

College Council Minutes

Tuesday, March 4, 2008

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPAC Senator Antron Williams, ASMPAC VP Finance Lenz Elliot)

Absent: Stephanie Perkins, Marianne Ide, Steve Morgan, Lyndon Schutzler, Susan Villa

Guests: Susan Steele

Campus Community Comments:

- Gail Fail reported that the blood drive is underway with a good turnout. Another blood drive is scheduled for the annual Health Fair.
- Lobos Hall of Fame – March 14 at 6pm at the Embassy Suites. We will be honoring 8 distinguished Alumni at this event, a fundraiser for the MPC Foundation.
- *The Trial of One Short-Sighted Black Woman vs. Mammy Louise and Safreeta Mae* will be featured on March 15 at 7pm at the Oldemeyer Center. This collaboration between MPC and the UCSC African American Theater is sponsored through EOPS, TRIO and Office of the VP of Student Services and admission is free.
- A Site Review of our Categorical Programs is scheduled for April 3 and 4th.

1) **Minutes – February 19, 2008:** The Minutes were approved as recorded.

2) **Information Items(see available attachments):**

Classified Position Requests:

- a) Faculty Replacement Position-Director, English & Study Skills Center (John Gonzalez): This position was presented and reviewed along with the attachments. Due to the lead time needed to fill this position which will be vacant at the end of the semester, the group voted in favor of conducting one reading rather than two. No salary/turnover savings will be realized.

College Council recommends the replacement of the faculty position-Director, English & Study Skills Center. John presented the motion to approve, Mike Gilmartin seconded the motion and the motion carried unanimously.

- b) Financial Aid (2 positions-Carsbia Anderson): These positions were presented and reviewed along with the attachment. No salary/turnover savings will be realized.

Other

- c) United Way Campaign-through March 17: The United Way - Monterey County supports the community through several programs including *The Food Bank, Big Brothers-big Sisters, Central Coast YMCA, Girl and Boy Scouts, Meals on Wheels*. Those of us not touched directly by the United Way likely know someone who has been or will be. We are encouraged to consider utilizing one of the many methods of making contributions during this campaign.
- d) Planning and Resource Allocation Process (Budget Planning calendar-Joe Bissell): Joe explained the Planning Timeline for Budget Development. The discussion included the Planning and Resource Allocation Process flowchart in which it was determined that minor changes were needed in order to accommodate flexibility. A revised chart will be shared at a future meeting with the following changes in italics below:
- **#3-Program Review-Annual Action Plans**—*Annual updates for Program Reviews*
 - **#4-Advisory Group Reviews**—*mid to late April*

- **#6-Budget Committee identifies available funding-After May Revise**
- **#7-College Council Allocation Decisions-Last 2 meetings of the ~~semester~~Academic Year.**

- e) Accreditation Self-Study workshop of March 11 at Cuesta College (John Gonzalez): MPC will be sending approximately 13 administrative, faculty and classified staff to the training next week. These persons will then return to conduct “train the trainers” activities in preparation for our Accreditation visit. An Accreditation Self-Study Steering Committee-Training was held on Monday, March 3 to discuss the roles of each team leader. The four standards and areas of concentration are:
- Institutional Mission and Effectiveness
 - Student Learning Programs & Services
 - Resources
 - Leadership and Governance
- f) Concurrent Enrollment Partnership Grant (John Gonzalez): John explained that one of the Component Goals from Academic Affairs was to increase concurrent enrollment offerings to high schools within MPC’s district through Career Technical Education (CTE). John Gonzalez and Susan Steele outlined some of the components of the proposed grant (*see abstract-handout*):
- target two of the three north Monterey County high schools with the lowest educational attainment and the highest ethnic diversity as partners
 - focus on two curricular areas in CTE (automotive technology and culinary arts/hospitality) to build concurrent enrollment
 - utilize this targeted approach to support concurrent enrollment as the pathway to higher education for a population considered at risk
 - once the two areas are better established, the partnerships can be expanded to include other areas of CTE

The activities funded are in four areas:

1. curricular alignment in the CTE areas between the high schools and MPC
2. development of basic English Skills
3. parent/student education
4. internships

Anticipated enrollment is for approximately 200 students from both high schools. Also, one of the purposes of the new dean position is to further formalize, support and oversee the concurrent enrollment partnership efforts between the District and the High Schools.

- 3) **Action Items (*see available attachments*):** None presented.
- 4) **Review of the Planning and Resource Allocation Process:** (See item 2d above)
- 5) **Other:**
- a) **Committee Reports:** The Mission Statement is being rewritten and the committee will review and revise it and bring it forward for College Council to review.
 - b) Next meeting March 18