

ADMINISTRATIVE PROCEDURES

AP 3250 Institutional Planning

The District's integrated planning processes are overseen by the Planning, Research, and Institutional Effectiveness Committee (PRIE). The PRIE committee shall:

- Initiate and oversee activities related to integrated planning processes including the development, implementation, and evaluation of MPC model for integrated planning
- Support and monitor the development of college planning documents, the Institutional Action Plan, and the Institutional Action Plan Annual Evaluation Report
- Ensure that institutional planning processes are informed by and connected to institutional data and research

In addition, the PRIE committee shall assess institutional planning processes. The PRIE committee shall:

- Evaluate MPC decision-making and planning processes every three years, prepare an assessment report, and revise the Integrated Planning Manual as needed
- Annually review the Integrated Planning Manual for minor corrections and update as needed

The PRIE committee shall guide program review activities at the District. The PRIE shall:

- Make recommendations to Academic Senate on the process and format for program review
- Review all program reviews and provide feedback
- Create annual summary of program reviews and action plans.
- Provide annual training on how to prepare effective program reviews

See Board Policy 3250 – Institutional Planning

See Integrated Planning Manual

References: Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.;
ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, and IV.B.3

President's Cabinet Approved: June 26, 2017