

## Academic Affairs Report

### New Faculty for 2014-15

The following new full-time faculty will begin this fall:

Dr. Abeje Ambaw, Physiology Instructor  
Mrs. Blanca Morgan, Mathematics Learning Center Coordinator  
Dr. Dawn Davis, Gender & Women's Studies Instructor  
Dr. Frank Rivera, Chemistry Instructor  
Mr. Glenn Tozier, Digital Services Librarian  
Ms. Heather Bowers, Upward Bound Counselor  
Mr. Mark Dennis, Psychology Instructor  
Ms. Molly Jansen, Hospitality & Restaurant Management Instructor  
Dr. Rushia Turner, Chemistry Instructor

### Ongoing CSUMB meetings

Larry Walker, Nicole Dunne, and Michael Gilmartin met with the Director of Admissions from CSUMB and discussed ways that MPC could inform CSUMB students about classes they could take at MPC. We exchanged course information and are continuing to work on processes that would make it easier for CSUMB students to enroll.

### Faculty Online Training

MPC has been selected as a pilot college for the Online Education Initiative (OEI). However, the OEI has pushed back their launch and will not be offering courses through a common system until June 2015. In the time until then they are asking pilot colleges to "try out" different aspects of their plan (as it unfolds). MPC was selected to be a part of the **student readiness group**. This means that we would be able to:

- 1) Pilot a diagnostic assessment specifically designed for online learners.
- 2) Pilot an online orientation and series of tutorials designed to promote online student success.
- 3) Participate in discussions that will help shape the OEI.

This is a great opportunity to help us focus efforts on online student success. I look forward to sharing more in the near future.

## Governing Board Report for Student Services

Presented by:  
Larry Walker, Dean of Student Services  
August 27, 2014

### Counseling Tent Days

8/13 – Approximately 200 students were seen overall at the tent

#### August 13th, 14th, 18th & 25<sup>th</sup> – MAJOR TENT DAYS

- Counseling Table:
  - offers students an opportunity to drop off their pre-requisite forms without waiting in line
  - check-in to meet with a counselor before they go to the counseling department
  - provide first time freshman students with Schedule Building Workshops – where they meet with a counselor and register for classes
  - students who do not need to see a counselor for drop-in service because their session requires an appointment are given a handout on “How to schedule an appointment online”
  - answer general questions that may not require a student to stand in line
  - drop –in appointments are available for both general students and 1<sup>st</sup> semester Veteran Educations Plans
- Veterans Table:
  - offer prospective VA students with a “things to do list” to get started with their benefits
  - offer Counseling appointment for 2<sup>nd</sup> semester educational plans – these are 1 hour appointments with a counselor – these students are the only ones to get an appt. to meet with a counselor because creating an 2<sup>nd</sup> semester educational plan is very time consuming and requires more time
- Schedule Building/Ed Plan Workshop:
  - Offered to all new first time MPC students – a workshop that provides an overview of key aspects of registering and teaching them how to build their schedules - This activity is led by a counselor
  - Students register for courses **AND**
  - Meet with a counselor to create an electronic education plan (important for 3SP funding)

#### August 19th, 21st, 22nd & 26<sup>th</sup> MINOR Tent Days

Flex days on 8/21 & 22nd

During the “minor” minor tent days, the Counseling Department will function as usual therefore students can go straight up to the Counseling Department. The goal of the “minor” tent days is to help students answer general questions and still service them in the following manner:

- drop-off of pre-requisites
- pick-up Petition for Readmission
- pass out how to make an appt. for those students who really don't need to see a counselor NOW!
- general education patterns
- be a resource

### Extended Student Services Hours for Opening of Semester

#### Flex Week

8/18-8/20: 8am-6pm

8/21: Closed for Flex Day (Orientation and Education Planning Workshop available for new students)

8/22: 8am-12pm (Education Planning Workshop available for new students)

#### First Week of Semester

8/25-8/28: 8am-6pm

8/29: 8am-12pm

#### Fall Semester Regular Office Hours

Beginning 9/2: M-Th, 8am-5:30pm; F, 8am-12pm

### Supportive Services & Instruction (SS&I)

SS&I renamed Access Resource Center (ARC). This program provides services to student with disabilities

### New Student Orientations are being conducted by the following programs:

EOPS/CARE, CalWORKs and TRIO/Student Support Services

### Veterans' Center

Services now being delivered from the Veterans' Center located in the newly renovated Student Center; Goal is to provide a one-stop center (single point of entry) for Veterans to receive services such as orientation, complete intake process, counseling/advising, community services, follow-up services and general information.

### MPC named in Top Veteran-Friendly Schools 2014

(Irvine, California) – August 15, 2014 – The *U.S. Veterans Magazine* today released the results of its much-anticipated 2014 evaluation of the nation's Best of the Best Top Veteran-Friendly Companies, Top Supplier Diversity Programs, Top VBOs and SDVBOs, Top Government & Law Enforcement Agencies and Top Veteran-Friendly Schools. *U.S. Veterans Magazine (USVM)* polled hundreds of Fortune 1000 companies for this year's Best of the Best evaluations. At *USVM*, our goal is to open up employment, business and supplier opportunities within the federal government and corporate America for veterans, transitioning service members, disabled veterans, spouses and veteran business owners. The annual review is an evaluation of the nation's employers, initiatives, government agencies and educational institutions. These nonbiased studies are valuable resources for jobseekers, business owners, students, consumers, senior management, business associations, employment agencies and consumer groups.

### Outreach

MPC Veterans' represented and EOPS participated in the Veterans Stan Down which is a community-based intervention where homeless veterans are brought together a single location to access community resources and supplies to begin to address individual needs to rebuilding their lives.

Address to Board of Trustees from Loran J. Walsh, MPCEA Chapter President

Good Afternoon Board Members,

27 August 2014

MPCEA continues the process of Negotiations with the District. We continue to look at the new CDC Program and look forward to developing a program that will work for everyone involved, the District, Classified Staff, Students and the Community. On July 29, 2014 an article was written in the Monterey Herald about our CDC; the article's title was- "MPC, union reach agreement to begin revamping child care center." As I was quoted in the article- "We don't want to reinvent the wheel, we want the wheel to work here," Walsh said. "It's positive, we're moving in the right direction." The article went onto to quote- Eliza Gomez, program director of early childhood education for migrant education at the Monterey County Office of Education praised the plan as an innovative idea to support adult education. "It's better to support adult education with parents having access to quality childcare," said Gomez, who saw a presentation by Tribley at a meeting of the Monterey County Child Care Planning Council. "This way, parents and their children are able to meet their educational needs."

MPCEA also looks forward to wrapping up contract language and an agreement in a position at the PSTC to conclude Negotiations for 2014- 2015 with the District. The MPCEA Executive Board will also look to survey our membership on directions for 2015- 2016 Negotiations with the District soon.

During the week of August 3- 8, 2014 I attended the 88<sup>th</sup> Annual CSEA Conference in Sacramento with the Chapter Vice President- Kevin Haskins. Over 1400 CSEA Delegates met in the 90 degree weather to discuss topics of the day- restoration of funds to education. We represented MPCEA and MPC at this conference and voted on several resolutions presented to us by CSEA. This year's theme was- Inspire- Engage- Lead. We were joined by many speakers-Governor Brown, Superintendent of Public Instruction Tom Torlakson, Lt. Gov. Gavin Newsom, Senate President Pro Tempore Kevin DeLeon and Board of Equalization member Betty Yee addressed delegates. "All of us have the capacity to make the future better than the than the present," Newsom said. An inspiring presentation was also given by Alex Sheen, "because I said I would"- founder of a social movement and non- profit dedicated to bettering humanity through promises made and kept.

As always,

"There is No Class without Classified"



The CSEA mission is: "To improve the lives of our members, students and community."



## EXECUTIVE DIRECTOR'S REPORT TO MPC GOVERNING BOARD OF TRUSTEES

August 27, 2014

*Monterey Peninsula College Foundation supports MPC by being a strong advocate for the College in the community and by raising significant financial support for the College.*

### FUNDRAISING

1. **Total Monthly Donations Received in July 2014: \$267,273.**

2. **President's Circle**

The 2014 President's Circle campaign goal is \$235,000. So far, we have raised \$110,900 (46% of our goal). This year our goal includes individual and corporate gifts to the President's Circle, which is accounted for separately from the President's Address income (although net proceeds from the PA event also provide unrestricted funding).

3. **Athletics Booster Club**

The Booster Club Committee will be holding a Rubber Chicken Drop Fundraiser at the October 4<sup>th</sup>, 2014 Football Game. The Foundation will be selling 100 tickets for \$100 each for an opportunity drawing. The Committee is also hosting a series of luncheons in September and early October to cultivate charter members to the Booster Club during the build-up/quiet phase of the campaign. A media campaign is planned immediately following to fully launch the Booster Club and publicize it to the broader community.

4. **Grants**

The Foundation has raised \$393,400 in grant funding so far in 2014 (compared to \$185,000 total for 2013). Recent awards include a \$5,000 Cisco Networking Academy grant and a \$90,000 Student Mental Health Program grant. We have several applications still pending, including a proposal to the Nancy Buck Ransom Foundation to expand our High School Scholarship Program, and to the Monterey County Weekly's "Monterey County Gives!" campaign to support the Theatre Department.

### EVENTS

1. **President's Luncheons**

MPC Foundation Board members Sharon Larson and Liza Horvath hosted a President's luncheon on August 15, 2014. The next luncheon is scheduled for October 24<sup>th</sup>, 2014 and will be hosted by Foundation Board Members Birt Johnson and Bob Mulford.

### COLLEGE SUPPORT

1. The next round of Faculty & Staff Advancement Awards will be available beginning in the Fall 2014 semester.
2. Beccie Michael and Deidre Sullivan (PI for the MATE Center) will be co-hosting another grant writing workshop at the Fall flex-day.

### ADMINISTRATION

1. The Foundation's Executive Committee meets September 16, 2014.
2. The next Foundation Board meeting is scheduled for October 8, 2014.

# Information to Help You Follow the California Legislative Process

## The Lawmaking Process:

To be enacted into law, a measure must be approved by the appropriate policy and fiscal committees in both the 40-member Senate and 80-member Assembly, and receive enough votes from the entire membership of both houses to pass. Then it is sent to the Governor who may veto the bill or sign it into law.

A bill might take a year or more to move through this process. During that time, there is ample opportunity for citizens to express their opinions and concerns and to influence legislation.

The following information, available via the Internet, will help you follow the process:

Senate Daily File (<http://senate.ca.gov/dailyfile>): Tells you what bills are scheduled to be heard in Senate committee or on the Senate Floor on that day.

Legislative Calendar: Gives you the key dates and legislative deadlines for the current two year legislative session; the last day to introduce bills, when bills must move out of committee, the last day for the Governor to sign or veto bills, etc.

Description of the Legislative Process: An overview of the processes involved in a bill becoming law and the various documents that result from that process.

## DESCRIPTION OF THE CALIFORNIA LEGISLATIVE PROCESS

While we know that the State Legislature makes laws, many of us are unfamiliar with the actual lawmaking process and how we can influence it.

Perhaps you have just read something in the newspaper about a bill introduced in the California Legislature and you want to find out more about it. This guide presents the information sources that are available to you as you try to keep informed. It also describes the process that bills must travel to become enacted into law.

If we had to summarize our advice in just two words it would be district office. Each Senator and Assemblymember maintains an office in his or her district, probably very near to where you live. This office exists to help you, the constituent. It is just a telephone call away from everything you need to know about a bill, about when it will be heard in committee, about the

amendments that have changed the bill, or about how to arrange an interview with your legislator to express your opinions in person.

### **Step 1: How Your Idea Becomes A Bill**

All legislation starts off as an idea. These ideas can come from anybody and the process begins when either an individual or group persuades a Member of the Legislature to author a bill. The Member then sends the idea and the language for the bill to the Legislative Counsel's Office where it is drafted into the actual bill. The drafted bill is returned to the legislator for his or her review. Persons or groups that originated the idea for the bill may also review it to ensure that the provisions they desire are in the bill in the correct form. If the author is a Senator, the bill is introduced at the Senate Desk; if an Assemblymember, at the Assembly Desk, where it is assigned a number and read for the first time.

### **Step 2: What To Do When Your Bill Goes To Policy Committee**

The bill then goes to the Senate or Assembly Rules committee where it is assigned to a policy committee. You can find out where your bill is assigned by calling the author. Since bills are not heard in policy committee until 30 days after they have been introduced and printed, there is plenty of time to investigate a bill or contact your legislator to communicate your position on the bill.

Each bill must appear in the Daily File for four days prior to being heard in a committee. The Daily File is the agenda of the day's business, together with public notice of bills set for committee hearings. By checking the File, you can keep track of bills that are being scheduled for committee. If you live out of town and plan to testify at the hearing, it is a good idea to call the author or your legislator to make sure that the bill is going to be heard on that date. Sometimes bills are taken off the agenda at the last moment.

At this point, the role of the district Office should be emphasized. District Office staff are there to serve the needs of constituents. They can be extremely helpful in making contacts and getting information from Sacramento.

It is a good idea to schedule a meeting with your legislator while he or she is in the district. Communicate your concerns regarding legislation. Indicate that you want to work with the Member's office on a particular issue.

Most bills generate support and opposition from a variety of groups. Find out who these groups or individuals are by calling the author's office where lists of the letters and phone calls received on each bill are kept. A good strategy is to align yourself with the groups that hold your position and work together to talk to the members of the committee BEFORE the bill is heard. Keep your letters and discussions with the legislators short and to the point.

When testifying before the committee, first state your name and the organization that you represent or indicate that you are a concerned citizen and state where you live. The members of the committee will be interested to hear what you have to say and usually do not grill individual citizens who testify in the same way that they do lobbyists. Keep your testimony short and to the point.

### **Step 3: What If Your Bill Goes To A Fiscal Committee?**

If the bill has a fiscal impact or a state cost, it will be heard in either the Senate or Assembly Appropriations Committees. At this point, you should inform the members of the committee why you support or oppose the bill based on a fiscal argument. The finance committees are concerned about fiscal impact and not policy considerations.

Try to see the staff analysis that has been done on the bill by the policy committee, the Department of Finance, and/or the Legislative Analyst. Members of the fiscal committees read these analyses before they vote. These analyses are available on the Internet.

If you believe that the numbers or the fiscal impact of the bill are not correct as reported in these analyses you should prepare your written comments before the committee meets. Your written material should be available to pass out to the committee members at the hearing where you present your testimony.

After the bill passes the fiscal committee, it is read for the second time on the Floor.

### **Step 4: After Your Bill Passes The House Of Origin And Goes To The Second House**

Third Reading is the last stage that a bill goes through in the House of Origin before it passes to the second House to go through the committee process all over again. On Third Reading, the author presents the bill for passage by the entire house. Most bills require a majority vote (it must pass by 21 votes in the Senate and 41 votes in the Assembly), while urgency measures and appropriation bills require a two-thirds vote (27 in the Senate, 54 in the Assembly).

At any time during the legislative process the bill may be amended, either in committee or on the Floor. After the amendments have been submitted to the author, the bill goes to another printing to reflect the changes that have been made. The Senate or Assembly History records the dates when a bill has been amended. Amendments can be substantial or technical and may affect your position on the bill.

Amendments should be followed very carefully and contact with the District Office can be helpful in keeping track of current versions of a bill. If you subscribe to the bill, these amendments will automatically be sent to you. If you change your position on a bill due to a favorable or unfavorable amendment, you should inform the author and your legislator.



If a Senate bill is amended by the Assembly, or vice versa, and the House of Origin refuses to concur in those amendments, the bill will go to a conference committee. If the House of Origin does concur, the bill goes to the governor.

Members of the conference committee are appointed by the Rules Committees; three members from the Senate and three from the Assembly meet to negotiate out the differences. If they agree on a single version, it goes back to both Floors for approval.

Communicate to your legislator or the author which amendments you prefer and why. The conference committee meetings, particularly at the end of the two-year legislative session, are scheduled quickly and can be easily missed. You must stay in close contact with the author's staff to stay on top of fast-breaking developments. It is also important to know who will be serving on the conference committee so you can inform them of your position.

#### **Step 5: You Can Still Act After Your Bill Goes To The Governor**

The Governor has 12 days to sign, approve without signing, or veto a bill. A letter or phone call to the Governor's Office is appropriate to state your position on the bill.

If the bill is signed or approved without a signature, it goes to the Secretary of State to be chaptered. If the governor vetoes the bill, a two-thirds vote in each house is needed to override the veto. The Governor's office releases veto messages which explain the veto; these messages are available from the Governor's Office and on the Internet.

#### **More Advice**

Legislative and committee staff are the people that you will be working with most of the time. They are your liaison to the legislator. They are usually experts in a particular area and speaking with them ensures that your concerns will be communicated knowledgeably to the legislator.

Be cognizant of the deadlines and procedures that operate in the Legislature. Letters or email messages that arrive after a bill is passed or killed have no effect.

There are hundreds of different groups with legislative offices in Sacramento that follow the activities of the Legislature. Many of these groups publish newsletters which are good sources of up-to-date information. People who are following bills should be aware of the bill subscription service offered by the Senate.

A wealth of legislative information is now available on the Internet. You can get bills, amendments, staff analyses, committee agendas, and other legislative information plus a simple way to track legislation.

