

# College Council Minutes

Tuesday, May 20, 2008

2:30 p.m.

Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Gail Fail, Bill Jones, Brenda Lee Kalina, Stephanie Perkins, Alfred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, Susan Villa, Suzanne Ammons, ASMPC Sen. Antron Williams, ASMPC VP Finance Lenz Elliot)

Absent: John Gonzalez, Gail Fail, Stephanie Perkins, Susan Villa, Lenz Elliot

Guests: Susan Steele, John Anderson

## Campus Community Comments:

Carsbia offered the following announcements/comments:

- 7<sup>th</sup> Annual Latino Student Recognition will be held Thursday, June 5
- Kente ceremony will be held Friday, June 6 at 6 p.m.
- MPC Commencement Ceremony will be held June 7 at 12 noon
- Maurine Church Coburn School of Nursing pinning ceremony will be held June 7 at 3p.m.

1) **Minutes – May 6, 2008:** Approved with changes (2. E.-Accreditation Update).

2) **Information Items(see available attachments):**

**Classified Position Requests:** None submitted.

## Other:

- a) Creative Arts Program Review-Executive Summary for Creative Arts Program Review (Susan Steele): Susan reviewed the Program Review handout, underscoring the program's strengths, support team commendations, challenges, goals and various issues along with support team recommendations and overarching issues. Comments contributed from John Anderson and Michael Gilmartin included the following:
- The Physical Plan for Creative Arts embodies the future by interweaving the various disciplines within this area, however additional components such as the implementation of curricular changes could also support the integration of the various art disciplines.
  - There seems to be a direct relationship between monies available in discretionary budgets and FTES production.
  - A professional marketing plan along with graphic arts and grant writing expertise could vastly aid not only the creative arts area but the entire institution. Currently, these efforts are carried out in piecemeal strides, often with duplications of efforts.
  - Rewriting curricula to include the numerous Special Topics courses and other repetitious courses, while necessary, is a tremendous undertaking especially given the percentage of part time faculty within this area.
  - Rewriting of the special topics and repetitious courses as required by the CCCCO is based on Ed Code requirements, Title 5 requirements and underscored by the upcoming Accreditation visit.
  - Curricunet, which is a vehicle for tracking course outline approvals, will begin with data base inputting efforts this fall and is anticipated to be implemented in spring 2009.
  - Efforts continue in working with various departments to restructure current master courses and course outlines.
  - College Council may wish to review such overarching issues, not unique to this area's program review, at the time that discussions are also held pertaining to budget decisions

Dr. Garrison shared in the conversation to include the following points:

- A Marketing Director-Grant Writer position would represent a substantial obligation on the part of the District, and one that needs to be weighed out and prioritized within the overall scope of the district's goals. Direct successes of such a position are difficult to

measure as far as success, especially in the short term. Additional examination will be given to this prospect and Dr. Garrison anticipates returning with more information sometime in the fall.

- A program review's success should not be based on the revenue productivity of that area.

b) **Student Senate General Assembly Spring 2008 report (Antron Williams):** Antron reported that this General Assembly in Anaheim of 2-3 weeks ago was well attended. The current student body officers dedicated significant effort and time to make it a success.

c) **Accreditation Update:** Fred Hochstaedster and John Gonzalez are working on the planning timelines and types of data collections for inclusion the Accreditation Self Study Fall Flex Day of August 21 at 2:30. Break-out sessions will be held to assist each co-chair of each standard in writing out their portion of the study. A draft is anticipated to be compiled by spring 2009.

### 3) **Action Items (see available attachments):**

#### a) **Academic Affairs 2008-09 Action Plans:**

i. **Action Plan Summary priority items (One time and Ongoing):** Michael gave a brief overview of the handout explaining that each division submitted their prioritized list, however a prioritized list from across the divisions has not yet been compiled..

#### ii. **Action Plan 2008-09 Package**

b) **Administrative Services 2008-09 Action Plans:** Administrative Services' plans were prioritized to reflect A, B & C items and priorities within each (exa. A1, A2, A3 etc.) and also included items that may possibly be funded with bond monies. Non-bond items totaled over \$700,000. The suggestion was made to move the Campus Security position hire (\$57,410) from a B priority to an A priority, based on security concern issues.

c) **Student Services Action Plans:** (added item for agenda): Carsbia provided the Action Plans Priorities from Student Services, indicating that two meetings were held and each held extensive discussions. The Governor's May Revise was released May 15, however, the implications and effects on community colleges are currently being examined and interpreted at the ACBO conference underway currently. The tentative budget is currently being built and when more is known regarding available funds, the Action Plan lists can be further defined.

~~e) **Board Policy Revisions:** (may not be presented)~~

~~i. **BP 6250 Budget Management (first reading) Joe Bissell:**~~

### 4) **Other:**

a) **Committee Reports**

b) **Next meeting (June 3, 2008)**