

Cover Sheet for the Committee Report
Evaluation of TEMPORARY Faculty – Second or Subsequent Evaluations

Evaluatee	<i>Semester</i>	<i>Year</i>
<i>Department</i>	<i>Division</i>	

Evaluation Committee ⇨ _____
Chairperson

Classes/Other Services Evaluated:	Very Short-Term Courses Waived Per 14.3.2.5.3.2.2

The following components/tasks have been completed:

- Student evaluations
- Classroom visits only if:
 - requested by evaluatee warranted by complaints
- Self-evaluation
- The evaluatee has been given copies of the statistical summary of the student evaluations plus a synopsis of any narrative comments and has provided a written response has not provided a written response.
- If classroom visits were done, the evaluatee has been given copies of appraisals of the classroom visits and has provided a written response has not provided a written response.
- If appropriate, the evaluation of the performance of other services and review of materials related to the performance of other services.
- If other services were evaluated, the evaluatee has been given copies of the appraisals of the other services and has provided a written response has not provided a written response.
- The results of implementing any plan for improvement from the previous evaluation.
- The evaluatee has been given a copy of the Committee Report and has provided a written response has not provided a written response.

⇨ **Go to Page 2**

