Expense at September 30, 2008</i>
<u>Furniture/Equipment</u>		<u>\$328,831.23</u>
Spectrum Industries Inc.	Purchase of 36 computer chairs for the marina education center.	\$4,640.78
Peninsulators	Purchase of window mecho shades for the following buildings: gym, humanities, business humanities, life science, and art dimensional.	\$7,385.00
Hewlett Packard -Omaha	Purchase of server for the marina education center.	\$3,369.19
Peninsulators	Install mecho shades in the library technology center atrium .	\$10,130.00
Peninsulators	Purchase of window mecho shades for the following buildings: gym, humanities, business humanities, life science, and art dimensional.	\$11,085.00
Spectrum Industries Inc.	Purchase of 52 computer chairs for language lab.	\$5,685.69
Hewlett Packard -Omaha	Purchase of 1 laser jet printer for marina education center.	\$481.55
K&L Automotive Service	Replace 2 vehicle lifts in auto shop.	\$13,171.13
Office Depot	Office furntiure for the soccer coaches office.	\$420.46
Office Depot	Desks, keyboard trays for the soccer coaches office.	\$3,845.55
Peter Morgan Stock	Move 52 chairs from HU 109 computer lab to facilities yard. Moved and unpacked 52 chairs into HU 109 computer lab.	<u>\$676.00</u>
		<u>To Date Expense through December 31, 2008</u>
		<u>\$389,721.58</u>
		<i>Total Expense at September 30, 2008</i>
<u>Infrastructure/Parking</u>		<u>\$20,102,886.38</u>
San Jose Blue	Delivery of site utility plans.	\$15.02
Alfa Tech	Server room migration and outside plant cabling, for the period June 2008.	\$792.00
Alfa Tech	Server room migration and outside plant cabling design, for the period July 2008.	\$6,275.86
Alfa Tech	Construction administration for mpc site utilities development, for the month of July 2008.	\$1,030.00
Granite Construction	Payment application #10 for lecture forum bridge.	\$9,053.10
Granite Construction	Retention payment #10 for new lecture forum bridge.	\$1,005.90
Granite Construction	Payment application #11 for lecture forum bridge.	\$31,954.50
Alfa Tech	Structural, electrical, and landscape services for lecture forum bridge, services for July 2008.	\$6,000.00
Alfa Tech	Construction administration for road improvements, for the period July 2008.	\$3,800.00
David Foord	Inspection services for site utilities infrastructure project, remaining 100% of contract.	\$1,170.00
Granite Construction	Retention payment #11 for lecture forum.	\$3,550.50
Alfa Tech	Structural, electrical, and landscape services for lecture forum bridge, services for October 2008.	\$1,800.00
Alfa Tech	Post construction for road improvements, service for October 2008.	\$800.00
CMX L.T.C.	Construction administration for softball backstop project, service for September 2008.	\$150.00
Alfa Tech	Server room migration and outside plant cabling design, for the period December 2008.	\$4,133.25
Alfa Tech	Server room migration and outside plant cabling design, for the period August 2008.	\$3,954.14

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
		Amount
Vendor Name	Description of service or purchase	Paid
<u>Infrastructure/Parking (continued)</u>		
Alfa Tech	Structural and electrical service for building 24 transformer, for the period August 2008.	\$1,000.00
Alfa Tech	Server room migration and outside plant cabling design, for the period October 2008.	\$4,133.25
Granite Construction	Retention payment #12 for lecture forum bridge.	\$178.00
Granite Construction	Payment application #12 for lecture forum bridge.	\$1,602.00
Alfa Tech	Post construction for site utilities, for September 2008.	\$1,000.00
Alfa Tech	Post construction for site utilities, for October 2008.	\$1,000.00
Alfa Tech	Post construction for site utilities, for August 2008.	\$1,400.00
Kitchell CEM	Construction management services for site utilities, for the month of September 2008.	\$8,855.28
Granite Construction	Retention payment #21 for site utilities infrastructure.	\$4,071.45
Granite Construction	Retention payment #20 for site utilities infrastructure.	\$29,285.89
Granite Construction	Payment application #20 for site utilities infrastructure.	\$263,573.01
C2G Civil Consultants Group	Topographic survey, project meeting, grading and paving plan for the new administration building, service for July 2008.	\$5,562.50
C2G Civil Consultants Group	Provide partial grading and paving improvements at the new administration building.	\$6,774.75
Kitchell CEM	Construction management services for site utilities, for the month of October 2008.	\$8,855.28
To Date Expense through December 31, 2008		<u>\$20,515,662.06</u>
<u>New Admin/Old Library</u>		
		<i>Total Expense at September 30, 2008</i>
Dilbeck & Sons Inc.	Construction payment for new administration building, at 58.70% complete.	\$361,947.60
Dilbeck & Sons Inc.	Construction payment for new administration building, at 50.25% complete.	\$504,437.40
D&M Consulting Engineers	Provide geotechnical observation, compaction testing, special inspection and laboratory testing services for the new administration building for the period ending July 25, 2008.	\$6,331.50
San Jose Blue	PlanWell retrieval for the administration building.	\$13.41
San Jose Blue	PlanWell retrieval for the administration building.	\$29.04
David Foord	Inspection services for the new administration building for the month of July 2008.	\$7,500.00
David Foord	Inspection services for the new administration building for the month of August 2008.	\$7,500.00
Kitchell CEM	Provide project management services for the new administration building, for July 08.	\$12,474.28
Kitchell CEM	Provide project management services for the new administration building, for August 08.	\$12,474.28
Ratcliff Architects	Construction administration services for the administration building, for September 2008.	\$5,459.40
Ratcliff Architects	Construction administration services for the administration building, for the period June to August 2008.	\$9,705.60
Pacific Valley Bank	Retention payment for new administration building, for payment application #8.	\$40,216.40
Pacific Valley Bank	Retention payment for new administration building, for payment application #7.	\$56,048.60

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
<u>New Admin/Old Library (continued)</u>		
David Foord	Inspection services for the new administration building for the month of September 2008.	\$7,500.00
Kitchell CEM	Provide project management services for the new administration building, for September 08.	\$9,801.00
Axiom Engineers	Commissioning services for the period August 2008.	\$3,700.00
Axiom Engineers	Commissioning services for the period September thru October 2008.	\$1,850.00
San Jose Blue	Print copies of DSA approved addendum #2 for new administration building.	\$76.38
D&M Consulting Engineers	Provide geotechnical observation, compaction testing, special inspection and laboratory testing services for the new administration building for the period ending September 26, 2008.	\$8,553.40
David Foord	Inspection services for the new administration building for the month of October 2008.	\$7,500.00
Kitchell CEM	Provide project management services for the new administration building, for October 08.	\$9,801.00
Axiom Engineers	Provide HVAC System commissioning services for the administration building.	\$925.00
Dilbeck & Sons Inc.	Construction payment for new administration building, at 91.18% complete.	\$579,914.10
Cable Express	Purchase of smartnet 1 year coverage.	\$395.00
Cable Express	Purchase of equipment; voice security bundle, cisco channel pocket voice/fax module for new data center.	\$12,374.55
Cable Express	Purchase of avocent desk mount kid for LV 1000 for data center.	\$96.58
Cable Express	Purchase of avocent server interface module for VGA keyboard and mouse, 50 ordered.	\$3,754.79
Cable Express	Purchase of 32 port cat5 over IP switch for data center.	\$12,441.00
Cable Express	Purchase of 2 cisco catalyst with 2 ports.	\$50,450.40
Cable Express	Purchase of cisco catalyst and port.	\$48,262.50
To Date Expense through December 31, 2008		<u>\$2,546,059.85</u>
<u>PE Field/Track</u>		
		<i>Total Expense at September 30, 2008</i>
D&M Consulting Engineers	Refund from prior year.	(\$287.20)
Kitchell, CEM	Construction management services for the stadium project. Service for September 08.	\$3,440.14
Del Monte Glass Shop	Provide and install automatic door operator with interior/exterior remote push button switches for the physical education building.	\$4,864.00
To Date Expense through December 31, 2008		<u>\$14,848,446.67</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
		Amount
Vendor Name	Description of service or purchase	Paid
		<i>Total Expense at September 30, 2008</i>
Swing Space/Interim Housing		<i>\$1,502,008.51</i>
Cardinale Moving & Storage Co.	Move in desks and assemble in the supportive services swing space.	\$1,024.72
Wasson's Cleaning	Construction cleaning, to include; cleaning windows, vacuum, dusting,bathrooms in the testing center.	\$977.05
Green Valley Landscape	Install battery operated timer by gym and install ramp area entry to modular at the testing center.	\$1,035.16
HGHB	Professional services and consultants for education center relocatables. Services for July thru August 2008.	\$5,972.20
William Scotsman	Delivery, install and takedown of classroom trailer for the marina education center.	\$5,329.33
Silvestri Construction	Grading and site improvement for new testing center modular.	\$25,350.00
Mobile Modular Management Corp.	Rent for testing center modular for the period September 7 thru October 6, 2008.	\$420.00
US Bank	Purchase of cable protectors for marina education center.	\$247.88
US Bank	Purchase of patch cords for the marina education center.	\$412.11
Central Electric	Provide electrical work power and fire alarm conduit only for data and smart classroom modular at the marina education center.	\$7,172.56
Central Electric	Provide siemens fire alarm devices and programming at the marina education center.	\$3,800.00
Central Electric	Move exterior light from modular trailer #1 to modular trailer #4.	\$275.50
San Jose Blue	Marina Education Center drawings.	\$147.35
San Jose Blue	PlanWell retrieval of Marina Education Center.	\$154.04
San Jose Blue	Upload into PlanWell modular testing room.	\$177.94
San Jose Blue	PlanWell retrieval of modular classroom.	\$179.27
Wasson's Cleaning	Clean carpet at the supportive service modular.	\$257.60
Cardinale Moving & Storage Co.	Move desks and chairs from the warehouse to the marina education center.	\$928.20
HGHB	Professional service for student services test module, for the month of August 2008.	\$6,691.31
DMC Construction	Install closure between portable modular classrooms.	\$2,103.17
Spectrum Industries Inc.	4 power and communication module for marina education center.	\$417.98
Sentry Alarm System	Provide and install alarm control unit at the marina education center.	\$1,345.99
Spectrum Industries Inc.	Purchase 16 computer desks for the marina education center.	\$10,089.73
Barco's Outdoor Products	Purchase of 1 walk-thru table, ADA.	\$1,439.00
HGHB	Professional services for education center relocatables for September 2008.	\$337.50
HGHB	Professional services for education center relocatables for October 2008.	\$700.00
HGHB	Professional services for education center relocatable #2 for October 2008.	\$6,129.95
Division of State Architect	DSA plan review fee for old administration and swing space project.	\$4,500.00
Mobile Modular Mgmt Corp.	Rent for testing center modular for the period October 7 thru November 5, 2008.	\$420.00
Swing Space/Interim Housing (continued)		

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
Cable Express	Purchase of 1 cisco series AP internal antenna.	\$543.17
Granite Constructon CO-WA	Pave an additional concrete landing around the existing walkway at the marina education center.	\$1,569.00
William Scotsman	Rental of classroom trailer for the marina education center.	\$3,186.00
William Scotsman	Rental of restroom trailer for the marina education center.	\$5,419.15
	To Date Expense through December 31, 2008	<u>\$1,600,761.37</u>
<u>General Institutional Bond Mgmt</u>	<i>Total Expense at September 30, 2008</i>	<i>\$2,755,308.14</i>
Kitchell, CEM	Project management service for July 2008.	\$65,325.75
Kitchell, CEM	Project management service for August 2008.	\$109,771.25
Kitchell, CEM	Project management service for July 2008.	\$26,565.84
Kitchell, CEM	Project management service for August 2008.	\$26,565.84
White Cap Supply	Purchase of 12 white standared hard hats.	\$112.22
Vecmar Computer Solutions	Purchase okidata network ready impact printer.	\$595.58
Kitchell, CEM	Project management service for September 2008.	\$79,085.50
Office Depot	Purchase of office supplies.	\$219.38
	To Date Expense through December 31, 2008	<u>\$3,063,549.50</u>
<u>Music / Theater Building</u>	<i>Total Expense at September 30, 2008</i>	<i>\$22,732.50</i>
	No new expense this period	<u>\$0.00</u>
	To Date Expense through December 31, 2008	<u>\$22,732.50</u>
<u>Fitness Phase 1B</u>	<i>Total Expense at September 30, 2008</i>	<i>\$898,703.04</i>
Kitchell CEM	Construction management service for fitness building for the month of September 2008.	\$1,124.89
	To Date Expense through December 31, 2008	<u>\$899,827.93</u>

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
<i>Total Expense at September 30, 2008</i>		<i>\$2,004,161.30</i>
DSA	Plan check fee for the sidewalk design at the baseball field backstop access area.	\$200.00
Granite Construction	Payment application #4 for south east parking lot improvements.	\$176,537.52
Kleinfelder	Compaction testing, data management, engineer review, and project management services for south east parking lots D,E, &F.	\$2,417.00
Granite Construction	Payment application #5 for south east parking lot improvements.	\$46,260.45
Kleinfelder	Compaction testing, data management, and project management services for utilities infrastructure project.	\$1,274.00
C2G Civil Consultants Group	Construction phase services for parking lot F extension.	\$1,600.00
C2G Civil Consultants Group	Construction phase services for parking lot D & E extension. Services for July 2008.	\$3,600.00
C2G Civil Consultants Group	Construction phase services for parking lot D & E extension. Services for August 2008.	\$10,000.00
David Foord	Inspection service for new upper parking lot A project. 50% of payment.	\$6,250.00
David Foord	Inspection service for new upper parking lot A project. Remainder owed.	\$6,250.00
David Foord	Inspection services for construction of the marina education center. Services for September 2008.	\$9,000.00
David Foord	Inspection services for construction of the marina education center. Services for July and August 2008.	\$18,000.00
Parc Environmental	Remove and dispose of hazardous materials at building #17 to make way for demolition for parking lot F construction.	\$3,870.00
David Foord	Inspection services for construction of parking lots D,E, and F project.	\$30,000.00
Granite Construction Co	Payment application #21 for site utilities infrastructure.	\$36,643.07
Cypress Painting and Decorating	Paint walls behind bleachers, fill in nail holes and prime all newly installed masonite panels.	\$4,075.00
Alfa Tech, Inc.	Construction documents for parking lot A north, redesign. Service for September 2008.	\$4,725.00
Alfa Tech, Inc.	Construction documents for parking lot A north, redesign. Service for August 2008.	\$11,525.10
C2G Civil Consultants Group	Construction document phase, project meetings, and discussion regarding DSA submittal for walkway improvement & topography baseball fields.	\$1,332.50
Alfa Tech, Inc.	Construction documents for parking lot A north, redesign. Service for October 2008.	\$2,200.00
C2G Civil Consultants Group	Project manager and submittal reviews for the walkway improvements & topography baseball field projects.	\$1,052.50
Central Electric	Provide light fixtures for parking lot A.	\$6,690.19
David Foord	Inspection services for the construction of the public safety training center projects. Service for October 2008.	\$9,000.00
Granite Construction	Additional irrigation fixes @ the business & humanities building.	\$5,810.00
D&M Consulting Engineers	Project management services for new lecture forum bridge.	\$180.00
To Date Expense through December 31, 2008		\$2,402,653.63

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
Vendor Name	Description of service or purchase	Amount Paid
		<i>Total Expense at September 30, 2008</i>
Infrastructure - Phase III		\$26,032.41
California Contract	Evacuation plan signs for eight campus buildings, 50% progress payment.	\$6,729.94
San Jose Blue	Upload building #24 elevator project into planwell.	\$896.81
Monterey County Fence	Remove brackets of old bench, set & install new bench behind the social science building.	\$250.00
Sugimura & Associates	Elevator addition redesign services for August 2008.	\$2,305.00
Axiom Engineers	Verification services for energy conservation project, service from August 24 to September 27, 2008.	\$9,000.00
C2G Civil Consultants Group	Provide services for submitting the baseball field walkway design to DSA.	\$2,240.00
C2G Civil Consultants Group	Civil engineering services for Parking lots B & C.	\$1,370.00
Granite Construction Co-Watson	Replace boiler hot water line from gym to theater.	\$38,543.00
Sugimura & Associates	Elevator addition redesign services for August 2008. Refund requested from vendor for duplicate payment.	\$2,305.00
C2G Civil Consultants Group	Provide civil engineering services for grading and paving plans in the new administration site area for the month of September.	\$572.50
Granite Construction Co	Emergency repair of third lateral at the life science building.	\$4,831.00
Axiom Engineers	Verification services for energy conservation project, service from September 28 to October 25, 2008.	\$5,400.00
Urban Lumberjacks	Trimmed trees and haul debris to clear area for light pole installation in Parking Lot A.	\$1,000.00
San Jose Blue	Upload new spec into Planwell for elevator.	\$528.74
C2G Civil Consultants Group	Discussions regarding design criteria for parking lot B&C.	\$2,000.00
Central Electric	Provide power to irrigation controller at the administration building.	\$934.00
C2G Civil Consultants Group	Topographical surveying services associated with parking lots B,C and auto technology parking lot.	\$11,500.00
C2G Civil Consultants Group	Schematic design and construction document work for Parking Lot B expansion, services for October 2008.	\$3,800.00
Kleinfelder	Testing and inspection services for parking lot D,E &F.	\$665.00
Cable Express	Cabinet for the visplex emergency warning system at the new administration building.	\$631.73
Kleinfelder	Project management and document preparation for parking lot D,E, & F.	\$1,465.00
Silvestri Construction	Concrete sidewalk and associated work for accessibility to baseball field.	\$38,695.00
Silvestri Construction	Provide and install drain line on the east side of the new administration building.	\$18,000.00
California Contract	Evacuation plan signs for eight campus buildings, final payment.	\$6,729.94
Kleinfelder	Geotechnical and compaction testing for the baseball field.	\$2,542.00
San Jose Blue	Baseball field plans.	\$83.47
Central Electric	Install time clock at lecture forum bridge.	\$796.04
Infrastructure - Phase III (continued)		

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
		Amount
Vendor Name	Description of service or purchase	Paid
Central Electric	Connect power to shades in library technology center.	\$2,336.61
San Jose Blue	PlanWell retrieval data cabling project.	\$72.24
San Jose Blue	PlanWell retrieval data cabling project.	\$72.24
San Jose Blue	PlanWell retrieval data cabling project.	\$72.24
San Jose Blue	PlanWell retrieval data cabling project.	\$72.24
San Jose Blue	PlanWell retrieval data cabling project.	\$72.24
San Jose Blue	PlanWell retrieval data cabling project.	\$72.24
San Jose Blue	PlanWell retrieval data cabling project.	\$110.85
San Jose Blue	PlanWell retrieval data cabling project.	\$110.85
San Jose Blue	PlanWell retrieval data cabling project.	\$110.85
San Jose Blue	PlanWell retrieval data cabling project.	\$119.70
San Jose Blue	PlanWell retrieval of data cabling.	\$180.31
San Jose Blue	Upload into PlanWell data cabling.	\$333.39
San Jose Blue	PlanWell retrieval for elevator addition.	\$13.41
San Jose Blue	PlanWell retrieval for elevator addition.	\$38.50
San Jose Blue	PlanWell retrieval for elevator addition.	\$45.21
San Jose Blue	PlanWell retrieval for elevator addition.	\$107.77
San Jose Blue	PlanWell retrieval for elevator addition.	\$112.60
San Jose Blue	PlanWell retrieval for elevator addition.	\$112.60
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$114.37
San Jose Blue	PlanWell retrieval for elevator addition.	\$126.00
San Jose Blue	PlanWell retrieval for elevator addition.	\$126.00
San Jose Blue	PlanWell retrieval for elevator addition.	\$126.00
San Jose Blue	PlanWell retrieval for elevator addition.	\$126.00
San Jose Blue	PlanWell retrieval for elevator addition.	\$126.00
Infrastructure - Phase III (continued)		

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
		Amount
Vendor Name	Description of service or purchase	Paid
San Jose Blue	PlanWell retrieval for elevator addition.	\$127.77
San Jose Blue	PlanWell retrieval for elevator addition.	\$127.77
San Jose Blue	PlanWell retrieval for elevator addition.	\$133.13
San Jose Blue	PlanWell retrieval for elevator addition.	\$171.93
San Jose Blue	PlanWell retrieval for elevator addition.	\$173.11
San Jose Blue	PlanWell retrieval for elevator addition.	\$173.11
San Jose Blue	PlanWell retrieval for elevator addition.	\$173.11
San Jose Blue	PlanWell retrieval for elevator addition.	\$233.76
San Jose Blue	PlanWell retrieval for elevator addition.	\$301.40
San Jose Blue	PlanWell retrieval for elevator addition.	\$589.11
San Jose Blue	PlanWell retrieval for elevator addition.	\$1,212.43
San Jose Blue	PlanWell retrieval for elevator addition.	\$1,623.68
Axiom Engineers	Verification services for energy conservation project, service from October 26 to November 22, 2008.	\$1,800.00
Silvestri Construction	Storm drain repairs to the baseball field.	\$4,940.00
Silvestri Construction	Additional work to new administration building storm drain improvements.	<u>\$10,180.00</u>
	To Date Expense through December 31, 2008	<u>\$217,403.57</u>
<u>Closed Projects</u>		
New Admin/Old Library	Renovation.	\$21,279.52
Early Start - Walkway/Safety Improvements		\$225,630.18
Early Start - Telephone System Upgrades		\$599,414.48
Early Start - As Built Drawings		\$209,792.00
Early Start - Roof Repairs		\$480,255.64
Early Start - HVAC Repairs	Social Science/Computer Science buildings.	\$618,538.68
Early Start - Landscaping	Library technology area.	\$438,292.96
Early Start - Vehicles		\$187,070.27
Early Start - Master Signage Plan		\$53,890.42
Early Start - Auto Technology Blding	HVAC replacement.	\$16,443.00
Drafting Blding	Furnace replacement.	\$13,974.00
Early Start - New Plant Services Blding	Costs over state funding for new building.	\$487,574.35
Early Start - Demolition of Old Plant Services Blding		\$63,521.68
<u>Closed Projects (continued)</u>		

Monterey Peninsula College		
Bills & Warrants Report		
Through December 31, 2008		
		Amount
Vendor Name	Description of service or purchase	Paid
Environmental Impact Report - Campus		\$154,162.67
Business & Computer Science Blding	Seismic design.	\$7,981.84
Humanities Blding	Seismic design.	\$16,375.04
International Center Blding	Blue Prints.	\$14.71
Physical Science Blding	Architectural Services, for potential elevator replacement.	\$6,986.44
Life Science Bldng	Architectural Services, for potential elevator replacement.	\$7,793.83
Pool/Tennis Courts	Preliminary architectural services.	<u>\$405.00</u>
	To Date Expense through December 31, 2008	<u>\$3,609,396.71</u>
	Total Payments	<u>\$60,703,545.91</u>

BOND EXPENDITURE REPORT 12/31/08

Projects	Total With Other Funds	Total Bond Budget	Total Prior Year Expenses	2008-09 Payments	Total Payments	Purchase Orders Outstanding	Bond Budget less Total Pymts & POs	Project % Completed	
								Cost	Schedule
In Process									
Auto Technology Building	\$1,000,000	\$1,000,000	\$26,523	\$6,500	\$33,023	\$6,900	\$966,977	3%	4%
New Ed Center Building at Marina	\$11,000,000	\$11,000,000	\$1,808,710	\$3,253	\$1,811,963	\$46,800	\$9,188,037	16%	18%
New Admin / Old Library Renovation	\$6,800,000	\$4,085,000	\$180,078	\$2,050,186	\$2,230,264	\$1,313,532	\$1,854,736	65%	84%
Furniture & Equipment	\$4,000,000	\$4,000,000	\$318,820	\$365,457	\$684,277	\$8,341	\$3,315,723	17%	17%
Gym - floor/seismic/bleachers	\$1,200,000	\$600,000	\$378,466	\$506,719	\$885,185	\$471,714	(\$285,185)	74%	95%
Public Safety Training Center Renov.	\$9,000,000	\$9,000,000	\$936,699	\$1,030,483	\$1,967,182	\$4,750,386	\$7,032,818	22%	28%
New Student Services Building	\$11,000,000	\$11,000,000	\$795,857	\$133	\$795,990	\$199,011	\$10,204,010	7%	8%
Swing Space / Interim Housing	\$4,600,000	\$4,600,000	\$1,361,675	\$217,443	\$1,579,118	\$54,740	\$3,020,882	34%	34%
Infrastructure - Parking/Phase II (D,E,F&A)	\$2,500,000	\$2,500,000	\$655,200	\$2,133,686	\$2,788,886	\$758,486	(\$288,886)	112%	100%
College Center Renovation	\$4,700,000	\$4,700,000	\$9,705	\$10,108	\$19,813	\$6,887	\$4,680,187	0%	2%
Infrastructure - Phase III	\$3,800,000	\$3,800,000	\$19,548	\$197,856	\$217,404	\$83,338	\$3,582,596	6%	7%
Family Consumer Science	\$500,000	\$500,000	\$0	\$1,945	\$1,945	\$53,020	\$498,055	0.4%	90%
Future									
Human, Bus-Hum, Student Serv	\$7,690,000	\$3,845,000	\$7,982		\$7,982	\$0	\$3,837,018	0%	0%
Business/Math/Science	\$30,906,000	\$15,453,000	\$0		\$0	\$0	\$15,453,000	0%	0%
Nursing - replace roof	\$500,000	\$500,000	\$0		\$0	\$0	\$500,000	0%	0%
PE Phase II - Gym/Locker Room Renov.	\$3,000,000	\$3,000,000	\$0		\$0	\$0	\$3,000,000	0%	0%
Pool/Tennis Courts Renovation	\$5,000,000	\$5,000,000	\$0		\$0	\$0	\$5,000,000	0%	0%
Art Studio/Art Ceramics/AD/IC/Drafting	\$11,292,000	\$5,646,000	\$0		\$0	\$0	\$5,646,000	0%	0%
PSTC Parker Flats	\$12,000,000	\$6,000,000	\$0		\$0	\$0	\$6,000,000	0%	0%
Music / Theater Building	\$22,628,000	\$11,314,000	\$22,732		\$22,732	\$0	\$11,291,268	0%	0%
Completed									
Early Start/Completed-Telephone System	\$600,000	\$600,000	\$599,414		\$599,414	\$0	\$586	100%	100%
Early Start/Completed-New Plant Serv Bldg	\$500,000	\$500,000	\$487,574		\$487,574	\$0	\$12,426	98%	100%
Early Start/Completed-HVAC Repairs	\$599,414	\$599,414	\$618,539		\$618,539	\$0	(\$19,125)	103%	100%
Other Early start / completed	\$1,871,801	\$1,871,801	\$1,910,219		\$1,910,219	\$0	(\$38,418)	102%	100%
Infrastructure/Parking - Phase I	\$21,000,000	\$21,000,000	\$20,132,384		\$20,132,384	\$0	\$867,616	96%	100%
New Child Development Center Bldg	\$5,447,000	\$985,000	\$1,016,114	\$7,096	\$1,023,210	\$0	(\$38,210)	103%	100%
Lecture Forum Renovation	\$1,700,000	\$1,700,000	\$2,048,104	\$65,193	\$2,113,297	\$4,897	(\$413,297)	121%	100%
Social Science Renovation (inc. Seismic)	\$1,200,000	\$1,200,000	\$850,815	\$12,882	\$863,697	\$221	\$336,303	75%	100%
PE Field Track, Fitness Building	\$17,500,000	\$17,400,000	\$16,800,717	\$45,181	\$16,845,898	\$17,227	\$554,102	96%	100%
Total	\$203,534,215	\$153,399,215	\$50,985,876	\$6,654,121	\$57,639,997	\$7,775,500	\$95,759,218		
General Institutional-Bond Management			\$2,753,528	\$310,021	\$3,063,549	\$101,294			
Total Bond Funds Spent to Date			\$53,739,404	\$6,964,142		\$7,876,794			
			\$60,703,546						

Cost Control Report

2/11/2009

Public Safety Training Center

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 3,669,200	\$ 3,669,200	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 4,255,000	\$ 4,255,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 851,000	\$ 851,000	\$ -	
Test & Inspect.	\$ 224,800	\$ 224,800	\$ -	
Equipment	\$ -	\$ -	\$ -	Will be funded from the Furniture & Equipment budget.
Total	\$ 9,000,000	\$ 9,000,000	\$ -	

Summary: The project bids were under budget and as a result the project is well within the budget. The Marina Coast Water District is requiring the relocation of water and possibly sewer lines now on the site. The scope and cost of these changes are being finalized. Presently, change orders are at \$219,119 and projected to be approximately \$551,083. (This includes water and sewer line projections)

Old Library / New Admin

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 925,300	\$ 925,300	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 4,554,000	\$ 4,554,000	\$ -	Actual bid amount.
C.O. Contngcy.	\$ 683,100	\$ 683,100	\$ -	Considerable concealed structural repairs, termite damage repair, etc.
Test & Inspect.	\$ 171,600	\$ 171,600	\$ -	
Equipment	\$ 466,000	\$ 466,000	\$ -	
Total	\$ 6,800,000	\$ 6,800,000	\$ -	

Summary: This is a partially state-funded project. The bids came in under budget, but there have been significant change orders for unforeseen conditions such as concealed structural rebuilding, roof repairs and termite damage repair. Presently, change orders are at \$342,275 and projected to be approximately \$600,000 as the project nears completion. The project is still within budget and, hopefully, the significant unforeseen change orders have been identified and costs allocated.

Infrastructure Phase III

	Budget	Current Projection	Variance	Comments
Design Phase	\$ 382,000	\$ 382,000	\$ -	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bid	\$ 3,000,000	\$ 3,000,000	\$ -	Projected.
C.O. Contngcy.	\$ 300,000	\$ 300,000	\$ -	
Test & Inspect.	\$ 118,000	\$ 118,000	\$ -	
Equipment	\$ -	\$ -	\$ -	
Total	\$ 3,800,000	\$ 3,800,000	\$ -	

Summary: Infrastructure Phase I primarily consisted of the Main Infrastructure and the Bridge. Infrastructure Phase II included the Parking Lots A, D, E & F. Infrastructure Phase III includes the PE Elevator, data cabling, parking lots B & C and other site work (sidewalks & lighting, etc.) The current budget is \$3,800,000 but will be augmented with funds remaining from Infrastructure Phase I & II.

Gym (Floor\Seismic\Bleachers)				
	Budget	Current Projection	Variance	Comments
Design Phase	\$ 151,319	\$ 101,025	\$ 50,294	Design includes Architect, Const. Mgmt., DSA fees, printing, etc.
Constructn bids	\$ 927,211	\$ 1,190,348	\$ (263,137)	The overage was due to withdrawal of low bidder
C.O. Contngcy.	\$ 81,000	\$ 214,629	\$ (133,629)	Overage due to unforeseen seismic upgrades and HVAC repairs
Test & Inspect.	\$ 40,470	\$ 85,027	\$ (44,557)	Overage due to increases in inspection services and higher than expected testing costs.
Equipment	\$ -	\$ -	\$ -	
Total	\$ 1,200,000	\$ 1,591,029	\$ (391,029)	The primary causes of the overage were significant additional seismic upgrades required by code and considerable renovation of the HVAC units.
The Gymnasium upgrade, in addition to floor, bleachers and seismic improvements, includes HVAC, acoustical panels, restroom renovations, painting and scoreboards. The remaining work of seismic upgrades will be completed by the end of January 2009. The previous report identified \$1,653,708 as the total projected cost.				

MPC
Active Bond/Facility Projects Update
February 11, 2009

PE Fitness Elevator – Construction on the new elevator has begun and completion is anticipated at the end of summer 2009.

Public Safety Training Center – Work continues on the project. The first building will be completed in May of 2009 and the second in the summer of 2009.

MPC Education Center (at Marina) Temporary Modulars – An additional modular classroom has been placed and is in use for the spring semester.

MPC Education Center (at Marina) Permanent Buildings – Design is underway and the Architect will submit the drawings to DSA in February of 2009. Bidding is anticipated in the summer of 2009.

Infrastructure – The Infrastructure Phase I and Phase II projects have basically been completed. Infrastructure Phase III has begun and includes data cabling, the PE elevator project, bridge removal and remaining site work (lighting, parking lots, sidewalks). Over the holiday break, 17 additional spaces were added to Parking Lot B. Remaining parking lots will be upgraded next summer. The campus data cabling backbone is progressing as scheduled.

Old Library / New Administration Building – Significant progress has been made and the contractor has recovered some of the time lost due to unforeseen concealed structural and termite damage. Completion is anticipated for March, with move-in occurring in April 2009.

New Student Services Building – Working drawings have been submitted to DSA. Construction is expected to start in the spring of 2009 with completion in fall of 2010.

PE Gym – The Gym upgrade is complete with the exception of the seismic upgrade, which will be completed by the end of February.

Auto Technology Building – The architect is preparing drawings for a classroom addition to the existing structure. It is anticipated that classroom construction will begin in summer of 2009 and finish December 2009. The architect is also working to define the scope of modifications to the existing structure.

Family & Consumer Science Building – This renovation, completed at the end of January, includes replacing doors, counter tops, shelving and selected lighting, along with upgrades of data and plumbing.

Baseball Backstop – An accessible walkway to the Baseball Field is completed. Installation of the new backstop is awaiting DSA approval of the design and the work will be completed when the baseball season is over.

Swing Space – Once the New Administration Building is complete, the Old Administration Building will be converted to swing space consisting of 6 classrooms. Design drawings for this project are now at DSA and construction is anticipated to begin in summer 2009.

Facilities Committee – The Facilities Committee is currently reviewing options for renovating the Business and Computer Science Building as a District funded project. Similarly, the Committee is investigating the possibility of upgrading selected labs in the Science buildings and renovating selected Art Complex buildings using District funds. In anticipation of the Humanities/Business-Humanities/Student Services project, swing space strategies are being actively pursued.

MPC - Master Schedule (Construction Phase Only)

ID	Task Name	Start	Finish	2007				2008				2009				2010				2011				2012				2013				2014		
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3
1	New Admin/Old Library	Mon 12/3/07	Tue 3/31/09																															
2	Gym - Seismic/Floor/Bleachers	Thu 5/8/08	Fri 2/27/09																															
13	Public Safety Training Center Renovation	Wed 7/23/08	Fri 8/7/09																															
14	Infrastructure Phase III Parking & Sidewalks	Mon 10/6/08	Fri 8/13/10																															
15	PE Elevator	Mon 12/1/08	Fri 8/28/09																															
16	Family & Consumer Sciences	Mon 12/22/08	Fri 1/23/09																															
3	New Student Services Building	Mon 5/11/09	Mon 10/11/10																															
10	Automotive Technology	Mon 6/8/09	Thu 12/31/09																															
4	New Education Center Building at Marina	Fri 7/31/09	Fri 10/29/10																															
5	PE Phase 2-Locker rooms	Mon 6/14/10	Mon 9/27/10																															
6	College Center Renovation	Wed 6/1/11	Fri 8/31/12																															
7	Humanities/Bus-Hum/Student Ser.	Mon 7/18/11	Wed 10/17/12																															
8	Business, Math & Science Buildings	Thu 9/1/11	Fri 8/30/13																															
9	Music/Theater Building	Fri 6/1/12	Wed 9/3/14																															
11	Arts Complex	Fri 6/1/12	Fri 8/30/13																															
12	Ft. Ord - Parker Flats	Thu 2/28/13	Wed 4/30/14																															
17	Pool/Tennis Courts	Mon 6/3/13	Fri 8/29/14																															

MPC Master Construction Schedule Date: Wed 2/11/09	Task	Milestone	External Tasks
	Split	Summary	External MileTask
	Progress	Project Summary	Split