

**College Council Minutes**  
Tuesday, September 18, 2007  
**2:30 p.m.**  
**Karas Room**

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Suzanne Ammons (vacant: 1 MPCSEA rep. and 1 ASMPC Pres.)

**Absent:** Joe Bissell, Gail Fail (Gary Fuller instead), Brenda Lee Kalina (Stephanie Perkins instead).

**Guests:** Sharon Colton, Susan Steele

**Campus Community Comments:** Carsbia announced the following events to be held on Sept. 19 making for a very busy day for the campus:

- Lobo Day and Constitution Day-featuring ASMPC Club information, Student Services Info, Political Science presentations, SRC Information and more.
- ESTUDIANTINA DISTRITO UNIVERSITARIO from Guanajuato, Mexico –A special appearance dedicated to this musical group who, dressed in medieval attire, would perform traditional songs and wander like strolling minstrels through the town’s streets serenading the crowd that forms to follow them.

The volleyball program is doing very well this year.

1) **Minutes –September 4, 2007:** Motion to approve by Fred Hochstaedter, seconded by Bill Jones – Approved as recorded.

2) **Information Items(see available attachments):**

a) **Enrollment Advisory Committee/Enrollment Update (Carsbia Anderson):** (see handout #1). Carsbia highlighted some welcomed enrollment growth from one year ago this time, with the following recap:

- 7.1% increase for on-campus, credit, non-duplicated headcount.
- 10.3% increase over last year this time for district-wide credit, non-duplicated headcount.
- Anticipated increase is for a 3 – 5% increase in FTES at the end of the semester.

The handout reflects information reflecting majors pursued, ethnicity, demographics, and number of applicants and admissions to various UCs.

The following was discussed as particularly noteworthy:

- 391 degrees were earned last spring.
- 83 of the degrees were from students within the Hartnell District.
- 64 Transfer Agreements were completed to UC Davis, UC Santa Cruz, SJSU, San Francisco State and CSUMB.

3) **Action Items (see available attachments):**

a) **Administrative Services Reorganization-fiscal impact/ Dean of Technology (1st reading) Dr. Garrison:** (see handout #2)

- While this was discussed earlier last year in concept, the details surrounding the fiscal impact had not been.
- As with most colleges, over the past several years, **Information Technology** was once accessible by a network of individuals with limited access to the institutional computer network and distinctly separated from **Instructional Technology**.
- With an increasing demand for academic or instructional computing, it became apparent that instructional technology growth which now includes audio visual, telecommunication, the web and media enhancements would require a reexamination of how these needs are to be supported. Dr. Garrison further explained the proposed revision giving the following key points for clarification:

- The proposed position will re-align the responsibilities previously held within two positions to one **Dean of Technology** position, matching the technological convergence within one administrative function for a more efficient delivery.
- The Dean of Technology would provide district-wide support, responsive to all departments' needs while reporting to Administrative Services. The position would provide a clear responsibility to the Instruction/Academic side of operations with crossover responsibilities to all areas.
- This reorganization will not require a search, but rather will allow an existing employee (Sharon Colton) to assume this position if approved by the Board.

**b) Academic Affairs Reorganization-fiscal impact/Dean of Instruction (1<sup>st</sup> reading)  
Dr. Gonzalez –see *Organizational chart - handout*:**

Dr. Gonzalez explained that he had worked with the proposed Institutional Goals (developed by College Council) with AAAG to review and identify the following areas that needed attention/support:

- Concurrent enrollment
- Distance learning
- MPC Education Center at Marina (enrollment has nearly doubled from Fall 2006)
- Workforce and economic development
- Grant support.

The proposed revision “Dean of Instruction” would allow a more effective distribution of duties and responsibility to address identified initiatives. A review of the progress and effectiveness is planned for approximately two years out, once additional growth is realized and an evaluation of needed support staff can be gauged.

Altogether, the two proposed positions (Dean of Technology and Dean of Instruction) as compared to the old structure (Director of Information Technology and Associate Dean of Instructional Technology & Development) represent an overall additional cost of \$7,363 annually. It is anticipated to address and support current goals and initiatives more effectively with minimal additional resources. Gary Fuller and A.J. Farrar “expressed concerns but also asked for clarification and specific comments on not only costs but facilities for the needed support staff for both of these positions.”

**A second reading is scheduled for Oct 2, the next planned/regularly scheduled meeting for College Council.**

- c) **Final Budget 2007-08 – 2<sup>nd</sup> reading** (Dr. Garrison): The Final Budget is relatively unchanged from that Budget presented previously, with the following exceptions:

**On page 12 (Unrestricted General Fund Highlights):**

- State Budget includes 2% (*previously 3%*) for growth funding.
- The District’s blended growth rate for 2007-08 is 1.689% (*was over 2%*).

The Pending \$33 million in Basic Skills was vetoed however, a compromise has been reached as to how this will be distributed.

*The motion to approve the Final Budget 2007-08 and forward it to the Board for approval was made by Lyndon Shutzler, seconded by Michael Gilmartin, with none opposed.*

- 4) Board Policy Revisions for 2007-08:** Bernie revisited the discussion that came forwarded through College council for revisions to Board Policies campus-wide. Dr. Garrison reported that extended discussions forthcoming through the Presidents/Vice Presidents group will likely produce a calendar drawn up with timelines. Vicki Nakamura will lend some assistance on this approach.

- 5) **Other**
  - a) Committee Reports