

## **Notes from the AAAG Subcommittee on the Educational Master Planning (EMP) Process**

The committee met on Monday, October 17, 2011. Some change additions have occurred since then as a result of a Senate meeting and other conversations.

Subcommittee members are Dianne Boynton, LaRon Johnson and Marty Johnson. The purpose was to outline a planning process for the Development of the MPC Educational Master Plan for 2012-2017. It is anticipated that the plan will be approved in time to influence the 2013 class schedules.

The subcommittee recommends the following time-lines;

Nov. 15, 2011 – Divisions submit a list of the 5-10 top priorities for the next 5 years from the division updated 2010-2011 action plans or program reviews. The list must be prioritized and contain both budget dependent and independent items. These priorities should only include those that can be completed during 2012-2017 years (things that can be done and what you are already doing). Keep it simple but include “big” ideas generated by the division and also include implementation of the strategic initiatives (Marina Center and on-line instruction) within the division. Also include appropriate items from the Support Team Review Form that are listed under “Are there any overarching issues relevant to the entire college?” for consideration. Identify which goals and objectives are associated with each of the priorities, and their completion dates. We will deal with outcomes measures and action plans later.

Late November 2011 (TBD): Forum by the college president on the Educational Master Plan.

December 2011: Review of outline of suggested elements by PVP for consideration and inclusion of institutional priorities and strategic initiatives.

January 2012: Gathering of needed data.

January – February 2012: Writing of the EMP by a committee to be determined.

March 2012: Approval by PVP.

March - April 2012: Approval by Advisory Groups.

April 2012: Approval by College Council

May 2012: Approval by the College President

May – June 2012: Approval by Board

Fall 2012: Implementation of the EMP and building of class schedules for 2013 – 2014.

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