MPC | MONTEREY PENINSULA COLLEGE

PERSONAL INFORMATION UPDATE FORM

Return to Admissions & Records Office
Incomplete or illegible forms will not be processed

Information to be updated: (*Items marked with an * require photo ID and/or documentation as specified below.)*

☐ Preferred Name* ☐ Name* ☐ Social Security Number* ☐ Birthdate* ☐ Email ☐ Gender

Student Name:

_____ MPC Student ID # _____ /_____ /_____
Last First MI

Preferred First Name:

_____

For adding a preferred first name, students must come in person to the Admissions & Records Office. Physical presence and photo ID is required to validate identity of the student.

Name Change:

New: _____
Last First MI

Previous:_____
Last First MI

For name changes, students must present in person a marriage certificate, court documentation etc. of legal name change, along with photo ID to Admissions & Records.

Social Security Number correction:

Correct Social Security Number: _____-_____-_____

Incorrect Social Security Number: _____-_____-_____

For SSN changes, students must present in person an official valid, signed, social security card, along with photo ID to Admissions & Records.

Birthdate correction:

Correct birthdate: _____

Incorrect birthdate: _____

For birthdate corrections, students must present in person a valid driver's license, state ID card, or passport showing date of birth, or student ID card and birth certificate.

Gender:

☐ Male ☐ Female

☐ Decline to state

E-mail:

Email address: _____

Authorization

I, the student, declare under penalty of perjury that the foregoing information is true and correct to the best of by ability.

_____ _____
Student Signature Date

980 Fremont Street, Monterey, CA 93940
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www.mpc.edu

Approved by_____ Date_____