

**College Council**  
**2007-08 Annual Report**

June, 2008

College Council has just completed its second year with revised bylaws and a new composition. The new composition consists of the three vice presidents, one dean, seven faculty members, four classified members, one management member, and two student representatives as voting members, plus the president as a non-voting member. This new composition has worked well in carrying out College Council's responsibilities as revised in the bylaws.

Some of the actions reviewed by College Council this year include:

**Facilities:**

- The Facilities Committee is now a subcommittee of College Council as part of the shared governance process. This committee replaces the old Facility Funding Re-Do Committee.
  - The Facilities Committee has met continuously to evaluate and work to balance available funding with construction costs in a changing economic climate.
  - Various facility projects are reported regularly to College Council. Some of these include:
    - Construction of the Public Safety Training Center should begin in the fall of 2008. This center will include the basic Fire Academy with FADC courses and a Police Academy which includes the Basic and Intensive Academies.
    - The Facility Master Plan for the MPC Education Center at Marina was approved.
  - The following projects were recently added and are either underway, or are planned to be underway in the next year:
    - Automotive Technology
    - Gym – Floor/Seismic/Bleachers- can be done separately
    - Infrastructure- Parking lots (D,E, F, & Upper A), emergency alarms, backstop
    - Business/Humanities (including Humanities, Business/Humanities and old Social Sciences) and Math Sciences (including Physical Sciences, Life Sciences & Business/Computer Sciences) are anticipated to garner state approval, and are dependent on approval of the November 2008 state bond.
  - The November 2008 bond passage is critical in the support (matching funding) of the Business/Humanities, Math Science, Art Studio/Art Ceramics/Art Dimensional and Music Theater.
  - The Facilities committee continues to meet to form contingency plans should state funding not be approved. The group also works to forecast construction dates and timelines.

**Budget:**

- The vice president of Administrative Services gives regular Budget Updates for 2007-08 and 2008-09.
- College Council has received an initial report on the projected 2008-2009 budget and the tentative budget will be shared at the June 17 meeting.

**Web Page:**

- In January, 2008 the campus migrated to a new website using SharePoint. This system allows posting, routing and tracking of documents to both the public and internal portions of our website. College Council is now posting all agendas, minutes and other important documents on the new website: <http://www.mpc.edu/collegecouncil/>.

**Accreditation:**

- The Accreditation Progress Report was completed and approved on January 15, 2008.
- Since MPC is currently in the process of its self evaluation for Accreditation, this is now a regular agenda item for College Council. Several changes are noteworthy since our last Accreditation.
  - Based on a newsletter from the Accrediting Commission, noticeable changes within the last year suggest that the standards of accountability have been raised. In the past, standards were viewed as “goals”; however, they are now viewed as “minimum” Standards. This is due to the fact that the Accreditation Commission is going through an Accreditation review from the Federal Government.
  - MPC must now provide a Progress Report every two years in addition to the Mid-Term Report.
  - Substantive changes must be filed in the instance where major changes are implemented such as offering online courses, opening of the Marina Education Center, and the very recent collaborative agreement with South Bay Public Safety Training Consortium.
  - Several members of the Accreditation Self-Study Steering Committee attended a training workshop at Cuesta College on March 11, 2008.

**Other:**

- MPC is now a member of the South Bay Regional Public Safety Training Consortium.
- A Curriculum Management Software package, Curricunet was purchased to improve the Curriculum process. This is a Web-based application designed to automate and enhance the development and approval of curriculum.
- Several Board policies were revised and approved:
  - Board Policy 3120 – Academic Freedom (approved April 1, 2008)
  - Board Policy 1435 – Naming of Buildings and Other Property Components (approved May 6, 2008)
  - Board Policy 3810 – Claims against the District (approved May 6, 2008)
  - Board Policy 5105A – Complaint Procedures for Unlawful Discrimination, including Sexual Harassment (approved May 6, 2008)

- Three Program Review executive summaries were brought to College Council for review:
  - Physical Sciences
  - Creative Arts
  - Social Sciences
- The Basic Skills Initiative including an expenditure plan was reviewed and approved at the April 15, 2008 meeting.
- The Planning and Resource Allocation Process was updated to more closely align with budget timelines. This document is on our web page at: [http://www.mpc.edu/collegecouncil/College%20Council%20Bylaws/MPC%20Planning%20%20%20Resource%20Allocation%20Process%20update%203-08%20\(2\).pdf](http://www.mpc.edu/collegecouncil/College%20Council%20Bylaws/MPC%20Planning%20%20%20Resource%20Allocation%20Process%20update%203-08%20(2).pdf)
- Several new faculty positions were reviewed and prioritized:
  - Math Learning Center Coordinator
  - Physical Education Instructor/ Baseball Coach
  - Cooperative Work Experience Coordinator
- Five replacement faculty positions were reviewed and recommended:
  - Anthropology Instructor
  - Dental Assisting – Program Coordinator
  - Psychology Instructor
  - Coordinator – Math Science Upward Bound
  - Director, English & Study Skills Center
- Component Goals that were achieved by AAAG, ASAG and SSAG in 2007-08 were presented to College Council at the February 5, 2008 meeting.
- Component Goals for 2008-09 by AAAG, ASAG, and SSAG were presented to College at the April 15, 2008.
- Action Plans for AAAG, ASAG and SSAG were presented to College Council at the May 20 and June 3 meetings. The P/VP group will meet to prioritize the lists which will then be brought back to College Council for approval.
- The two most important actions that College Council completed this year were:
  - The Institutional Goals were revised and approved by College Council on December 18, 2007 and they were approved by the Board at the February 2008 meeting (attached).
  - The Mission Statement was revised and approved by College Council at its April 20, 2008 meeting (attached).

### **Rationale for Mission Statement:**

- Twelve members of staff and faculty attended a March 11 Self-Study Accreditation Training. As some of the members of the Accreditation Training visit also serve on the Mission Statement committee, the consensus is that the Statement in its current form is concise and inclusive.
- College Council recognizes and supports that the Mission Statement must identify the student population needs as well as what is being done to serve those needs.
- College Council has made a decision to support this Mission Statement, conscious of the accreditation guidelines specific to serving the student populations.
- The Council is aware that regular reviews are necessary in order to assure that processes follow the Mission Statement.
- It is suggested that the Mission Statement be presented from the Accreditation Guidelines standpoint in order to lend understanding on how it was arrived at.
- The Statement was sent to the Advisory Groups and others for review and comment and was returned to College Council at its April 15th meeting.
- College Council discussed the merits of a longer, more detailed mission statement, but came to the consensus that a shorter, more direct mission statement was better. A shorter mission statement is more likely to be remembered and honored by a greater proportion of the campus community. In addition, longer mission statements that specifically mention certain campus constituencies or student populations can unintentionally favor some groups of constituencies or students over others, which we found undesirable.

## **College Council**

Institutional Goals, 2007 – 2010

Approved by College Council December 18, 2007

Monterey Peninsula College is committed to promoting Academic Excellence and Enrollment Growth based on the following Institutional Goals.

### **1. Promote academic excellence and critical thinking across all areas and disciplines.**

Objectives:

1. Support faculty and staff development for effective teaching, learning, and service delivery
2. Expand distance education by providing leadership, technical assistance, services, training opportunities, exploring partnerships, and designing quality control mechanisms
3. Articulate the meaning, value, and use of SLOs (Student Learning Outcomes) at MPC

### **2. Foster a climate that promotes diversity throughout the institution.**

Objectives:

1. Actively seek and enhance diversity in all college programs, curricula, extra-curricula, outreach and community events, and in the college population, students, employees and Board of Trustees
2. Recruit and retain a diverse college-wide community

### **3. Grow enrollment and build MPC into an economic driving force for the Monterey area by supporting and developing programs that teach employable skills.**

Objectives:

1. Improve the college's financial stability by diversifying the college's revenue sources and increasing enrollment
2. Establish and strengthen industry, government, and community partnerships
3. Establish and strengthen partnerships with high schools and transfer institutions
4. Develop an integrated, effective district-wide marketing strategy for continuing programs, new programs and services

**4. Create pathways to success that address the diverse, holistic needs of all MPC students.**

Objectives:

1. Identify barriers that prevent students from achieving their goals
2. Increase collaboration between Student Services and Academic Affairs to provide systems and programs that better assist students
3. Improve the delivery of academic support for diverse student learners

**5. Provide educational programs and services in Seaside and Marina that meet community needs.**

Objectives:

1. Develop class and service delivery schedules based on assessment and analysis of community needs
2. Provide support services that are sufficient in quantity, currency, depth, and variety to facilitate educational offerings

**6. Ensure adequate levels of personnel to support current programs and establish priorities for future growth.**

Objectives:

1. Provide adequate levels of well-trained support personnel to meet the needs of learning, teaching, college-wide communications, research and operational systems
2. Attract and retain the best-qualified employees by continuing to increase compensation for full and part-time staff and faculty

**7. Maintain and improve district facilities.**

Objectives:

1. Create safe, attractive, functional facilities through the allocation of bond funds
2. Provide a stable and secure technical environment for the entire institution



## **Mission Statement**

Monterey Peninsula College is committed to fostering student learning and success by providing excellence in instructional programs, facilities, and services to support the goals of students pursuing transfer, career, basic skills, and life-long learning opportunities. Through these efforts MPC seeks to enhance the intellectual, cultural, and economic vitality of our diverse community.