

Cover Sheet for the Committee Report
Evaluation of TENURED Faculty by a Regular Evaluation Committee

_____ **Evaluatee** _____ **Semester** _____ **Year**

_____ **Department** _____ **Division**

Evaluation Committee ⇨ 1. _____ **Chairperson** 2. _____ **Tenured Peer**

| | |
|--|--|
| Classes/Other Services Evaluated: | Very Short-Term Courses Waived Per 14.3.2.5.1.2 |
| | |

The following components/tasks have been completed:

- Student evaluations
- Self-evaluation
- Classroom visits only if: requested by evaluatee warranted by complaints
- The evaluatee has been given copies of the statistical summary of the student evaluations plus a synopsis of any narrative comments and has provided a written response has not provided a written response.
- If classroom visits were done, the evaluatee has been given copies of appraisals of the classroom visits and has provided a written response has not provided a written response.
- If appropriate evaluation of the performance of other services and a review of materials related to the performance of other services.
- If other services were evaluated, the evaluatee has been given copies of the appraisals of the other services and has provided a written response has not provided a written response.
- The results of implementing any plan for improvement from the previous evaluation
- The evaluatee has been given a copy of the Committee Report and has provided a written response has not provided a written response.

⇨ **Go to Page 2**

_____ **Evaluatee** _____ **Semester** _____ **Year**

Outcomes and Recommendations

Satisfactory

Needs Some Improvement:
A plan for improvement has been agreed upon by the evaluatee and the committee. The results of this plan for improvement shall be included in the evaluatee's next regularly scheduled evaluation.

Unsatisfactory
The Committee recommends that an Amelioration Committee be formed.

| |
|--|
| The Committee's recommendation |
| <input type="checkbox"/> was unanimous |
| <input type="checkbox"/> had dissenting opinions |

| |
|--|
| The evaluatee has met with |
| <input type="checkbox"/> the Evaluation Committee |
| <input type="checkbox"/> the Committee Chairperson |

The Committee Report, including all of the supporting documents specified in the Chairperson's instructions, is attached to this cover sheet.

_____ *Committee Chairperson* _____ *Date* _____ *Evaluatee* _____ *Date*

Reviewed by

_____ *Division Chairperson* _____ *Date* _____ *Dean* _____ *Date*

_____ *Vice President* _____ *Date* _____ *President* _____ *Date*

(only if the Committee Report has dissenting opinions)