MPC | MONTEREY PENINSULA COLLEGE

LATE ADD PETITION

Return in person to the Admissions & Records Office
Incomplete or illegible forms will not be processed

Name _____
Last First MI

Email _____

Address _____

_____
City State Zip

Registration Term:
☐Fall ☐Spring ☐Summer _____
year

MPC Student ID # _____ /_____ /_____

Phone (_____) _____

NOTE: Late add petitions are approved for students who began participating in class prior to the class census date. Consult the online class schedule or contact Admissions & Records for exact dates.

I request to be enrolled in the following course:

Course _____ Section # _____ Number of Units _____

Grading Option: ☐ Letter Grade ☐ Pass / No Pass

_____ _____
Student Signature Date

TO BE COMPLETED BY INSTRUCTOR

Note: Petitions will only be approved for students who began class before the census date. Establishing a late start section is advisable. To reinstate a student, please complete a Reinstatement Form.

Date student began attending class _____

Reason for permitting student to remain in a course without proof of registration:

_____

_____

_____ _____ _____
Instructor Name Instructor Signature Date

980 Fremont Street, Monterey, CA 93940
Phone (831) 646-4002
www.mpc.edu

Approved by_____ Date_____