

College Council Minutes

Tuesday, April 15, 2008

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Marianne Ide, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPAC Sen. Antron Williams, ASMPAC VP Finance Lenz Elliot)

Absent: Stephanie Perkins, Marianne Ide, Bernie Abbott, Susan Villa

Guests: Jeannie Kim, James Lawrence

Campus Community Comments:

- Bill Jones reported that the Child Development Center Open House had good coverage and provided good exposure for MPC. A 2nd Open House opportunity is scheduled for April 16, from 10 – 11 a.m.
- ASMPAC's Antron Williams reported on "Movie Night" just held featuring the *Kill Bill series*, and that other ASMPAC events and leadership activities are planned.
- Carsbia reported that faculty and staff within Student Services attended a student services conference last week.

1) Minutes – April 1, 2008:

2) Information Items(see available attachments):

Classified Position Requests

- a) **Custodial Supervisor Replacement:** This position was presented and reviewed, also presented and approved at PVP. The previous employee was at step F, therefore a replacement beginning at Step A would mean salary savings.

Other:

- b) **Accreditation Update (Accreditation workshop attendees): Accreditation Update (Accreditation workshop attendees):** John reported that on May 2nd the Accreditation Steering Committee will hold a retreat from 9 – 1:30. The purpose of the retreat is to review and share the information received in the training workshop at Cuesta College in March with individuals on the committee who were unable to attend. The Accreditation Annual Report is due to the Accrediting Commission on April 18. Due to the length and content volume, an extension has been requested. The report requires an update on:

- Identification of Student Learning Outcomes for courses, programs, certificates, general education, instructional support and student support services
- Identification of appropriate assessment methodologies for the expected Student Learning Outcomes, and
- Mapping of expected Student Learning Outcomes.

- c) **2008-2009 Area Component Goals (see handout):** Joe Bissell presented the Component Goals from ASAG. These goals affect the larger activities of the campus's operations. Program Reviews will also be included with the later version of this area's component goals.

3) Action Items (see available attachments):

- a) **Facilities Committee (Facilities Plan-2nd Reading) Joe Bissell:** Joe reminded the group that this Facilities Plan is a modification to the June 14, 2004-Maas Plan. At the April 1 meeting, he recapped the primary components of The Plan noting the significant changes since the Maas Plan. Today he recapped the following:

- The Facilities committee continues to meet to form contingency plans should state funding not be approved. The group also works to forecast construction dates and timelines.

- The original Maas Plan was structured in four phases each with corresponding funding for each timeline, however the conveyance of property within the former Ft. Ord did not correspond with this Plan's timeline.
- Since the original plan, a refinancing of the bond funding allowed better terms as well as making available the entire amount of the funding.
- The November 2008 bond passage is critical in the support (matching funding) of the Business Humanities, Math Science, Art Studio/Art Ceramics/Art Dimensional and Music Theater (see page 2 of 3).
- Pending state approval are several projects (see page 3 of 3).

Joe invited comments and questions indicating that with the approval of this modification to the Maas Plan, the Facilities Projects Revised Plan will go forward to the Board for approval.

*College Council recommends the **Facilities Projects- current priorities 4-9-08** as a modification to the **Maas Plan, June 2004** be forwarded to the Board for approval. Gail Fail motioned to approve, Mike Gilmartin seconded the motion and the motion carried unanimously.*

b) Basic Skills Initiative Action Plan (2nd reading –Jeannie Kim): Jeannie presented the revised BSI Action Plan for its second reading indicating that the theme for the revised Action Plan was the creation of a step-by-step process with justifications. Jeannie reviewed the changes in each section which include the following major revisions underlined:

- **Section A – Organizational and Administrative Practices (2nd activity) Initiate interim coordination and coordination plan/facilitation of BSI planned actionsThis temporary assignment would end on November 30, 2008.**
- **Section A (3rd activity) Study options for the permanent coordinator(s), coordination of, or selection of coordinator of basic skills programs....**We were reminded that the Accreditation Team had underscored the need for improvement in the coordination between programs.
- **Section B - Program Components (1st activity) Study organizational structures, student need, staffing patterns...with the intention to implement solutions to growing counseling needs. (2nd activity added) Based on the study's findings and in collaboration with the BSI Committee, implement solutions for growing counseling needs, which may include review and revision of current counseling....**
- **Section C – Staff Development (1st activity) Investigate best practices prior to investigation of professional development resources, training, and....**It was suggested that consideration be given to include “counseling” within the Long Term Goal for C.
- **Section D – Instructional Practices** Discussion suggested that since the assumption of available funds to increase staffing cannot be made, a staffing plan must be developed in order to carry us beyond the first year. In addition, it was suggested this should include tutor training to include an investigation element for both tutor training and staffing availability.

Jeannie reiterated that the committee is dedicated to establishing and following a clear funding allocation process and recapped the funding sequence as follows:

- 1) \$115,000 for 2007-08 which comes from the \$31,500,000 allocated by legislation to the state BSI program. This must be used by 6/30/2010.
- 2) \$96,000 allocated in 2006-07 is untapped and must be used by 6/30/09.
- 3) \$33,000 from 2005-06 which was allocated to various BSI programs; however as not all of the funds were used, the concern was that since this could not be rolled over, the committee was asked to formulate action plans for submittal.

