

College Council Minutes

Tuesday, March 18, 2008

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPCC Sen. Antron Williams, ASMPCC VP Finance Lenz Elliot)

Absent: Stephanie Perkins, Marianne Ide, Steve Morgan, Lyndon Schutzler

Guests: Susan Steele, David Clemens

Campus Community Comments:

- Carsbia reminded the group that Thursday and Friday, April 3rd and 4th a site review of our categorical programs is being conducted.
- The testing center accommodations currently in BC 101 will move to a portable building on the west side of campus in summer. Carsbia extended thanks to the many who assisted with this effort.
- April 12 (Saturday) is the CDC grand opening from 11 – 2pm.
- The March 14, Lobo Hall of Fame was a success.
- Gail reported that there was significant interest from the student population that the campus moves to a more paperless operation and it was suggested that this study be carried out as a student project. She asked for input on how this could best be approached or addressed. In the discussion that followed, the following comments were shared indicating that several areas would need to contribute their expertise:
 - Data on paper purchases through our purchasing agent could be gathered
 - Photocopying records could be gathered which reflect need for duplication tasks
 - Examine the areas where mass generations of copies originate and evaluate options of decreasing paper usage (Board Meetings, various committee meetings) through use of electronic distribution methods and using rooms such as the Karas room for viewing.
 - Web site usage for posting of agendas, minutes, announcements could be increased
 - Recently (early January) the campus migrated to a new website system using Sharepoint. This system allows posting, routing and tracking of documents to both the public and internal portion of our web site.
 - A demonstration was held Monday to introduce a software system “Emerald Board/docs” which offers another electronic means of distributing and posting documents such as those supporting the monthly board meetings.
- John suggested College Council include the Accreditation Training as a recurring agenda item for its future meetings in order to share the training knowledge acquired at the March 11 training with the rest of the faculty and staff.
- The Committee on Committees will be contacted by the College Council chairs regarding current/upcoming membership vacancies so replacements can be found.

1) **Minutes – March 4, 2008:** The Minutes were approved as recorded.

2) **Information Items(see available attachments):**
Classified Position Requests- None presented.

Other

- a) Budget Update 2007-08 and 2008-09 (Joe Bissell): Joe gave the following update:
- 2007-08 began with an anticipated 4.53 COLA, giving MPC \$1.5 million in new money
 - However, the District reported a net decline in FTES resulting in a \$750,000 income reduction. This is due to decline in Special Topics issue and PFIT contracts. Due to their very nature, PFIT contracts are vulnerable to economic downturns.

- In addition the State is experiencing a shortfall in property taxes. The State is gathering estimates from counties in order to better estimate the property tax shortfall amount. But it is currently projected to reduce apportionment by 1.5% which translates into a \$559,600 cut for MPC.
- The net result of all of the above is a net increase of \$250,000 in new monies for MPC.

The Purchase Requisition deadline of April 18 is in accordance with a standard in accounting principles and allows ample time for purchases made in 07-08 to be delivered by June 30, 2008 in order to be counted in this current year. Program Reviews and Action Plans are due between 4/1 and 4/7.

- b) **Facilities Committee Update (Joe Bissell):** Joe gave an informational update on the campus's various projects such as Infrastructure, Gym Floor, Locker Rooms and more, indicating that a chart or handout would be shared at the next meeting.

3) Action Items (see available attachments):

- a) **Board Policy 3120-Academic Freedom (first reading):** It was reported that all the advisory groups had reviewed this policy, and it needs to be reviewed by ASMPC.

4) Mission Statement (Bernie Abbott): Twelve members of staff and faculty attended a March 11 Self-Study Accreditation Training. As some of the members of the Accreditation Training visit also serve on the Mission Statement committee, the consensus is that the Statement in its current form is concise and inclusive.

- College Council recognizes and supports that the Mission Statement must identify the student populations' needs as well as what is being done to serve those needs.
- College Council has made a decision to support this Mission Statement, conscious of the accreditation guidelines specific to serving the student populations.
- The Council is aware that regular reviews are necessary in order to assure that processes follow the Mission Statement.
- It is suggested that the Mission Statement be presented from the Accreditation Guidelines standpoint in order to lend understanding on how it was arrived at.
- The Statement will now go to the Advisory Groups and others for review and comment and is expected to return to College Council at its April 15th meeting.

The College Council discussed the merits of a longer, more detailed mission statement, but came to the consensus that a shorter, more direct mission statement was better. A shorter mission statement is more likely to be remembered and honored by a greater proportion of the campus community. In addition, longer mission statements that specifically mention certain campus constituencies or student populations can unintentionally favor some groups of constituencies or students over others, which we found undesirable.

5) Other:

- a) Committee Reports

- b) Next meeting April 1, 2008